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PROJECT TIME TRACKING TEMPLATE

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PROJECT NAME		PROJECT STATUS	PROJECT MANAGER	PROJECT START	PROJECT END	DUPLICATION	STATUS		
Title of Project		In Progress		01/14	01/17	3x	Not Started		
AT RISK	TASK NAME	Task Start/End	STATUS	ASSIGNED TO	START DATE	END DATE	DUPLICATION	COMMENTS	STATUS
	Task 1 - enter your own task name		Complete		01/14	01/14	1		Not Started
	Subtask 1.1	Other task	Complete		01/18	01/01	4		In Progress
	Task 2 - enter your own task name		Complete		01/01	01/02	1		Complete
	Subtask 2.1	Other task	In Progress		01/02	01/03	2		On Hold
	Task 3		In Progress		01/03	01/08	7		
	Task 4		On Hold		01/07	01/09	3		
	Task 5		In Progress		01/08	01/09	8		
	Task 6		In Progress		01/09	01/09	12		
	Task 7		Not Started		01/02	01/02	1		
	Task 8		Not Started		01/04	01/04	3		
	Task 9		Not Started		01/07	01/10	4		
	Task 10		Not Started		01/09	01/12	4		
	Task 11		Not Started		01/11	01/14	4		
	Task 12		Not Started		01/01	01/17	8		
	Task 13		Not Started		01/12	01/17	5		
	Task 14		Not Started		01/12	01/12	1		
	Task 15		Not Started		01/12	01/14	3		
	Task 16		Not Started		01/14	01/14	1		
	Task 17		Not Started		01/15	01/17	3		

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