

Method to calculate FTE for contract staff based on contract amount and average pay

Total contract amount in dollars		
Average hourly pay		
Estimated total hours worked	#DIV/0!	
Estimated regular year FTE staff for year (1 FTE = 2080 hours)	#DIV/0!	
<i>Note - fill in yellow cells with correct estimates.</i>		
<i>This spreadsheet is read only for users. Please make a your own copy (under File menu \ Make a Copy) and edit your copy to populate.</i>		

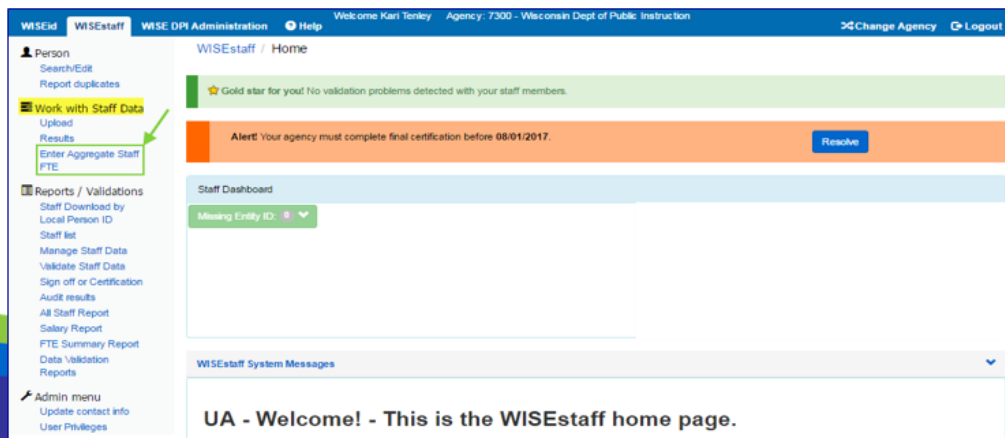
Method to calculate FTE for contract based on total contracted hours	
Total number of hours of contracted staff	\$720.00
Estimated regular year FTE staff for year (1 FTE = 2080 hours)	0.3
<i>Note - fill in yellow cells with correct estimates.</i>	
<i>This spreadsheet is read only for users. Please make a your own copy (under File menu \ Make a Copy) and edit your copy to populate.</i>	

Method to calculate FTE for bus staff based on bus counts		
For Regular Ed		
# buses with 1 staff per bus each route		
# buses with 2 staff per bus each route		
Average number of hours of bus work per day per site per person	3.0	(default is 3 override if different)
Days of instruction per regular school year		
Total of any miscellaneous hours during regular school year (field trips, sports)		
Calculated estimated total hours of bus work per year for agency	0.0	
Estimated regular year FTE bus staff for year (1 FTE = 2080 hours)	0.0	
Repeat similar for Special Ed		
# buses with 1 staff per bus each route		
# buses with 2 staff per bus each route		
Average number of hours of bus work per day per site per person	3.0	(default is 3 override if different)
Days of instruction per regular school year		
Total of any miscellaneous hours during regular school year (field trips, sports)		
Calculated estimated total hours of bus work per year for agency	0.0	
Estimated regular year FTE bus staff for year (1 FTE = 2080 hours)	0.0	
<i>Note - fill in yellow cells with correct estimates.</i>		
<i>This spreadsheet is read only for users. Please make a your own copy (under File menu \ Make a Copy) and edit your copy to populate.</i>		

Aggregate Reporting

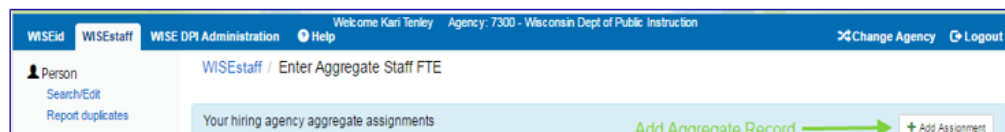
“File Tasks” has been renamed to “Work with Staff Data”.

Aggregate reporting link “Enter Aggregate Staff FTE” is now available.



Aggregate Reporting

Aggregate assignment FTE list - Add / Edit or Delete Records



Hiring LEA	Working LEA	Working School	Assignment Type	Position	Area of Assignment	FTE	Edit	Delete
7300 - Wis Dept of Public Instruction	8110 - 21st Century Prep Sch	0100 - 21st Century Prep Sch	03 - Support - Regular Education	98 - Other Support Staff	9073 - Cafeteria Worker	22		
7300 - Wis Dept of Public Instruction	0007 - Abbotsford Sch Dist	0000 - Abbotsford El	03 - Support - Regular Education	98 - Other Support Staff	9072 - Plant Maintenance and Operation Personnel	22		
7300 - Wis Dept of Public Instruction	0001 - Alma Center Sch Dist	0000 - Lincoln Hi	03 - Support - Regular Education	98 - Other Support Staff	9073 - Cafeteria Worker	22		
7300 - Wis Dept of Public Instruction	0070 - Algoma Sch Dist	0000 - Algoma El	03 - Support - Regular Education	98 - Other Support Staff	9072 - Plant Maintenance and Operation Personnel	101		
7300 - Wis Dept of Public Instruction	0007 - Abbotsford Sch Dist	0000 - District-wide	03 - Support - Regular Education	98 - Other Support Staff	9087 - Bus Driver	100000		

Aggregate Reporting

- Enter Working LEA, Working School, Position, Area, Company Name and FTE.
- Working school may be at agency-wide level(0000) or school level.
- Max FTE is equal to 1000.00 full time staff.
- Working on a list of company names for a dropdown for next year.

WISEd WISestaff WISE DPI Administration Welcome Kari Tenley Agency: 7300 - Wisconsin Dept of Public Instruction

WISestaff / Enter Aggregate Staff FTE / Aggregate Assignment

Success! Your assignment has been saved successfully.

Hiring Agency: 7300 - Wisconsin Dept of Public Instruction

Assignment

Working LEA: 8110 - 21st Century Preparatory School

Working School: 0100 - 21st Century Prep Sch

Position: 98 - Other Support Staff

Area: 9073 - Cafeteria Worker

Contracting Agency Name: MY BUS COMPANY NAME

Details

Estimated Full Time Equivalent

Sum of FTE rounded to nearest tenth.

Cancel Save

FTE should be reported here in numbers to tenth not percent method. For example - two person FTE full time should be entered as 2.0 FTE here.

Enter company name

