

eDIRECT Student District Transfer

Instructions: Add all student information for students to be transferred. DO NOT include student name or birthdate. When complete, send as an attachment to WIHelpDesk@datarecognitioncorp.com. Email must come from DAC on record for receiving district in eDIRECT. The Help Desk will contact the DAC on record for the receiving district when all students have been transferred.

WISEID (State Student ID)	Grade	Receiving District Code (10-digits)	Receiving District Name	Receiving School Code (10 Digits)	Receiving School Name	Transfer Complete (for use by WI Help Desk Staff)
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