

Step 1: Enter chores you do REGULARLY in this section.
 For each chore, enter how many minutes it takes to do it in Column D, and how often it should be done (in days) in Column F. When the chore gets done, update the latest completion date in Column B and the Person who did it in Column C.

Note: the options for Column C will populate based on the names entered in cell L7 and M7 (see step 2).

Core Chores	Day Completed (MM/DD/YYYY)	Completed By:	Minutes to Complete	Do Every (Days)	Chore Points	Status
Example Chore 1	01-16-2024		5	2	0	Overdue
Example Chore 2	01-16-2024		10	7	0	Overdue
Example Chore 3	01-16-2024		15	14	0	Overdue
Example Chore 4	01-16-2024		20	30	0	Overdue
Example Chore 5	01-16-2024		5	90	0	Overdue
Example Chore 6	01-16-2024		10	2	0	Overdue
Example Chore 7	01-16-2024		15	7	0	Overdue
Example Chore 8	01-16-2024		20	14	0	Overdue
Example Chore 9	01-16-2024		5	30	0	Overdue
Example Chore 10	01-16-2024		10	90	0	Overdue
Example Chore 11	01-16-2024		15	2	0	Overdue
Example Chore 12	01-16-2024		20	7	0	Overdue
Example Chore 13	01-16-2024		5	14	0	Overdue
Example Chore 14	01-16-2024		10	30	0	Overdue
Example Chore 15	01-16-2024		15	90	0	Overdue
Example Chore 16	01-16-2024		20	2	0	Overdue
Example Chore 17	01-16-2024		5	7	0	Overdue
Example Chore 18	01-16-2024		10	14	0	Overdue
Example Chore 19	01-16-2024		15	30	0	Overdue
Example Chore 20	01-16-2024		20	90	0	Overdue
Example Chore 21	01-16-2024		5	2	0	Overdue
Example Chore 22	01-16-2024		10	7	0	Overdue
Example Chore 23	01-16-2024		15	14	0	Overdue
Example Chore 24	01-16-2024		20	30	0	Overdue

Points	
Person A	Person B
#DIV/0!	#DIV/0!

Step 2: Fill out names for Person A and B

----- CURRENT COMMANDER OF FT. COZY -----
#DIV/0!

Legend
Person A Leading
Leaning Person A
Neutral
Leaning Person B
Person B Leading

Step 3: Enter chores you do IRREGULARLY in this section.
 For each chore, enter how many minutes it takes to do it in Column D. When the chore gets done, update the latest completion date in Column B and the Person who did it in Column C.

Note: These chore points are set to only count for 14 days. If you want to delete the irregular chores that no longer give points, only delete the content in Columns A, B, and D to avoid breaking the underlying calculations.

Irregular	Day Completed (MM/DD/YYYY)	Completed By:	Minutes to Complete	Chore Points
Example task 1	01-16-2024		5	0
Example task 2	01-16-2024		10	0
Example task 3	01-16-2024		15	0
Example task 4	01-16-2024		20	0
Example task 5	01-16-2024		5	0
Example task 6	01-16-2024		10	0
Example task 7	01-16-2024		15	0
Example task 8	01-16-2024		20	0
Example task 9	01-16-2024		5	0
Example task 10	01-16-2024		10	0
Example task 11	01-16-2024		15	0
Example task 12	01-16-2024		20	0
Example task 13	01-16-2024		5	0
Example task 14	01-16-2024		10	0
Example task 15	01-16-2024		15	0
Example task 16	01-16-2024		20	0
Example task 17	01-16-2024		5	0
Example task 18	01-16-2024		10	0
Example task 19	01-16-2024		15	0
Example task 20	01-16-2024		20	0

Step 4: Enter tasks you do REGULARLY but don't want to give points for in this section. For each one, enter how often it needs to get done (in days) in Column F. When the chore gets done, update the latest completion date in Column B and the Person who did it in Column C.

Note: These tasks don't contribute any points, but can give nice reminders for when things need to get done.

Reminders	Day Completed (MM/DD/YYYY)	Completed By:	Do Every (Days)	Status
Reminder task 1	01-16-2024		2	Overdue
Reminder task 2	01-16-2024		7	Overdue
Reminder task 3	01-16-2024		14	Due
Reminder task 4	01-16-2024		30	Due
Reminder task 5	01-16-2024		90	Due
Reminder task 6	01-16-2024		2	Due
Reminder task 7	01-16-2024		7	Due
Reminder task 8	01-16-2024		14	Due
Reminder task 9	01-16-2024		30	Due
Reminder task 10	01-16-2024		90	Due
Reminder task 11	01-16-2024		2	Due
Reminder task 12	01-16-2024		7	Due
Reminder task 13	01-16-2024		14	Due
Reminder task 14	01-16-2024		30	Due
Reminder task 15	01-16-2024		90	Due
Reminder task 16	01-16-2024		2	Due
Reminder task 17	01-16-2024		7	Due
Reminder task 18	01-16-2024		14	Due
Reminder task 19	01-16-2024		30	Due
Reminder task 20	01-16-2024		90	Due