



# CTM Data Overview

## Instructions for Utilization

***This data overview template is intended to share student data in relation to key measures, with colour-coding to support the determination of students to be identified for discussion for Collaborative Team Meetings.***

<b>General Instructions</b>	<p>A Data Overview Sample is included, to see what it can look like when completed for a sample school (includes data validation for drop-downs for Social-Emotional, and conditional formatting, for automatic colour-coding, throughout).</p> <p>Add any additional columns or make any adjustments to the template as needed for your school. When the template is ready, duplicate for different grades/cohorts for students.</p> <p>Include all students in a particular grade/cohort, with homeroom or assigned teacher included (if applicable). When entering data, it may be valuable to sort students by teacher and then alphabetically (see how to sort or filter information link below).</p> <p>Replace "X" with the name of the Key Measure. Duplicate columns if including multiple key measures. Delete or add columns, based on number of administration times during a school year.</p> <p>For each key measure, determine the colour-code criteria for red, yellow, green, blue (deleting or revising colours as needed). Include a key issue column for each key measure, to track as key measures are administered.</p>
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### **Additional Supports for Google Sheets:**

[How to sort or filter information](#)

[Automatically colouring a cell based on the text entered](#)

[How to copy/duplicate and rename sheet](#)

Grade/Cohort	Key Measure: Leveled Reading Assessment				Key Measure: Number Operations Assessment			Key Measure: Social Emotional Rating			
	Not Yet Meeting	Level 4 or less	Not Yet Meeting	25 or less	Not Yet Meeting	25 or less	Significant	Significant Support Required			
Six	Approaching	Level 4-5	Approaching	26-34	Approaching	26-34	Some	Some Support Required			
	Meeting	Level 6-7	Meeting	35-44	Meeting	35-44	Minimal	Minimal Support Required			
	Exceeding	Level 8 or higher	Exceeding	45 or higher	Exceeding	45 or higher	Rarely	Support Rarely Required			
Student	Teacher	September	January	June	Key Issue	September	December	Key Issue	Prior June	June	Key Issue
Giltner, Felice	Suarez	2			Reading lacking fluency	27		Double digit addition	Minimal		
Menz, Antonetta	Cooper	2			Guessing words	12		Basic addition and subtraction	Significant		Quick to shut-down
Chason, Terese	Cooper	2			Guessing words	26		Double digit subtraction	Significant		Quick to temper
Edgington, Gussie	Cooper	2			Recognizing common prefixes/suffixes	23		Double digit addition	Some		Quick to shut-down
Benitez, Andre	Suarez	3			Lack of background knowledge	26		Double digit multiplication	Minimal		
Duhn, Elizabeth	Cooper	3			Guessing words	42			Rarely		
Curtin, Mora	Cooper	3			Recognition of basic sight words	10		Basic addition and subtraction	Significant		Quick to temper
Appleton, Demetrius	Suarez	3			Recognizing common prefixes/suffixes	33		Basic multiplication facts	Significant		Quick to shut-down (crying)
Weast, Ok	Suarez	3			Reading lacking fluency	24		Basic multiplication facts	Some		Lack of social boundaries
Canez, Roselyn	Cooper	4			Rereading for meaning	23		Double digit addition	Minimal		
Luongo, Kanisha	Cooper	4			Rereading for meaning	26		Double digit division	Minimal		
Bath, Roxie	Suarez	4			Rereading for meaning	45			Minimal		
Siu, Jose	Suarez	4			Lack of background knowledge	24		Basic multiplication facts	Significant		Harmful to others (hitting)
Robertson, Vonda	Suarez	4			Reading lacking fluency	29		Double digit subtraction	Significant		Attention-seeking
Weimer, Amal	Cooper	4			Lack of background knowledge	29		Basic multiplication facts	Some		Lack of social boundaries
Meadows, Marcella	Suarez	4			Lack of background knowledge	43			Some		Attention-seeking
Elmore, Eliza	Cooper	5			Rereading for meaning	25		Basic multiplication facts	Minimal		
Riley, Nelda	Suarez	5			Lack of background knowledge	34		Double digit multiplication	Minimal		
Hoffman, Brendon	Suarez	5			inferencing	43			Minimal		Talkative
Christensen, Jacques	Suarez	5			inferencing	45			Rarely		
Pope, Derek	Suarez	5			inferencing	22		Double digit subtraction	Significant		Attention-seeking
Carlyle, Shan	Cooper	5			inferencing	36		Double digit division	Some		Inappropriate peer interactions
Janda, Alex	Cooper	5			Lack of background knowledge	36		Double digit division	Some		Frequent interruptions
Arriaga, Deon	Suarez	5			inferencing	42			Some		Attention-seeking
Masden, Noemi	Cooper	6			inferencing	33		Double digit division	Minimal		
Sweeney, Rebecca	Suarez	6				34		Remainders in division	Minimal		
Mikell, Paulette	Cooper	6			inferencing	36			Minimal		Inappropriate peer interactions
Mallett, Enedina	Cooper	6				45			Minimal		Frequent interruptions
Sayre, Mabel	Cooper	6				39			Rarely		
Monteleone, Eulah	Cooper	6				40			Rarely		
Clough, Edgardo	Suarez	6				41		Remainders in division	Rarely		
Good, Ashli	Cooper	6				24		Double digit subtraction	Some		Inappropriate peer interactions
Michell, Stephanie	Cooper	6			Rereading for meaning	25		Double digit addition	Some		Attention-seeking
Baden, Mahalia	Suarez	7				50			Minimal		Talkative
Dam, Isis	Cooper	7				41		Remainders in division	Rarely		
Seabaugh, Olivia	Cooper	7				50			Rarely		
Bennett, Kendra	Suarez	7				42			Some		Lack of social boundaries
Younce, Davis	Suarez	8				44			Minimal		Talkative
Roush, Bibi	Suarez	8				50			Minimal		

