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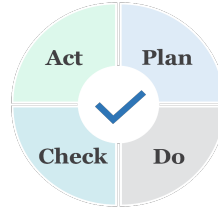
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Lean PDCA Problem-Solving Template

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Project Name	
Project Lead	
Team Members	
Name	Title



Plan	Issues / Challenges	<div style="border: 1px solid #ccc; padding: 5px;">Description</div>			Root Cause Identification			
Do	Countermeasures				Root Cause Identification			
	Solutions	Benefits	Challenges		<div style="border: 1px solid #ccc; padding: 5px;">Description</div>			
Temporary Fixes					Success Metrics			
<div style="border: 1px solid #ccc; padding: 5px;">Description</div>					Description			
					Description			
Implementation Steps for Long-Term Solutions								
Task	Owner	Date Due	Status					
		MM/DD/YY						
Check	Outcomes				Opportunities for Improvement			
	<div style="border: 1px solid #ccc; padding: 5px;">Description</div>				<div style="border: 1px solid #ccc; padding: 5px;">Description</div>			
Act	Next Steps - Should the solution be standardized, or does an alternative need testing?				Standardization Process - Actions required to formalize the solution as a standard			
	<div style="border: 1px solid #ccc; padding: 5px;">Description</div>				Task			
					Owner	Date Due	Status	
		MM/DD/YY						

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