

### Semi-monthly Timesheet Template

Time period: \_\_\_\_\_ Employee name: \_\_\_\_\_ Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_

**1st half of month:**

Day of Month	Day of Week	Start Time	Lunch Start	Lunch End	End Time	Leave /Sick Hours	Regular Hours	OT Hours	Public OT	Total Hours Worked	Comment Box
1st											
2nd											
3rd											
4th											
5th											
6th											
7th											
8th											
9th											
10th											
11th											
12th											
13th											
14th											
15th											

**SEMI-MONTHLY TOTALS**

**TOTAL PAY**

**2nd half of month:**

Day of Month	Day of Week	Start Time	Lunch Start	Lunch End	End Time	Leave /Sick Hours	Regular Hours	OT Hours	Public OT	Total Hours Worked	Comment Box
16th											
17th											
18th											
19th											
20th											
21st											
22nd											
23rd											
24th											
25th											
25th											
26th											
27th											
28th											
29th											
30th											
31st											

**SEMI-MONTHLY TOTALS**

**TOTAL PAY**

## Jibble helps you generate timesheets:

### Step 1

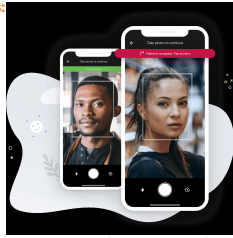
Your team clocks in by taking a selfie with their phone or an onsite tablet. Use the GPS feature to ensure they're on site.

### Step 2

That's it! Jibble will auto-generate timesheets, with overtime calculations. Now managers can see who's working in real time, and ensure payroll is accurate and easy.

### More on Jibble:

100% free, with optional paid upgrades. Loved by thousands of businesses around the world including Pizza Hut, Airbus, Pepsi, Toyota, Hyundai and Skanska.



[Try attendance tracking - it's free!](#)

[Or, see how jibble works](#)







