

Instructions for Cub-E Infractions

1. Determine the Infraction Type and Point(s) to be administered.
2. Once Infraction is determined, infraction strike will be added to the RSO's account for the current semester.
- 2a. All infractions stay with the RSO for 1 semester.
- 2b. The Programming Lead will email the RSO regarding the Strike Count and Infraction being added.
3. If an RSO receives 3 strikes in one semester, they are blocked from tabling for the rest of that semester. OASIS Staff will be responsible for emailing any RSO when they have reached 3 strikes and will be blocked for the remainder of the semester.
4. All RSOs' strikes reset at the beginning of each semester.

TYPES OF STRIKES		
Number of Strikes	Infraction Type	Definition of Infraction
1	Tardiness	Returning equipment past 5:15pm
1	Not following the tabling rules	Disobeying tabling rules after Cub-E/OASIS staff has communicated the rules with the RSO. Example- tabling on red bricks, blocking pathways, tabling without a daily permit, etc
1	Switching equipment with another RSO (part a)	Occurs when RSO A allows RSO B to take their equipment (i.e., RSO A checked out 1 table and 2 chairs from Cub-E. Instead of returning the equipment to Cub-E when they're finished, they allow RSO B to use their equipment instead. RSO B ends up returning the equipment to Cub-E but they do not have a check-out record in the system. RSO A would receive a strike.)
1	Switching equipment with another RSO (part b)	Occurs when RSO A allows RSO B to take their equipment (i.e., RSO A checked out 1 table and 2 chairs from Cub-E. Instead of returning the equipment to Cub-E when they're finished, they allow RSO B to use their equipment instead. RSO B ends up returning the equipment to Cub-E but they do not have a check-out record in the system. RSO A would receive a strike.)
1	Abandoned Equipment	Refers to equipment that is left on Upper Sproul with no tabling members
1	Keeping equipment overnight during the week	Keeping equipment overnight with no communication to Cub-E staff but returns in a timely manner (the following day)
2	Keeping any equipment over the weekend	Keeping equipment over the weekend with no communication to Cub-E staff. Inconsiderate of other Alter-Hour reservations and/or RSOs