

Description of action	Needed components	Projected start date	Projected finish date	Status	April 1st: checkin in. Feb. 14th for ROL	Notes:
1. Interview with town govt	Contact Joel Blumstein	January 9	January 30			Joel Blumstein responded that he declined to interview due to a lack of expertise in public art. However, he directed me to Ann Ormond and Douglas Heim.
2. School Survey	Design Distribution	January 15	February 14			Continuing to compile data as results come in
	Design Questions					
	Distribute					
	Compile data					
3. Interview Ann Ormond and Paul Materazzo from Andover Planning Div.	Contact	January 27	February 25			I will be meeting with Ann Ormond again on Tuesday 2/15. Took detailed notes at both meetings instead of transcribing
	Create and vet questions					
	Interview					
	Transcribe					
4. First draft of design build	Compile data	February 15	February 22			
	Evaluate necessary structure of legislation					
	Draft					
5. Case studies: Lexington and Cambridge, Massachusetts	Locate financial and qualitative data	March 1	March 22			Still waiting for a response from Douglas Heim to set an interview date
	Take notes/ write conclusions					
6. Interview Mr. Comeau	Contact	March 1	March 28			Will interview him 3/28/24
	Create and vet questions					
	Interview					
	Transcribe					
7. Case study: Revolving Museum in Lowell, Massachusetts	Compile before and after data	February 20	February 25			