HOTEL NAME AND LOGO

ROOM BOY CONTROL SHEET

HOUSE KEEPING DEPARTMENT **Clerk :……..** **Time :……..** **Date :……..**

NO	ROOM NO	STATUS	PERSON	ITEM	Linen											Guest Supplies																		
					Double sheet	Single sheet	Pillow case	Duvet Fill	Duvet Cover	Bed Runner	Cushion	Bath towel	Hand Towel	Face Towel	Bath Math	Bath soap	Hair Shampoo	Bath Foam	Tooth Brush	Tooth Paste	Tissue	Toilet Paper	Shower Cap	Sanitary Bag	Aqua	Slipper	Shaving Kit	Laundry Bag	……	……	……	Time In	Time Out	Remarks
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Checked By : **Signature :**