

Manish Buchasia (Insolvency Professional & Practising Company Secretaries)
M S Buchasia & Associates

<http://buchasia.com/>

<http://ip.buchasia.com/>

Manish Buchasia CS final Pass in June 1999 , IP Exam Pass Dec 2017, M.S.Buchasia & Associates was established in 2001 became Insolvency Professional in 2017 and we are based at Ahmedabad. We provide wide variety of advisory, company secretarial audit, legal, processing, compliance functions to our clients. Our core area of specialization is Corporate Law, Insolvency Law, Securities Law, Foreign Investment Laws and NBFCs matter.

M.S.Buchasia & Associates is well-equipped to meet the challenges of the dynamic regulatory environment. We update our associate client firms with the changes in regulations and assist them to adapt the changes. We act as an aid to the management, to implement new technologies and methods.

We emphasize on the importance of high standards in service, and the same is reflected throughout our working. Our firm works with a progressive mindset and serves the clients with quality results; we have the zeal and potential to handle challenging and wide range of assignments. We also believe in providing one door for all services, hence we have associated with several firms and have formed a unique collaboration to provide all corporate services at one place anywhere in India.



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| Objective | Wide spectrum of services on all matters relating to corporate laws to enable organizations to achieve their goals |
| | Our legal and advisory services play a vital role in implementing robust control mechanisms to facilitate compliance of the challenging and ever changing regulations of the country |
| | attain heights in the profession by innovating in all spheres of services |
| | Wide spectrum of services on all matters relating to corporate laws to enable organizations to achieve their goals |
| | by providing quality that can be linked with the best practices |
| Qualification | Bachelor of Commerce (B.Com) from University of Burdwan, (West Bengal) 1994 |
| | Qualified Company Secretary Final Exam from The Institute of Company Secretaries of India (ICSI) in 1999 and Associate Members From 2001 |
| | Fellow Member of The Institute of Company Secretaries of India ICSI 2006 |
| | Registered Insolvency Professional under Insolvency and Bankruptcy Board of India 2017 |
| | Intermediate ICWA. |
| Others | He is an independent Corporate Consultant and is successfully managing various Corporate and Financial Activities. |
| | Mr.Manish is an expert in services related to ROC, LLP, RBI, RD , MCA , NCLT , IBBI, BSE , SEBI, Takeover, TM, DSC and System Audit, Merger |
| | Manish Buchasia aged 44 years old |
| Firm Name | Manish Buchasia / M S Buchasia & Associates |
| Year of Estd | 2001 |
| ICSI Member No | FCS 5843 |
| ICSI COP | COP 4156 |
| IP REGISTRATION NO | IBBI/IPA-002/IP-N00487/2017-2018/11449 |



| Group | Sub Group | Detail of Work |
|-------------|-------------|--|
| Company Law | MCA21 (ROC) | Convening Board Meeting and General Meetings including secretarial standard Meeting Minutes Preparation and Maintenance of Board and General. |
| Company Law | | Creation of Director Identification DIN-3 |
| Company Law | | Updation Director Identification DIR-6 |
| Company Law | | Preparation and Maintenance of Statutory Records and Registers. |
| Company Law | | Search and Inspection reports in respect of the companies from the Registrar of Companies online and offline for banks and financial institutions. |
| Company Law | | Creating Modifying Satisfying Financial Charges and Filing appropriate document with the ROC / MCA. CHG-1, CHG-4 |
| | | Issue of Debenture and creation of Charge CHG-9 |
| Company Law | | Filing and appearing before the Company Law Board. (Ers while) |
| Company Law | | Appearing as an authorized representative before Registrar of Companies. |
| Company Law | | ESOP Creation , allotment of shares MGT-14 PASS-3 |
| Company Law | | MCA E-Filing All Form |
| Company Law | | Name Approval Incorporation, Formation companies RUN SPEICE INC-1 INC-7 INC-22 |
| Company Law | | Compliance Services relating to change of name and Main and other objects INC-1, INC-24 |
| Company Law | | Shifting of company's registered office in city , outside city , outside state INC-22, MGT-14 |
| Company Law | | Revision in authorized share capital increase , consolidation , Reduction SH-7 |
| Company Law | | Return of intimation of having beneficial interest in the shares not held in the company's name |
| Company Law | | Appointment / termination / change of a Company's Board of Directors DIR-11 DIR-12 |
| Company Law | | Allotment of Shares Right Issue , Private Placement and Preferential Allotment PASS-3 GNL-2 MGT-14 |
| Company Law | | Transfer & Transmission of Shares SH-4 |
| Company Law | | Annual Filing AOC4, MGT7, ADT1 CFS XBRL |
| | | Annual Filling Document Notice Directors Report |
| Company Law | | XBRL Conversion Efiling |
| Company Law | | Inspection Related matter |
| Company Law | | Issue of Share Certificate , Split , Consolidation |
| Company Law | | Investor Complaint Before ROC |



| Group | Sub Group | Detail of Work |
|--|---------------------------------------|---|
| Company Law | | appointment / termination / change of a Company's KMP Managing Director, Company Secretaries , Whole Time Director and CFO and their Remuneration |
| Company Law | MCA21 (ROC) Regional Director | Shifting of company's registered office from one state to Another |
| Company Law | | Condonation of delay for filing of Charge documents |
| Company Law | | Approval and Renewal for Contracts |
| Company Law | | Attending Compounding of offence Hearing and Order |
| Company Law | | Rectification Of Name |
| Company Law | | Issue of Shares at discount |
| Company Law | | Rectification of Register of Members |
| Company Law | | Approval of Excess Managerial Remuneration |
| Company Law | | Extension for Filing of alteration in MOA / AOA |
| Company Law | | Investor Complaint Before RD |
| Company Law | | Approval for appointment of Director above prescribed limit |
| Company Law | | Application for Waiver of Excess Managerial remuneration |
| Company Law | | Inspection Related matter |
| Company Law | | Merger Report Before RD |
| Insolvency And Bankruptcy Code, 2016 | Natiional Company Law Board (NCLT) | Filing the petitions before the National Company Law Board |
| | | Insolvency Professional in Voluntary Liquidation Process by corporate person |
| | | Initiation of corporate insolvency resolution process by financial creditor |
| | | Initiation of corporate insolvency resolution process by operational creditor. |
| | | Initiation of corporate insolvency resolution process by corporate applicant |
| | | Conversion of Public company into Private Company |
| | | Appeal to Tribunal for Restoration of struck off companies under section 252(3) of Comapanies Act, 2013 |
| | | Mergers, acquisitions Amalgamation and demergers matters. |
| | | Compounding of Certain Offences |
| | | Reduction of Share Capital. |


| Group | Sub Group | Detail of Work |
|---------------------|---|---|
| | | seek extension of time for filing special resolution |
| | | Application against Refusal of Registration Trasfer |
| | | Application under Class Action |
| | | Appearing as an authorized representative before the National Company Law Tribunal |
| Company Law (CL) | Company Law Ministry of Corporate Affairs / Central Government (CG) | Approval for Contract for Loan to Director |
| | | Exemption from Central Government approval for the payment of managerial remuneration |
| LLP (LLP) | Limited Liability Partnership (LLP) | Application For Registration Of LLP |
| | | Application For Conversion from Conventional Partnership to LLP |
| | | Application For Conversion from Conversion Private Company to LLP |
| | | Application For Change Of Name |
| | | Change Of Address Of Registered Office |
| | | Change Of Address Of Place Of Business |
| | | Change Of Nature Of Business/Principal Activities |
| | | Change Of Particulars Of Partner - Individual |
| | | Change Of Particulars Of Partner – Body Corporate |
| | | Change Of Particulars Of Partner – Government Agency |
| | | Change Of Particulars Of Compliance Officer |
| | | Submission of Annual Filing Including Annual Report and Annual Return |
| Capital Market (CM) | Capital Market (CM) | IPO SME |
| | | IPO BSE & NSE |
| | | ISIN Creation |
| | | Transfer of RTA |
| | | NSDL and CDSL Audit |
| | | SEBI Guidelines for disclosure and Investor protection and its compliance. |
| | | Listing and Delisting of shares on Stock Exchanges of India. |

| Group | Sub Group | Detail of Work |
|------------------------------|---------------------------------------|--|
| Takeover & Restructure (M&A) | Legal Due Diligence & Takeover (DD) | Ensuring compliance of the Takeover Regulations and any other laws or rules as may be applicable in this regard |
| | | Business Acquisition |
| | | Take Over Listed and Unlisted Compliance |
| Takeover & Restructure (M&A) | Corporate Governance (CG) | Advising and implementation of Corporate Governance Standards set by Ministry of Corporate Affairs, Government of India and Listing Agreement with the Stock Exchanges |
| | | Facilitating and bringing Independent Directors on the Board of Directors as well as training them on their rights, duties and responsibilities on the Board of Companies. |
| | | Advising and implementation of Secretarial Standards set by Institute of Company Secretaries of India (ICSI). |
| | | The Firm has the requisite expertise to provide services in the following areas associated with corporate restructuring: |
| | | Procedural formalities in relation to issue of ESOP and ESOS. |
| | | Drafting, Implementing and Assistance in Buy Back scheme. |
| | | Financial restructuring assistance. |
| | | Preparing scheme of distribution of reserves. |
| | | Assistance in business / company takeover matters – Private Companies and Public Companies. |
| | | Managing Public Issue. |
| Takeover & Restructure (M&A) | Valuation and Business Modelling (BM) | Business Valuation |
| | | Acquisition & Investment Valuation |
| | | M&A Valuation and Swap Ratio |
| | | Fairness Opinion |
| | | ESOP Creation and Valuation |
| | | Equity Placement |
| | | MSME Financing |
| RBI & FEMA (RF) | RBI & FEMA (RF) | FCGPR In Case of Foreign Direct Investment |
| | | Due Diligence Report |

| Group | Sub Group | Detail of Work |
|--|--|---|
| | | NBFC Registration and Compliance |
| | | NBFC Take Over and Compliance |
| | | Advising on the Inbound and outbound investments, |
| | | Setting up of Wholly Owned Subsidiaries, Joint Ventures and Branch Offices, in India and |
| | | overseas. |
| | | Assisting in obtaining the required approvals from the Foreign Investment Promotion Board |
| | | Foreign Direct Investment compliances |
| | | External Commercial Borrowing |
| | | FCRA Registration and Compliance |
| Intellectual Property Right (IPR) | Intellectual Property Right (IPR) | Registration of an Identification of Trademark. |
| | | Registration Under Copyright Act. |
| | | Consultancy on various aspects of Cyber Laws. |
| | | Advising on Passing off/infringement matters |
| | | Ascertaining the rights – Copyrights and Trademarks |
| | | Registering the Copyrights and Trademarks with the concerned authorities |
| | | Maintaining and renewal of the Rights |
| | | Obtaining registration of Patents and its timely renewal. |
| Financial Services Loan / Funding (PF) | Financial Services Loan / Funding (PF) | Internal Audit and Supervision at regular Interval. |
| | | Preparation of Accounts. |
| | | Preparation of Project Report for Loans. |
| | | Arranging and syndication of funds for new projects, existing running companies and including unlisted small, medium and large companies from Financial Institutions, banks, venture capital funds, Mutual Funds. |
| | | Venture Funding Assistance |
| | | Project Finance & Term Loan |
| | | Loan Against Property (LAP) |

| Group | Sub Group | Detail of Work |
|-------------------------------|-------------------------------|--|
| | | Loan Against Shares (LAS) |
| | | Working Capital Loan |
| | | Arranging Housing & Personal Loans. |
| | | Preparation of Project Report for Loans. |
| | | Arranging Housing & Personal Loans |
| Tax Direct and Indirect (Tax) | Tax Direct and Indirect (Tax) | Income Taxation consultancy |
| | | Computation of Total Income under Income Tax Law |
| | | Preparation and filing of returns under various direct tax laws like Income Tax, Wealth Tax etc. |
| | | Valuation of Stocks, securities etc. for the purpose of various direct tax laws e.g. Wealth Tax, Income from Capital Gains etc |
| | | Drafting of relevant deeds, documents, schemes etc. |
| | | Sales Tax / Vat Registration and Return |
| | | Service Tax Registration and Return |
| | | Income Tax Pan , TAn and TDS Return |
| | | Procedural Compliance under various direct and indirect tax laws e.g. Tax Deduction/Collection at source, interest for late payment of taxes, appeals etc. |
| | | TDS Returns Filing |
| | | Appearing as an authorized representative before the Income Tax |
| Miscellaneous (Misc) | Miscellaneous (Misc) | Systems Audit to study and analyse systems and processes. |
| | | Registration of Trust under Bombay Trust Act. |
| | | Management Audits. |
| | | Arranging and advising on Industrial Licensing. |
| | | Registration of software units with Software Technology Parks. |

Team and Associates

| | | |
|---------------|---|---|
| CS | | 2 |
| MBA | | 1 |
| CS Support |  | 6 |
| Other support | | 3 |
| CWA | | 1 |
| CA | | 2 |
| Advocate | | 1 |

Nb: Some are Associates Located At Various Places

Infrastructure



| |
|--|
| Air conditioned office |
| Online portal system and SWTS |
| Centralised data processing system |
| Multiple printers |
| Multiple scanners |
| Individual workspaces for Senior Management Executives, their coordinators. |
| Individual telephone, computer, internet connectivity at all cabins and in each workspace. |
| All computers well equipped with Hardware |
| connected in LAN Network |
| Internet for 24 hrs on Broadband Internet connection |
| All computers and other electronic equipments are backed up by UPS and the entire |
| Digitization of documents |
| A well-equipped house keeping facilities. |
| PaperLess Environment |
| All Communication Challan Chat Email Whatsapp |
| E Payment Debit card , Credit card , Payment Gateway, NEFT, Wallet , UPI http://buchasia.com/e-client/ |
| Acceptance www.upi |

<http://buchasia.com/contact-us/>

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|-----------------|---|
| Address | 306, 3rd Floor, (Part-A) " Gala Mart" Nr Sobo Centre, Before Safal Parisar,Above SBI/Union Bank/Hindmart, South Bopal |
| City | Ahmedabad |
| Pin | 380058 |
| State | Gujarat |
| Country | india |
| Contact | 9327916394, 02717-480025 |
| Mobile | 919898055367 |
| WWW | http://www.buchasia.com |
| IP | http://ip.buchasia.com/ |
| Email | manishbuchasiacs@gmail.com |
| Messenger/ Chat | manishbuchasiacs@gmail.com |
| | manish_buchasia_cs@hotmail.com |
| | manish_buchasia_cs@yahoo.com |
| Social Link | http://www.facebook.com/buchasia |
| | http://twitter.com/buchasia |
| | http://in.linkedin.com/in/buchasia |
| | https://profiles.google.com/107392030778788115740 |
| Timing | 10.30 am to 6.30 Pm |
| Net Banking | A/c With all Major Bank ICICI, HDFC, SBI, J&K, Union Etc |
| Payment Mode | Cash , Cheque , Net-banking , Dr and Cr Card, Payment Gateway |

