

[1]

SCOPE OF WORK TEMPLATE

PROJECT ADDRESS: [2]

COMPANY:

NAME:

PHONE:

EMAIL:

STATEMENT OF WORK

What does the project entail?

[3]

PRE-CONSTRUCTION

MATERIAL + LABOR

PERMITS	
ARCHITECTURAL/ENGINEERING DRAWINGS	
TERMITE INSPECTION/TREATMENT	
RENTAL EQUIPMENT	
WELL/SEPTIC	
OTHER	
TOTAL	

DEMOLITION

MATERIAL + LABOR

DEMO	
DEBRIS/REMOVAL	
DUMPSTERS	
OTHER	
TOTAL	

FRAMING

MATERIAL + LABOR

INTERIOR/EXTERIOR STRUCTURAL	
INTERIOR NO LOAD	

	TOTAL
	INSULATION
	MATERIAL + LABOR
WALLS	
CEILINGS	
OTHER	
	TOTAL
	DRYWALL
	MATERIAL + LABOR
DRYWALL INSTALLATION	
FINISH	
REPAIR	
OTHER	
	TOTAL
	PAINT
	MATERIAL + LABOR
INTERIOR	
EXTERIOR	
OTHER	
	TOTAL
	DOORS
	MATERIAL + LABOR
INTERIOR AND HARDWARE	
EXTERIOR AND HARDWARE	
GARAGE	
OTHER	
	TOTAL
	TRIM
	MATERIAL + LABOR
BASEBOARD OR SHOE	
WINDOW	

	TOTAL	
WINDOWS		MATERIAL + LABOR
REPAIR		
REPLACE		
OTHER		
	TOTAL	
EXTERIOR		MATERIAL + LABOR
LANDSCAPING		
HARDSCAPING (PATIO/RETAINING WALL)		
GRADING		
DRIVEWAY		
DECK/PORCH		
SIDING		
GUTTERS/DOWNSPOUTS		
FENCE		
TREE WORK		
FACIA/SOFFIT		
OTHER		
	TOTAL	
MISCELLANEOUS		MATERIAL + LABOR
FIREPLACE		
ALARM SYSTEM		
OTHER		
	TOTAL	
TOTAL REPAIRS		
CONTINGENCY REPAIR RESERVE		
5% of REPAIRS	0	
10% of REPAIRS	0	
15% of REPAIRS	0	
CONTINGENCY REPAIR RESERVE (usually 5% to 15%)		
TOTAL REPAIRS AND CONTINGENCY REPAIR RESERVE		

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