Method to calculate FTE for contract staff based on contract amou	int and average pay
Total contract amount in dollars	
Average hourly pay	
Estimated total hours worked	#DIV/0!
Estimated regular year FTE staff for year (1 FTE = 2080 hours)	#DIV/0!
Note - fill in yellow cells with correct estimates.	
This spreadsheet is read only for users. Please make a copy (under File menu \ Make a Copy) and edit your copopulate.	-

Method to calculate FTE for contract based on total contracted ho	ours
Total number of hours of contracted staff	\$720.00
Estimated regular year FTE staff for year (1 FTE = 2080 hours)	0.3
Note - fill in yellow cells with correct estimates.	
This spreadsheet is read only for users. Please make a copy (under File menu \ Make a Copy) and edit your copopulate.	

Method to calculate FTE for bus staff based on bus counts		
For Regular Ed		
# buses with 1 staff per bus each route		
# buses with 2 staff per bus each route		
Average number of hours of bus work per day per site per person	3.0	(default is 3 override if different)
Days of instruction per regular school year		
Total of any miscellaneous hours during regular school year (field trips, sports)		
Calculated estimated total hours of bus work per year for agency	0.0	
Estimated regular year FTE bus staff for year (1 FTE = 2080 hours)	0.0	
Repeat similar for Special Ed		
# buses with 1 staff per bus each route		
# buses with 2 staff per bus each route		
Average number of hours of bus work per day per site per person	3.0	(default is 3 override if different)
Days of instruction per regular school year		
Total of any miscellaneous hours during regular school year (field trips, sports)		
Calculated estimated total hours of bus work per year for agency	0.0	
Estimated regular year FTE bus staff for year (1 FTE = 2080 hours)	0.0	
Note - fill in yellow cells with correct estimates.		
This spreadsheet is read only for users. Please make a your ow (under File menu \ Make a Copy) and edit your copy to populate		



Work with Staff Data							E	uit	Delete	4	
Upload Results	Hiring LEA	Working LEA	Working School	Assignment Type	Position	Area of Assignment	FTE	1	1		
Enter Aggregate Staff FTE	7300 - Wis Dept of Publi Instruction	c 8110 - 21st Century Prep Sch	0100 - 21st Century Prep Sch	03 - Support - Regular Education	98 - Other Support Staff	9073 - Cafeteria Worker	22	G	×		
Reports / Validations	7300 - Wis Dept of Publi Instruction	c 0007 - Abbotsford Sch Dist	0020 - Abbotsford El	03 - Support - Regular Education	98 - Other Support Staff	9072 - Plant Maintenance and Operation Personnel	22	C	×		
Staff Download by Local Person ID	7300 - Wis Dept of Publi Instruction	c 0001 - Alma Center Sch Dist	0080 - Lincoln Hi	03 - Support - Regular Education		9073 - Cafeteria Worker	22	ø	×		
Staff list Manage Staff Data	7300 - Wis Dept of Publi Instruction		0020 - Algoma El	03 - Support - Regular Education		9072 - Plant Maintenance and Operation Personnel	101	G	×		
Validate Staff Data Sign off or	7300 - Wis Dept of Publi	c 0007 - Abbotsford	0000 - District-wide	03 - Support - Regular	98 - Other	9087 - Bus Driver	100000	G	×		
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