

Beta Reader Checklist

Adapted by [theirprofoundbond](#)
from [a checklist created by AO3 Comment of the Day](#).

Development:

brainstorming	<input checked="" type="checkbox"/>
plotting	<input checked="" type="checkbox"/>
research	<input type="checkbox"/>

Grammar:

tenses	<input type="checkbox"/>
spelling	<input checked="" type="checkbox"/>
punctuation	<input checked="" type="checkbox"/>
pronouns	<input type="checkbox"/>
subject/verb agreement	<input type="checkbox"/>
paragraphing	<input checked="" type="checkbox"/>

Writing:

tone	<input type="checkbox"/>
flow	<input type="checkbox"/>
pacing	<input checked="" type="checkbox"/>
continuity	<input type="checkbox"/>
plot holes	<input type="checkbox"/>
structure/plot	<input type="checkbox"/>
clarity/removing ambiguity	<input type="checkbox"/>
awkward metaphors/phrasing	<input type="checkbox"/>
overuse of certain words/phrases	<input type="checkbox"/>

Sensitivity:

racism	<input type="checkbox"/>
sexism	<input type="checkbox"/>
homophobia	<input type="checkbox"/>
transphobia	<input type="checkbox"/>
ableism	<input type="checkbox"/>
religious intolerance	<input type="checkbox"/>
potential squicks/triggering content	<input type="checkbox"/>

Canon:

characterization	<input checked="" type="checkbox"/>
timeline	<input checked="" type="checkbox"/>
references	<input type="checkbox"/>

Other:

first impressions/reactions	<input checked="" type="checkbox"/>
positive feedback	<input checked="" type="checkbox"/>
language (e.g. American/British English)	<input checked="" type="checkbox"/>
formatting	<input checked="" type="checkbox"/>
smart quotes vs. straight quotes	<input type="checkbox"/>

AO3:

fic title	<input checked="" type="checkbox"/>
chapter titles	<input type="checkbox"/>
summary	<input checked="" type="checkbox"/>
tagging	<input type="checkbox"/>