

This is an example spreadsheet for building your product playbook. For more details, click the link below  
[Click link: https://www.zalando.com/en/blog/your-product-playbook-101-4034921](https://www.zalando.com/en/blog/your-product-playbook-101-4034921)

STEP 1	STEP 2	STEP 3		STEP 4		
DISCOVER	DEFINE	DESIGN		DELIVER		
<b>Identify opportunities</b> Customer Discovery User Interviews Data analysis Market & competitor research Product vision document Spikes User research Knowledge sharings Business studies & cases	<b>Focus on user problem</b> Scoping Prioritization User Stories & Acceptance Criteria MVP Spec / Epic	<b>Brainstorm solutions</b> Design Ideate Frameworks User tests	<b>Validate Solution</b> Mockup Prototyping Fake feature Landing page	<b>Scope &amp; Estimate</b> Backlog Grooming Release ETA	<b>Execute</b> Backlog Refinement Roadmap Refinement Sprint Planning Planning Poker Burndown Charts	<b>Measure &amp; Iterate</b> A/B Testing Data Analysis Internal newsletter Dashboards Team website Retro Significance test