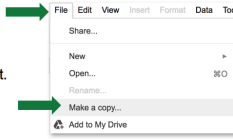


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Monthly Employee Work Shift Timetable Template Example

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Year: 20XX Month: September Key:
W Work R Partial A Absence H Holiday O Off P PTO S Sick V Vacation

ID NO.	EMPLOYEE NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
11111	Kevin K.	W	O	O	H	V	W	W	W	O	O	R	W	W	W	W	O	O	P	W	W	W	W	O	O	W	W	W	W	W	O	
22222	Nancy R.	R	O	O	H	W	W	W	W	O	O	W	W	P	W	W	O	O	W	W	W	W	W	O	O	W	W	W	W	W	O	
33333	Brenda S.	R	O	O	H	W	W	W	W	O	O	W	S	W	W	W	O	O	W	W	W	W	W	O	O	V	V	V	R	A	O	
44444	Leon A.	W	O	O	H	W	W	W	W	O	O	W	W	W	W	W	O	O	W	W	W	W	W	O	O	S	W	W	W	W	O	

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Key		
Work	W	W
Partial Workday	R	R
Absence	A	A
Holiday	H	H
Off	O	O
PTO	P	P
Sick Day	S	S
Vacation	V	V

Month	Year
January	2024
February	2025
March	2026
April	2027
May	2028
June	2029
July	2030
August	2031
September	2032
October	2033
November	2034
December	2035
X	20XX

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