

DATE	TIME	LEADER	TASK	VOLUNTEER INFORMATION		BEST email/phone # TO CONTACT	COMMENTS/QUESTIONS (optional)
				#	NAME		
MAY 4: WED. EVE.							
7:00-7:30 pm	Ann Harlow (510) 559-3616		Lifting and carrying auction items from basement, furniture placed from Pt. Richmond	1			Free Wednesday supper or free admission to Club if you do that. Help also needed Friday afternoon or Saturday if possible.
MAY 6: FRIDAY KITCHEN DAYTIME							
10am-4pm	Barbara Hillbourn		Dessert Makeups? Cook chocolate cake, make tartlet filling, prep strawberries	1	Dody Silver	1:30pm	
				2	Helen Toy	1:30 arrival via discuss list	
				3	Joanne Wile		
				4			
MAY 7: SATURDAY KITCHEN DAYTIME							
12-6pm	Barbara Hillbourn		Final Dessert Prep - cut cake, plate and fill tartlets	1		Katherine Harway	Cancelled - sick
				2	Jac Ross	1-6 via discuss list	
				3	Dick Sherman	2-7	
				4	Michael DuWitt	2-4 pm	
4-7pm	Barbara Hillbourn		Prep snacks: make and bag popcorn, nut cups	1	Susan Maahiyama	5-7 pm	
				2	Nan Yarbrough		
MAY 7: SATURDAY DAYTIME							
12-6pm	Nan Yarbrough		Decorations	1	Susan Singh		
12-6pm	Ann Harlow (510) 559-3616		Set up tables with auction items	1	Joanne Wile	1-3 PM	
				2	Dody Silver	12-3pm	
				3	Hilary Lorraine	1-3 pm	
				4	Jane Eisenstark	1-4 pm	
MAY 7: SATURDAY NIGHT TASKS							
7-10pm	Barbara Hillbourn		Food Rover (refresh food and bus debris)	1	Barbara Daniels		
				2			
				3			
				4			
7-10pm	Ann Harlow		Staff raffle table in Atrium (half hour shifts, arrive 5 min. early)	1	Deborah Schmidt	7-7:30	Robert Marshall available for shifts
				2	Diana Smith	7:30-8	
				3		8-8:30	
				4		8:30-9	
				5		9-9:30	
				6	Deborah Schmidt	9:30-10	
6:30-10:30pm	Ira Neken (810) 813-4080		Tend bar	1	Luke Gottlieb	6:30-7, more later?	
				2	Bob Sayre	6:30-7:30, more later?	
				3	Walter Gorski	6:30-7:30, more later?	Robert Marshall available for shifts
				4			
				5	Larry Nagel	6:30-7:30, longer if needed	
				6			
6:45-8pm	Ann Harlow (510) 559-3616		Run checks in table, enter data on laptops (Training at 6:45)	1	Marin Fischer		
				2	Robert Marshall	Also available to help with bar and Raffle table	
9-10pm	Ann Harlow (510) 559-3616		Silent auction data entry and checkout	1	Jim Gasperini		
				2			
				3			
10-11pm	Gail Simpson 510-452-2910		Cleanup	1	david roberts		
				2			
				3			
				4			