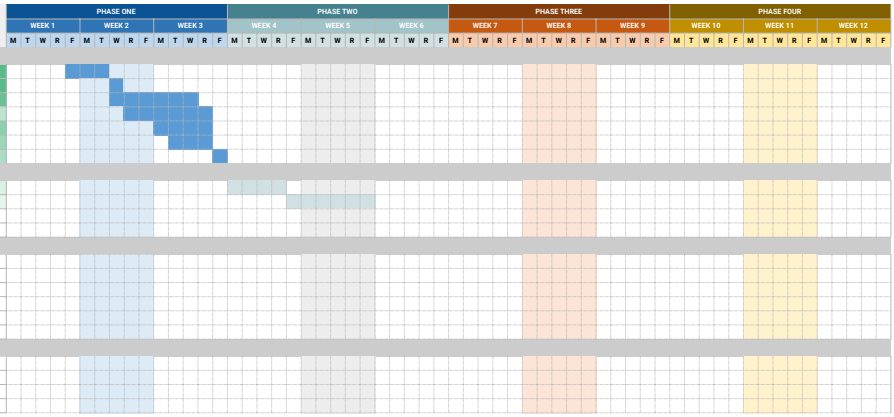
GANTT CHART TEMPLATE

Smartsheet Tip ➜ A Gantt chart's visual timeline allows you to see details about each task as well as project dependencies.

PROJECT TITLE	[Project's title]	**COMPANY NAME**	[Company's name]
PROJECT MANAGER	[Project Manager's name]	**DATE**	3/12/18

WBS NUMBER	TASK TITLE	TASK OWNER	START DATE	DUE DATE	DURATION	PCT OF TASK COMPLETE
1	**Project Conception and Initiation**					
1.1	Project Charter	Leon W	3/12/18	3/15/18	3	100%
1.1.1	Project Charter Revisions	Kylie R	3/15/18	3/16/18	1	100%
1.2	Research	Pete S	3/15/18	3/21/18	6	90%
1.3	Projections	Steve L	3/16/18	3/22/18	6	40%
1.4	Stakeholders	Allen W	3/18/18	3/22/18	4	70%
1.5	Guidelines	Malik M	3/19/18	3/22/18	3	60%
1.6	Project Initiation	Malik M	3/23/18	3/23/18	0	50%
2	**Project Definition and Planning**					
2.1	Scope and Goal Setting	Steve L	3/24/18	3/28/18	4	22%
2.2	Budget	Allen W	3/29/18	4/2/18	3	16%
2.3	Communication Plan	Malik M			0	0%
2.4	Risk Management	Malik M			0	0%
3	**Project Conception and Initiation**					
3.1	Status and Tracking	Pete S			0	0%
3.2	KPIs	Leon W			0	0%
3.2.1	Monitoring	Kylie R			0	0%
3.2.2	Forecasts	Kylie R			0	0%
3.3	Project Updates	Pete S			0	0%
3.3.1	Chart Updates	Malik M			0	0%
4	**Project Performance / Monitoring**					
4.1	Project Objectives	Steve L			0	0%
4.2	Quality Deliverables	Allen W			0	0%
4.3	Effort and Cost Tracking	Malik M			0	0%
4.4	Project Performance	Malik M			0	0%