



Key things to know about the classic Sites migration

After January 2023, classic Sites will no longer be editable and we will attempt to automigrate all sites to the new experience

Critical actions to take

Complete the critical actions listed below as soon as possible. If you are unable to complete these, Google will action them for you in line with the timings of each key milestone listed on the right:

- Ensure all user groups have access to new Google Sites
- Delete or archive inactive sites
- Turn off editing in classic Sites
- Start migrating active sites by converting them or starting fresh

[Classic Sites Manager](#) is a purpose-built console designed to help admins and users throughout the migration process. It allows users to review the status of their sites and delete, archive or convert each one from a central point.

If you prefer to manage your organization's migration yourself, you can follow the instructions on the [next page](#).

Or, to allow site owners to manage the migration, let them know your migration timeline and then provide [instructions](#) on how they can use the console to migrate their sites.

★ Key milestones

- August 2020
 - New Sites becomes the default option
- May 2021
 - Turned off new site creation in classic Sites
- January 30, 2023
 - Begin turning off editing of existing classic Sites
- After January 30, 2023
 - Begin converting all remaining classic Sites to new Sites drafts for site owners to review and publish as well as export static archives to Takeout

📄 Other resources to get started

- 📄 [Help Center tutorials](#)
- 🔍 [Overview guide for sites owners](#)
- 🏠 [Find a reseller to support you](#)



Have questions?

Reach out to your Google or Partner PoC with questions or concerns throughout the process.

Using Classic Sites Manager for your migration

1

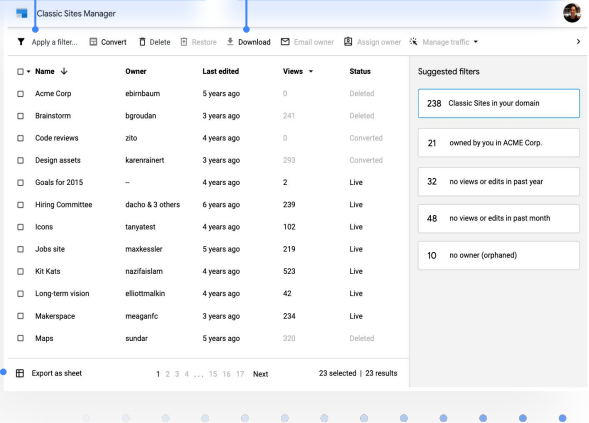
Review all classic Sites and determine a plan for each

Use the Classic Sites Manager to determine which sites need to be converted and which can be deleted or archived.

Tip: To help determine which sites may no longer be needed, apply a filter to only show sites that were last viewed, or last edited by a specific date.

Tip: If you want a static archived copy of your sites, simply select the sites and select Download

Tip: Data from the Classic Sites Manager can be exported if you prefer to create a project plan in Sheets.



2

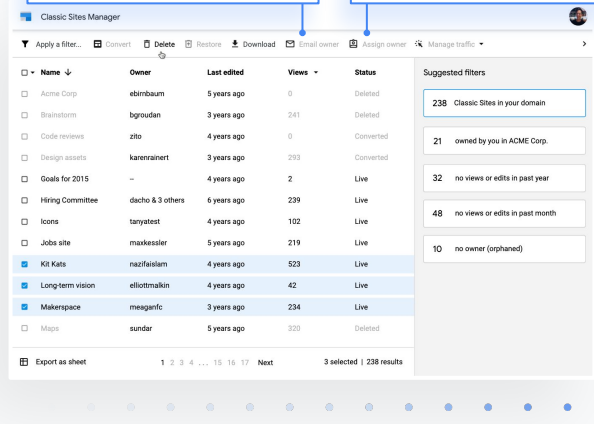
Delete or export inactive sites

For the sites you want to delete, you can:

- Delete in bulk
- Confirm with site owners and then delete for them
- Download a static HTML version before deleting if needed

Tip: Email the owner of selected sites to keep them updated on the migration.

Tip: If a site doesn't have an owner, click Assign owner to select one.



3

Convert or rebuild sites

For the sites you wish to keep, you can:

- Convert them within the tool
- Rebuild them natively in the new experience

Note:

Before publishing, ensure site owners are comfortable that the new site meets design and functionality expectations.

Tip: Email site owners to provide regular updates as needed.

Tip: To convert existing sites, select the site and click Start conversion. You will receive an email once a draft is ready to review.

