

## UPEI Student Union Budget

| <b>Sources of Cash</b>           | <b>Note</b> | <b>2021-2022</b>       | <b>Amended 2021-2022</b> | <b>2022-2023</b>       | <b>mended 2022-20</b>  | <b>2023-2024</b>       | <b>mended 2023-2024</b> |
|----------------------------------|-------------|------------------------|--------------------------|------------------------|------------------------|------------------------|-------------------------|
| Student Union Fees               |             | \$ 786,900.00          | \$ 860,000.00            | \$ 883,750.00          | \$ 910,000.00          | \$ 928,200.00          | \$ 982,800.00           |
| Student Center Fund              |             | \$ 183,000.00          | \$ 200,000.00            | \$ 202,000.00          | \$ 208,000.00          | \$ 214,200.00          | \$ 226,800.00           |
| Event Programming                |             | \$ -                   | \$ -                     | \$ -                   | \$ -                   | \$ 40,000.00           | \$ 40,000.00            |
| Health Plan Late Opt Outs        |             | \$ 4,000.00            | \$ 4,000.00              | \$ 4,000.00            | \$ 4,000.00            | \$ 4,000.00            | \$ 4,000.00             |
| Government Funding               |             | \$ 20,000.00           | \$ 20,000.00             |                        | \$ 5,000.00            |                        |                         |
| COVID-19 Loan                    |             | \$ -                   | \$ -                     | \$ -                   | \$ -                   | \$ -                   | \$ -                    |
| Other Revenue                    |             | \$ 8,000.00            | \$ 8,000.00              | \$ 8,000.00            | \$ 8,000.00            | \$ 8,000.00            | \$ 8,000.00             |
| <b>Total Operating Revenues:</b> |             | <b>\$ 1,001,900.00</b> | <b>\$ 1,092,000.00</b>   | <b>\$ 1,097,750.00</b> | <b>\$ 1,135,000.00</b> | <b>\$ 1,194,400.00</b> | <b>\$ 1,261,600.00</b>  |

| <b>Uses of Cash</b>             | <b>2021-2022</b>  | <b>Amended 2021-2022</b> | <b>2022-2023</b>    | <b>mended 2022-20</b> | <b>2023-2024</b>    | <b>mended 2023-2024</b> |
|---------------------------------|-------------------|--------------------------|---------------------|-----------------------|---------------------|-------------------------|
| Operations                      | \$ 377,142        | \$ 432,756               | \$ 435,119          | \$ 410,349            | \$ 481,566          | \$ 486,132              |
| Office of the President         | \$ 47,469         | \$ 47,669                | \$ 56,277           | \$ 50,448             | \$ 58,487           | \$ 65,487               |
| Office of the VPAX              | \$ 39,133         | \$ 41,133                | \$ 53,788           | \$ 60,682             | \$ 63,270           | \$ 66,270               |
| Office of the VPFA              | \$ 70,344         | \$ 70,844                | \$ 78,478           | \$ 83,848             | \$ 92,110           | \$ 99,484               |
| Office of the VPSL              | \$ 87,896         | \$ 87,896                | \$ 99,888           | \$ 105,304            | \$ 109,167          | \$ 113,667              |
| Student Center Debt             | \$ 97,035         | \$ 97,035                | \$ 97,035           | \$ 97,035             | \$ 23,264           | \$ 23,264               |
| Student Center Operations       | \$204,317.00      | \$204,317.00             | \$230,000.00        | \$230,000.00          | \$230,000.00        | \$247,889.00            |
| Student Council                 | \$ 24,840         | \$ 25,490                | \$ 29,780           | \$ 26,291             | \$ 26,316           | \$ 28,816               |
| Services                        | \$ (32,325)       | \$ (27,068)              | \$ (28,098)         | \$ (31,848)           | \$ 46,808           | \$ 46,808               |
| The Fox & Crow                  | \$ 81,350         | \$ 101,350               | \$ 45,170           | \$ 45,875             | \$ 66,417           | \$ 65,169               |
| <b>Total Operating Expenses</b> | <b>\$ 997,201</b> | <b>\$ 1,081,422</b>      | <b>\$ 1,097,437</b> | <b>\$ 1,077,985</b>   | <b>\$ 1,197,405</b> | <b>\$ 1,242,986</b>     |

|                                  |                 |                  |               |                  |                   |                  |
|----------------------------------|-----------------|------------------|---------------|------------------|-------------------|------------------|
| <b>Net Cash Inflow (Outflow)</b> | <b>\$ 4,699</b> | <b>\$ 10,578</b> | <b>\$ 313</b> | <b>\$ 57,015</b> | <b>\$ (3,005)</b> | <b>\$ 18,614</b> |
|----------------------------------|-----------------|------------------|---------------|------------------|-------------------|------------------|



| <b>Student Council</b>                  | <b>2021-2022</b> | <b>Amended 2021-2022</b> | <b>2022-2023</b> | <b>Amended 2022-2023</b> | <b>2023-2024</b> | <b>Amended 2023-2024</b> |
|---|------------------|--------------------------|------------------|--------------------------|------------------|--------------------------|
| <b>Salaries</b>                         |                  |                          |                  |                          |                  |                          |
| Deputy Chair                            | \$ 2,520         | \$ 2,520                 | \$ 2,688         | \$ 2,769                 | \$ 2,769         | \$ 2,769                 |
| Chair                                   | \$ 5,820         | \$ 6,270                 | \$ 6,524         | \$ 6,668                 | \$ 6,693         | \$ 6,693                 |
| Chief Returning Officer for 2 Elections | \$ 800           | \$ 800                   | \$ 854           | \$ 854                   | \$ 854           | \$ 854                   |
| Chief Engagement Officer for 1 election | \$ -             | \$ 200                   | \$ 214           | \$ -                     | \$ -             | \$ -                     |
| <b>Total Salaries</b>                   | <b>\$ 9,140</b>  | <b>\$ 9,790</b>          | <b>\$ 10,280</b> | <b>\$ 10,291</b>         | <b>\$ 10,316</b> | <b>\$ 10,316</b>         |
| <b>Operating Expenses</b>               |                  |                          |                  |                          |                  |                          |
| NIFD Committee                          | \$ 500           | \$ 500                   | \$ 500           | \$ 500                   | \$ 500           | \$ 500                   |
| Emergency Election Fund for 2 Elections | \$ 400           | \$ 400                   | \$ 200           | \$ 200                   | \$ 200           | \$ 200                   |
| Council Orientation / Retreat           | \$ 2,500         | \$ 2,500                 | \$ 5,000         | \$ 5,000                 | \$ 5,000         | \$ 5,000                 |
| Councillor Development Training         | \$ 1,500         | \$ 1,500                 | \$ 1,500         | \$ 1,500                 | \$ 1,500         | \$ 1,500                 |
| Council Volunteer Appreciation          | \$ 3,500         | \$ 3,500                 | \$ 3,500         | ..                       | ..               | \$ 3,500                 |
| Street Team                             | \$ 500           | \$ 500                   | \$ 500           | \$ 500                   | \$ 500           | \$ 500                   |
| Welcome Day                             | \$ 2,000         | \$ 2,000                 | \$ 3,500         | \$ 3,500                 | \$ 3,500         | \$ 3,500                 |
| Councillor Honourium                    | \$ 4,800         | \$ 4,800                 | \$ 4,800         | \$ 4,800                 | \$ 4,800         | \$ 3,800                 |
| Printing                                | \$ 700           | \$ 700                   | \$ 700           | \$ 700                   | \$ 700           | \$ 700                   |
| <b>Total Council Expenses</b>           | <b>\$ 24,840</b> | <b>\$ 25,490</b>         | <b>\$ 29,780</b> | <b>\$ 26,291</b>         | <b>\$ 26,316</b> | <b>\$ 28,816</b>         |

| The Fox & Crow                  |        |                      |                      |                      |                      |                      |                      |
|---------------------------------|--------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|                                 | Note 2 | 2021-2022            | Amended 2021-2022    | 2022-2023            | Amended 2022-2023    | 2023-2024            | Amended 2023-2024    |
| <b>Operating Revenue</b>        |        |                      |                      |                      |                      |                      |                      |
| Food Sales                      |        | \$ 110,000           | \$ 110,000           | \$ 155,600           | \$ 165,000           | \$ 180,000           | \$ 210,000           |
| Liquor Sales                    |        | \$ 40,000            | \$ 40,000            | \$ 56,500            | \$ 56,500            | \$ 75,000            | \$ 75,000            |
| Non Alcoholic drinks            |        |                      |                      | \$ 35,600            | \$ 36,000            | \$ 42,000            | \$ 55,000            |
| Athletic Games                  |        |                      |                      |                      |                      |                      | 18000                |
| <b>Other Revenue</b>            |        |                      |                      |                      |                      |                      |                      |
| F&C Programs                    |        | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ 1,500             |
| F&C Rental                      |        |                      |                      |                      | \$ 9,000             | \$ 12,000            | \$ 12,000            |
| Sundry Income                   |        | \$ 1,500             | \$ 1,500             | \$ 1,500             | \$ 1,500             | \$ 1,500             | \$ 1,500             |
| ATM                             |        | \$ 500               | \$ 500               | \$ 800               | \$ 800               | \$ 1,300             | \$ 1,300             |
| <b>Total Revenue</b>            |        | <b>\$ 152,000</b>    | <b>\$ 152,000</b>    | <b>\$ 250,000</b>    | <b>\$ 268,800</b>    | <b>\$ 311,800</b>    | <b>\$ 374,300</b>    |
| <b>Cost of Goods Sold</b>       |        |                      |                      |                      |                      |                      |                      |
| Food Costs                      |        | \$ 70,000            | \$ 70,000            | \$ 80,000            | \$ 80,000            | \$ 94,000            | \$ 143,000           |
| Cafe costs                      |        |                      |                      | \$ 10,000            | \$ 10,000            | \$ 12,000            | \$ 19,500            |
| Athletics Games                 |        |                      |                      |                      |                      |                      | \$ 6,100             |
| Liquor Costs                    |        | \$ 13,000            | \$ 13,000            | \$ 20,000            | \$ 20,000            | \$ 20,000            | \$ 20,000            |
| <b>Gross Profit</b>             |        | <b>\$ 69,000</b>     | <b>\$ 69,000</b>     | <b>\$ 140,000</b>    | <b>\$ 158,800</b>    | <b>\$ 185,800</b>    | <b>\$ 191,800</b>    |
| <b>Operating Expenses</b>       |        |                      |                      |                      |                      |                      |                      |
| Advertising                     |        | \$ 1,500.00          | \$ 1,500.00          | \$ 1,500.00          | \$ 1,500.00          | \$ 1,500.00          | \$ 1,500.00          |
| Cable/Telephone                 |        | \$ 2,700.00          | \$ 2,700.00          | \$ 2,700.00          | \$ 2,700.00          | \$ 2,700.00          | \$ 2,700.00          |
| Customer Appreciation           |        | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            |
| Decorations                     |        | \$ 250.00            | \$ 250.00            | \$ 250.00            | \$ 250.00            | \$ 250.00            | \$ 250.00            |
| Equipment                       |        | \$ 5,000.00          | \$ 5,000.00          | \$ 5,000.00          | \$ 5,000.00          | \$ 5,000.00          | \$ 5,000.00          |
| Interest                        |        | \$ 5,500.00          | \$ 5,500.00          | \$ 5,500.00          | \$ 3,000.00          | \$ 3,000.00          | \$ 3,000.00          |
| Internet for Debit              |        | \$ 3,000.00          | \$ 3,000.00          | \$ 3,000.00          | \$ 3,000.00          | \$ 3,000.00          | \$ 3,000.00          |
| License                         |        | \$ 4,500.00          | \$ 4,500.00          | \$ 4,500.00          | \$ 4,500.00          | \$ 4,500.00          | \$ 4,500.00          |
| Maintenance                     |        | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00          | \$ 3,000.00          | \$ 3,000.00          | \$ 3,000.00          |
| Materials & Supplies            |        | \$ 8,000.00          | \$ 8,000.00          | \$ 8,000.00          | \$ 8,000.00          | \$ 8,000.00          | \$ 12,000.00         |
| Office Supplies                 |        | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            |
| Programming                     |        | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00         | \$ 15,000.00         |
| SOCAN/Resound                   |        | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00          |
| Staff Clothing                  |        | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,500.00          |
| Staff Training                  |        | \$ 1,500.00          | \$ 1,500.00          | \$ 1,500.00          | \$ 1,500.00          | \$ 1,500.00          | \$ 1,500.00          |
| Staff Appericiation             |        | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,500.00          | \$ 1,500.00          |
| Food Training/menu Creation     |        | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ -                 |
| Unexpected Costs                |        | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            |
| Cleaning & Sanitation           |        | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00          | \$ 3,000.00          | \$ 3,000.00          | \$ 3,000.00          |
| Equipment Lease                 |        | \$ 2,200.00          | \$ 2,200.00          | \$ 2,200.00          | \$ 2,200.00          | \$ 2,200.00          | \$ 2,200.00          |
| <b>Grill/Stove</b>              |        |                      |                      |                      |                      |                      | \$ 15,000.00         |
| <b>Wages</b>                    |        |                      |                      |                      |                      |                      |                      |
| Big Event Security              |        | \$ 5,000             | \$ 5,000             | \$ 5,000             | \$ 6,205             | \$ 6,205             | \$ 6,205             |
| Bartenders/Servers              |        | \$ 50,000            | \$ 50,000            | \$ 55,000            | \$ 65,000            | \$ 75,507            | \$ 75,507            |
| Daily Security                  |        | \$ 700               | \$ 700               | \$ 700               | \$ 1,500             | \$ 1,500             | \$ 2,100             |
| Manager                         |        |                      | \$ 17,000            | \$ 24,820            | \$ 24,820            | \$ 26,180            | \$ 42,007            |
| Kitchen Manager                 |        |                      |                      |                      |                      | \$ 35,175            |                      |
| Cook                            |        | \$ 40,000            | \$ 43,000            | \$ 45,000            | \$ 53,000            | \$ 53,000            | \$ 53,000            |
| <b>Total Operating Expenses</b> |        | <b>\$ 150,350.00</b> | <b>\$ 170,350.00</b> | <b>\$ 185,170.00</b> | <b>\$ 204,675.00</b> | <b>\$ 252,217.00</b> | <b>\$ 256,969.00</b> |
| <b>Net position</b>             |        | <b>-\$ 81,350</b>    | <b>-\$ 101,350</b>   | <b>-\$ 45,170</b>    | <b>-\$ 45,875</b>    | <b>-\$ 66,417</b>    | <b>-\$ 65,169</b>    |

Services

| Handbook                               | 2021-2022                | Amended 2021-2022         | 2022-2023         | admended 2022-2023        | 2023-2024         | Amended 2023-2024        |
|--|--------------------------|---------------------------|-------------------|---------------------------|-------------------|--------------------------|
| Revenue                                | \$ 1,563                 | \$ 1,563                  | \$ 1,563          | \$ 2,000                  | \$ 1,888          | \$ 1,750                 |
| Printing Expenses                      | \$ 5,542                 | \$ 5,542                  | \$ 5,542          | \$ 5,542                  | \$ 5,542          | \$ 8,465                 |
| <b>Handbook Net Position</b>           | <b>-\$ 3,980</b>         | <b>-\$ 3,979</b>          | <b>-\$ 3,979</b>  | <b>-\$ 3,542</b>          | <b>-\$ 3,654</b>  | <b>-\$ 6,715</b>         |
| <b>Cadre</b>                           | <b>2020-2021 Amended</b> | <b>2021-2022</b>          | <b>2021-2022</b>  | <b>2022-2023</b>          | <b>2023-2024</b>  | <b>Amended 2023-2024</b> |
| <b>Revenue (Advertisements)</b>        | \$ -                     | \$ -                      | \$ -              | \$ -                      | \$ -              | \$ -                     |
| <b>Operating Expenses</b>              |                          |                           |                   |                           |                   |                          |
| <b>Wages</b>                           |                          |                           |                   |                           |                   |                          |
| Editor-In-Chief                        | \$ 4,710                 | \$ 4,765                  | \$ 4,765          | \$ 5,084                  | \$ 5,558          | \$ 5,558                 |
| Managing Editors                       | \$ 6,240                 | \$ 6,330                  | \$ 6,330          | \$ 6,754                  | \$ 6,944          | \$ 10,416                |
| Writer Bonus                           | \$ 500                   | \$ 500                    | \$ 500            | \$ 500                    | \$ 500            | \$ 500                   |
| Website Hosting Fees                   | \$ 150                   | \$ 150                    | \$ 150            | \$ 150                    | \$ 150            | \$ 150                   |
| CUP Membership                         | \$ 1,450                 | \$ 1,450                  | \$ 1,450          | \$ 1,450                  | \$ 1,450          | \$ 1,450                 |
| <b>Office Expenses</b>                 |                          |                           |                   |                           |                   |                          |
| Materials & Supplies                   | \$ 250                   | \$ 250                    | \$ 250            | \$ 250                    | \$ 250            | \$ 400                   |
| Paper printing costs                   | \$ -                     | \$ -                      | \$ -              | \$ -                      | \$ 1,800          | \$ 1,800                 |
| Boosting Posts                         | \$ 200                   | \$ 200                    | \$ 200            | \$ 200                    | \$ 200            | \$ 200                   |
| Research costs                         | \$ 200                   | \$ 200                    | \$ 200            | \$ 200                    | \$ 200            | \$ 200                   |
| Event Budget                           |                          |                           |                   |                           |                   | \$ 750                   |
| Podcast                                | \$ -                     | \$ -                      | \$ -              | \$ -                      | \$ 500            |                          |
| <b>Total Expenses</b>                  | <b>\$ 13,701</b>         | <b>\$ 13,845</b>          | <b>\$ 13,845</b>  | <b>\$ 14,588</b>          | <b>\$ 17,552</b>  | <b>\$ 21,424</b>         |
| <b>Cadre Net Position</b>              | <b>-\$ 13,701</b>        | <b>-\$ 13,845</b>         | <b>-\$ 13,845</b> | <b>-\$ 14,588</b>         | <b>-\$ 17,552</b> | <b>-\$ 21,424</b>        |
| <b>Yearbook</b>                        | <b>Amended 2020-2021</b> | <b>2021-2022</b>          | <b>2021-2022</b>  | <b>2022-2023</b>          | <b>2023-2024</b>  | <b>Amended 2023-2024</b> |
| <b>Revenue</b>                         |                          |                           |                   |                           |                   |                          |
| Ad Sales (Net Commission)              | \$ -                     | \$ 4,000                  | \$ 4,000          | \$ 5,000                  | \$ 5,000          | \$ 5,000                 |
| <b>Cost of Goods Sold</b>              |                          |                           |                   |                           |                   |                          |
| Printing                               | \$ 9,000                 | \$ 9,000                  | \$ 9,000          | \$ 9,000                  | \$ 9,000          | \$ 9,000                 |
| <b>Gross Profit (Loss)</b>             | <b>-\$ 9,000</b>         | <b>-\$ 5,000</b>          | <b>-\$ 5,000</b>  | <b>-\$ 4,000</b>          | <b>-\$ 4,000</b>  | <b>-\$ 4,000</b>         |
| <b>Operating Expenses</b>              |                          |                           |                   |                           |                   |                          |
| Materials / Supplies                   | \$ 100                   | \$ 100                    | \$ 100            | \$ 100                    | \$ 100            | \$ 100                   |
| Editor Salary                          | \$ 2,126                 | \$ 2,150                  | \$ 2,150          | \$ 2,295                  | \$ 2,771          | \$ 2,771                 |
| Yearbook Staff                         | \$ 1,710                 | \$ 1,730                  | \$ 3,460          | \$ 3,691                  | \$ 4,185          | \$ 4,185                 |
| Grad Week Editor                       | \$ 399                   | \$ 404                    | \$ 404            | \$ 431                    | \$ 790            | \$ 790                   |
| Completion Bonus                       | \$ 350                   | \$ -                      | \$ -              | \$ -                      | \$ -              | \$ -                     |
| <b>Total Operating Expenses</b>        | <b>\$ 4,685</b>          | <b>\$ 4,384</b>           | <b>\$ 6,114</b>   | <b>\$ 6,517</b>           | <b>\$ 7,846</b>   | <b>\$ 7,846</b>          |
| <b>Yearbook Net Position</b>           | <b>-\$ 13,685</b>        | <b>-\$ 9,384</b>          | <b>-\$ 11,114</b> | <b>-\$ 10,517</b>         | <b>-\$ 11,846</b> | <b>-\$ 11,846</b>        |
| <b>Panther Patrol</b>                  | <b>2021-2022</b>         | <b>Admended 2021-2022</b> | <b>2022-2023</b>  | <b>Admended 2022-2023</b> | <b>2023-2024</b>  | <b>Amended 2023-2024</b> |
| <b>Revenue (sponsors)</b>              |                          |                           |                   |                           |                   |                          |
| Total Sponsors                         | \$ 3,000                 | \$ 3,000                  | \$ 3,000          | \$ 3,000                  | \$ 3,000          | \$ 3,000                 |
| <b>Operating Expenses</b>              |                          |                           |                   |                           |                   |                          |
| Wages                                  | \$ 13,000                | \$ 15,000                 | \$ 15,300         | \$ 18,241                 | \$ 20,496         | \$ 20,496                |
| Fuel                                   | \$ 2,000                 | \$ 2,000                  | \$ 2,000          | \$ 2,500                  | \$ 2,500          | \$ 2,500                 |
| Insurance                              | \$ 2,500                 | \$ 2,500                  | \$ 2,500          | \$ 2,500                  | \$ 2,500          | \$ 2,500                 |
| Maintenance                            | \$ 1,000                 | \$ 1,000                  | \$ 1,000          | \$ 1,000                  | \$ 1,000          | \$ 1,000                 |
| Phone                                  | \$ 960                   | \$ 960                    | \$ 960            | \$ 960                    | \$ 960            | \$ 960                   |
| Government fees                        | \$ 100                   | \$ 100                    | \$ 100            | \$ 100                    | \$ 100            | \$ 100                   |
| Uniforms                               | \$ 100                   | \$ 100                    | \$ 100            | \$ 100                    | \$ 100            | \$ 100                   |
| Parking                                | \$ 300                   | \$ 300                    | \$ 300            | \$ 300                    | \$ 300            | \$ 300                   |
| <b>Total Expenses</b>                  | <b>\$ 19,960</b>         | <b>\$ 21,960</b>          | <b>\$ 22,260</b>  | <b>\$ 25,701</b>          | <b>\$ 27,956</b>  | <b>\$ 27,956</b>         |
| <b>Panther Patrol Net Position</b>     | <b>-\$ 16,960</b>        | <b>-\$ 18,960</b>         | <b>-\$ 19,260</b> | <b>-\$ 22,701</b>         | <b>-\$ 24,956</b> | <b>-\$ 24,956</b>        |
| <b>Food and Rental Services</b>        | <b>2021-2022</b>         | <b>Admended 2021-2022</b> | <b>2022-2023</b>  | <b>Admended 2022-2023</b> | <b>2023-2024</b>  | <b>Amended 2023-2024</b> |
| Bike Co-op                             | \$ 1,000                 | \$ 1,500                  | \$ 2,500          | \$ 2,500                  | \$ 2,500          | \$ 2,500                 |
| Other Co-op programs (Video+Tool)      |                          | 600                       | 600               | 0                         | 200               | 1000                     |
| Food Bank                              | \$ 15,000                | \$ 17,000                 | \$ 17,000         | \$ 17,000                 | \$ 8,500          | \$ 10,000                |
| Grocery store program                  |                          |                           |                   |                           | 8500              | 10000                    |
| <b>Total Net Position for Services</b> | <b>-\$ 32,325</b>        | <b>-\$ 27,068</b>         | <b>-\$ 28,098</b> | <b>-\$ 31,848</b>         | <b>-\$ 46,808</b> | <b>-\$ 51,441</b>        |

Operations

|   | 2021-2022          | Amended 2021-2022  | 2022-2023          | Amended 2022-2023  | 2023-2024          | Amended 2023-2024  |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>FT Staff Salaries</b>                    |                    |                    |                    |                    |                    |                    |
| Administrative Assistant                    |                    |                    |                    | \$ 17,710          | \$ 40,895          | \$ 28,318          |
| Marketing & Communications Manager          |                    |                    |                    | \$ 49,495          | \$ 52,959          | \$ 44,811          |
| Administrative Manager                      |                    |                    |                    | \$ 53,350          | \$ 57,085          | \$ 57,085          |
| General Manager                             |                    |                    |                    | \$ 61,744          | \$ 66,066          | \$ 66,066          |
| Operations Manager                          |                    |                    |                    |                    | \$ 58,000          | \$ 58,000          |
| Severance                                   |                    |                    |                    |                    |                    | \$ 9,094           |
| <b>Total</b>                                | <b>\$ 209,726</b>  | <b>\$ 212,000</b>  | <b>\$ 217,257</b>  | <b>\$ 182,299</b>  | <b>\$ 275,005</b>  | <b>\$ 263,374</b>  |
| <b>Benefits and Employer Expenses</b>       |                    |                    |                    |                    |                    |                    |
| Blue Cross & Campus Trust                   | \$ 1,704           | \$ 1,704           | \$ 1,704           | \$ 1,900           | \$ 1,900           | \$ 1,900           |
| Courses                                     | \$ 2,556           | \$ 2,556           | \$ 2,556           | \$ 3,285           | \$ 3,285           | \$ 4,098           |
| Pension                                     | \$ 16,778          | \$ 16,778          | \$ 17,380          | \$ 19,037          | \$ 22,078          | \$ 22,078          |
| Appreciation                                | \$ 750             | \$ 750             | \$ 750             | \$ 750             | \$ 750             | \$ 750             |
| <b>Total Benefits and Employer Expenses</b> | <b>\$ 21,788</b>   | <b>\$ 21,788</b>   | <b>\$ 22,390</b>   | <b>\$ 24,972</b>   | <b>\$ 28,013</b>   | <b>\$ 28,826</b>   |
| <b>Total Full-Time Staff Costs</b>          | <b>\$ 231,514</b>  | <b>\$ 233,788</b>  | <b>\$ 239,647</b>  | <b>\$ 207,271</b>  | <b>\$ 303,018</b>  | <b>\$ 292,200</b>  |
| <b>Investments</b>                          |                    |                    |                    |                    |                    |                    |
| Short Term Contingency                      | \$ 5,000           | \$ 5,000           | \$ -               | \$ 5,000           |                    | \$ 5,000           |
| Scholarship                                 |                    |                    |                    | 1000               |                    |                    |
| <b>Total Investments</b>                    | <b>\$ 5,000</b>    | <b>\$ 5,000</b>    | <b>\$ -</b>        | <b>\$ 6,000</b>    | <b>\$ -</b>        | <b>\$ 5,000</b>    |
| <b>Donations</b>                            |                    |                    |                    |                    |                    |                    |
| Charitable organizations (off campus)       | \$ 500.00          | \$ 500.00          | \$ 500.00          | \$ 500.00          | \$ 500.00          | \$ 500.00          |
| On campus donation                          | \$ 1,500.00        | \$ 2,500.00        | \$ 2,500.00        | \$ 2,500.00        | \$ 2,500.00        | \$ 2,500.00        |
| Foster Parents Plan                         | \$ 210.00          | \$ 210.00          | \$ 210.00          |                    |                    |                    |
| UPEISU Student Support Scholarship          | \$ 500.00          | \$ 500.00          | \$ 1,500.00        | \$ 1,500.00        | \$ 1,500.00        | \$ 1,500.00        |
| JT Mickey Place Awards                      | \$ 1,650.00        | \$ 1,650.00        | \$ 2,000.00        | \$ 2,500.00        | \$ 2,500.00        | \$ 2,500.00        |
| <b>Total Donations</b>                      | <b>\$ 4,360.00</b> | <b>\$ 5,360.00</b> | <b>\$ 6,710.00</b> | <b>\$ 7,000.00</b> | <b>\$ 7,000.00</b> | <b>\$ 7,000.00</b> |
| <b>Operating Expenses</b>                   |                    |                    |                    |                    |                    |                    |
| AccPac - Sage 50 Accounting                 | \$ 5,050           | \$ 5,050           | \$ 5,050           | \$ 5,050           | \$ 5,500           | \$ 6,123           |
| Computer                                    | \$ 2,000           | \$ 3,800           | \$ 3,800           | \$ 3,800           | \$ 3,800           | \$ 3,800           |
| Copier Service Agreement                    | \$ 1,944           | \$ 1,944           | \$ 1,944           | \$ 1,944           | \$ 1,944           | \$ 1,944           |
| Mail  | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           |
| Website Support                             | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           |
| Office Equipment & Supplies                 | \$ 1,200           | \$ 11,200          | \$ 11,200          | \$ 11,200          | \$ 11,000          | \$ 11,000          |
| Office Phone                                | \$ 2,000           | \$ 2,000           | \$ 2,000           | \$ 2,000           | \$ 2,000           | \$ 2,000           |
| Online Resources                            | \$ 3,000           | \$ 3,000           | \$ 3,000           | \$ 3,000           | \$ 3,000           | \$ 3,000           |
| Signage                                     | \$ 2,000           | \$ 2,000           | \$ 2,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           |
| Special Projects                            | \$ 1,500           | \$ 1,500           | \$ 1,500           | \$ 5,000           | \$ 2,000           | \$ 2,000           |
| Stationary printing                         | \$ 2,500           | \$ 2,500           | \$ 2,500           | \$ 2,500           | \$ 2,500           | \$ 2,500           |
| Cell Phones                                 | \$ 5,940           | \$ 5,940           | \$ 6,660           | \$ 9,360           | \$ 10,080          | \$ 9,000           |
| Mail Delivery                               | \$ 400             | \$ 400             | \$ 400             | \$ 400             | \$ 400             | \$ 400             |
| Office Assistant                            | \$ -               | \$ -               | \$ 15,725          | \$ 10,000          |                    |                    |
| Chamber of Commerce Membership              |                    |                    |                    |                    |                    | \$ 800             |
| Special COVID-19 Project                    | \$ -               | \$ -               | \$ -               | \$ -               | \$ -               | \$ -               |
| Employee Appreciation                       | \$ 400             | \$ 400             | \$ 400             | \$ 400             | \$ 400             | \$ 400             |
| SU Staff Appreciation                       | \$ 4,000           | \$ 4,000           | \$ 4,000           | \$ 4,000           | \$ 4,000           | \$ 6,000           |
| CHMA Conference                             | \$ -               | \$ -               | \$ 2,500           | \$ 2,500           | \$ 2,500           | \$ 2,500           |
| CHMA Membership                             | \$ 311             | \$ 311             | \$ 311             | \$ 311             | \$ 311             | \$ 311             |
| AMICCUS-C Annual Fee                        | \$ 550             | \$ 550             | \$ 550             | \$ 550             | \$ 550             | \$ 550             |
| AMICCUS-C Conference & Regional             | \$ -               | \$ -               | \$ 3,000           | \$ 3,000           | \$ 4,000           | \$ 5,000           |
| Volunteer Program                           |                    |                    |                    | \$ 1,000           | \$ 1,000           | \$ 1,000           |
| Insurance                                   | \$ 26,500          | \$ 26,500          | \$ 26,500          | \$ 26,500          | \$ 29,000          | \$ 29,000          |
| Interest and Bank Charges                   | \$ 7,000           | \$ 7,000           | \$ 7,000           | \$ 5,500           | \$ 5,500           | \$ 5,500           |
| Worker's Compensation                       | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           |
| EI/CPP                                      | \$ 29,000          | \$ 29,000          | \$ 33,000          | \$ 35,000          | \$ 35,000          | \$ 37,579          |
| Vacation Pay                                | \$ 12,900          | \$ 12,900          | \$ 13,409          | \$ 15,000          | \$ 15,000          | \$ 17,332          |
| <b>Total Operating Expenses</b>             | <b>\$ 111,195</b>  | <b>\$ 122,995</b>  | <b>\$ 149,449</b>  | <b>\$ 152,015</b>  | <b>\$ 143,485</b>  | <b>\$ 151,739</b>  |
| <b>Professional Fees</b>                    |                    |                    |                    |                    |                    |                    |
| Audit Fees                                  | \$ 8,100           | \$ 38,100          | \$ 10,000          | \$ 10,000          | \$ 10,000          | \$ 10,000          |
| Legal Fees                                  | \$ 3,000           | \$ 3,000           | \$ 2,000           | \$ 2,000           | \$ 2,000           | \$ 4,000           |
| Professional fees                           | \$ -               | \$ 9,200           |                    |                    |                    |                    |
| <b>Total Professional Fees</b>              | <b>\$ 11,100</b>   | <b>\$ 50,300</b>   | <b>\$ 12,000</b>   | <b>\$ 12,000</b>   | <b>\$ 12,000</b>   | <b>\$ 14,000</b>   |
| <b>Executive Administration</b>             |                    |                    |                    |                    |                    |                    |
| Executive Professional Development          | \$ 8,000           | \$ 8,000           | \$ 20,000          | \$ 20,000          | \$ 10,000          | \$ 10,000          |
| Executive Transition Pay                    | \$ 1,778           | \$ 1,778           | \$ 1,778           | \$ 1,778           | \$ 1,778           | \$ 1,778           |
| Professional Development                    | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           | \$ 1,000           |
| Courses                                     | \$ 3,195           | \$ 4,535           | \$ 4,535           | \$ 3,285           | \$ 3,285           | \$ 3,415           |
| <b>Total</b>                                | <b>\$ 13,973</b>   | <b>\$ 15,313</b>   | <b>\$ 27,313</b>   | <b>\$ 26,063</b>   | <b>\$ 16,063</b>   | <b>\$ 16,193</b>   |

check actual

|                  |  |    |         |    |         |    |         |    |         |    |         |    |         |
|------------------|--|----|---------|----|---------|----|---------|----|---------|----|---------|----|---------|
| Total Operations |  | \$ | 377,142 | \$ | 432,756 | \$ | 435,119 | \$ | 410,349 | \$ | 481,566 | \$ | 486,132 |
|------------------|--|----|---------|----|---------|----|---------|----|---------|----|---------|----|---------|

| Student Center Operations      |            |                   |            |                   |            |                   |            |
|--------------------------------|------------|-------------------|------------|-------------------|------------|-------------------|------------|
|                                | 2021-2022  | Amended 2021-2022 | 2022-2023  | Amended 2022-2023 | 2023-2024  | Amended 2023-2024 |            |
| <b>Service Workers</b>         |            |                   |            |                   |            |                   |            |
| Base Salary                    | \$ 83,852  | \$ 83,852         | \$ 83,852  | \$ 83,852         | \$ 83,852  | \$ 88,959         | \$ 88,959  |
| Fringe Benefits                | \$ 21,382  | \$ 21,382         | \$ 21,382  | \$ 21,382         | \$ 21,382  | \$ 22,688         | \$ 22,688  |
| <b>Utility workers</b>         |            |                   |            |                   |            |                   |            |
| Salaries                       | \$ 23,052  | \$ 23,052         | \$ 23,052  | \$ 23,052         | \$ 23,052  | \$ 24,455         | \$ 24,455  |
| Fringe Benefits                | \$ 5,878   | \$ 5,878          | \$ 5,878   | \$ 5,878          | \$ 5,878   | \$ 6,236          | \$ 6,236   |
| Cleaning Supplies              | \$ 7,270   | \$ 7,270          | \$ 7,270   | \$ 7,270          | \$ 7,270   | \$ 7,638          | \$ 7,638   |
| <b>Utilities</b>               |            |                   |            |                   |            |                   |            |
| Heat                           | \$ 76,000  | \$ 76,000         | \$ 76,000  | \$ 76,000         | \$ 76,000  | \$ 70,090         | \$ 70,090  |
| Electrical                     | \$ 93,955  | \$ 93,955         | \$ 93,955  | \$ 93,955         | \$ 93,955  | \$ 99,546         | \$ 99,546  |
| Water                          | \$ 2,800   | \$ 2,800          | \$ 2,800   | \$ 2,800          | \$ 2,800   | \$ 2,800          | \$ 2,800   |
| Service Contracts              | \$ 16,726  | \$ 16,726         | \$ 16,726  | \$ 16,726         | \$ 16,726  | \$ 16,538         | \$ 16,538  |
| R & M - General                | \$ 30,128  | \$ 30,128         | \$ 30,128  | \$ 30,128         | \$ 30,128  | \$ 26,528         | \$ 26,528  |
| Property Insurance             | \$ 5,261   | \$ 5,261          | \$ 5,261   | \$ 5,261          | \$ 5,261   | \$ 7,990          | \$ 7,990   |
| Equipment                      | \$ 700     | \$ 700            | \$ 700     | \$ 700            | \$ 700     | \$ 700            | \$ 700     |
| capital reserves               | \$ 110,000 | \$ 110,000        | \$ 100,000 | \$ 110,000        | \$ 110,000 | \$ 176,700        | \$ 176,700 |
| <b>Total Costs</b>             | \$ 477,004 | \$ 477,004        | \$ 467,004 | \$ 477,004        | \$ 477,004 | \$ 550,868        | \$ 550,868 |
| <b>Student Union Portion 1</b> | \$ 202,269 | \$ 204,317        | \$ 204,317 | \$ 230,000        | \$ 230,000 | \$ 247,889        | \$ 247,889 |

Note 1



Student Fees

|                           | 2021-2022 | Amended 2021-2022 | 2022-2023 | Amended 2022-2023 | 2023-2024 | Amended 2023-2024 |
|---------------------------|-----------|-------------------|-----------|-------------------|-----------|-------------------|
| <b>Fees:</b>              |           |                   |           |                   |           |                   |
| CASA                      | \$ 4.00   | \$ 4.00           | \$ 4.00   | \$ 4.00           | \$ 4.00   | \$ 4.00           |
| CFS                       | \$ 10.00  | \$ 10.00          | \$ 10.00  | \$ 10.00          | \$ 11.00  | \$ 11.00          |
| Student Union Fees        | \$ 172.00 | \$ 172.00         | \$ 175.00 | \$ 175.00         | \$ 182.00 | \$ 182.00         |
| Student Center Operations | \$ 40.00  | \$ 40.00          | \$ 40.00  | \$ 40.00          | \$ 42.00  | \$ 42.00          |
| Transit Pass              | \$ 62.00  | \$ 62.00          | \$ 62.00  | \$ 62.00          | \$ 64.00  | \$ 64.00          |
| WUSC                      | \$ 10.00  | \$ 10.00          | \$ 10.00  | \$ 10.00          | \$ 10.00  | \$ 10.00          |
| Student Wellness          | \$ 5.00   | \$ 5.00           | \$ 5.00   | \$ 5.00           | \$ 5.00   | \$ 5.00           |
|                           | \$ 303.00 | \$ 303.00         | \$ 306.00 | \$ 306.00         | \$ 318.00 | \$ 318.00         |
| <b>Enrollment</b>         | 4575      | 5000              | 5050      | 5200              | 5100      | 5400              |