Event Risk Management - Risk Assessment Plan (RAP)						
Identified Risk	Consequences	Likelihood	Severity	Risk Rating	Preventative Measures (to avoid risks)	Possible Solutions (ways to deal with risk if it happens)

Event Risk Management - Risk Assessment Plan (RAP) Instructions

Use this risk matrix and the accompanying planning chart to:

Help you identify risks associated with your event,

Decide how likely and how serious potential event risks could be,

List ways to prevent the risks from happening (ie, mitigate the risks), and

List possible solutions in the event the risk happens.

	SEVERITY							
LIKELIHOOD	Minor	Moderate	Major					
Likely	MEDIUM	HIGH	HIGH					
Possible	LOW	MEDIUM	HIGH					
Unlikely	LOW	LOW	MEDIUM					

Risk Treatment Key

High Risk Level – Immediate action required!

Medium/Tolerable Risk Level – Risks must be reduced as much as possible.

Low/Broadly Acceptable Risk Level – Monitor and further reduce where possible.

Event Risk Management - Risk Assessment Plan (RAP) Identified Risk
Participant becomes very intoxiated Preventative Measures (to avoid risks)
Monitor participant consumption, limit
available drinks, cut people off, provide
substantial food. Possible Solutions (ways to deal with risk if it happens)
Cut person off, partner them with sober friend, take them to a
quiet place, send them home safely, take to hospital if
necessary Likelihood Possible Severity Moderate Risk Rating Medium Participant could not get home safely, could lose consciousness

Event Risk Management - Risk Assessment Plan (RAP)						
Identified Risk	Consequences	Likelihood	Severity	Risk Rating	Preventative Measures (to avoid risks)	Possible Solutions (ways to deal with risk if it happens)

Event Risk Management - Risk Assessment Plan (RAP) Preventative Measures (to avoid risks)

Make participants aware of obstacles, control number of participants, monitor participants activites

Possible Solutions (ways to deal with risk if it happens)

Have first aid kit available, have trained First Aid experts present. Identified Risk
Participants colloding with eachother, equiptment, or obstacles

Event Risk Management - Risk Assessment Plan (RAP)						
Identified Risk	Consequences	Likelihood	Severity	Risk Rating	Preventative Measures (to avoid risks)	Possible Solutions (ways to deal with risk if it happens)