


ORIENTATION for NEW STUDENTS

Email address: shingodrhov@gmail.com

File Name: New Student Orientation

If you have received

 Student ID No (Example: E30309210986, E30409210869, E30209212768.....)

You can start to learn how to login to the university portal myAeU & myPLS by watching the following VIDEO



[Click here for Video: A Tour of myAeU and myPLS](#)

MyAeU Admin Portal



[Student] ▾

Accounts ▾



Profile



My Subject



myPLS



Admin Services



Finance Services



Assessment Services



Email



Announcement



Library



Query

Profile

Profile

Biodata

Enrollment

Professional Bodies

Employment

Education



Matric No.

E3030619003

Title

- Please Select -

Full Name

TAN POON

IC / Passport

- Please Select -

748

Citizenship

MALAYSIA

Date of Birth

22/07/1974

Gender

FEMALE

Phone No.

163 71076

CHECK your handphone No.

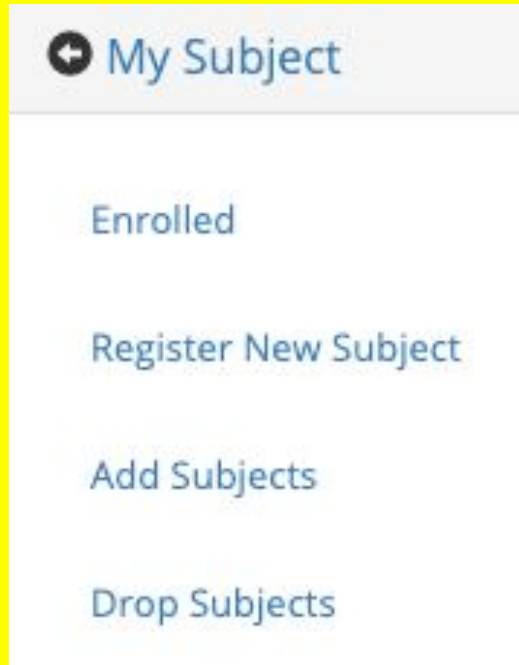
H/P No.

Email

ecm@iamanyork@gmail.com

CHECK your email address

Subject



List of subjects you have registered

New subjects to registered for each new semester

Subjects to add after postpone or defer study

Reduce subjects after registered the subjects

Admin Services

Admin Services

Credit Transfer

Subjects already passed and request for exemption for same level of study (undergraduate programme, Diploma, Degree)

Change Programme

Change to another course

Defer Study

Postpone semester, postpone study

Withdraw Study

Cancel, stop, terminal study

Change Learning Location / Study Mode

Change exam location

EPF Withdrawal Letter

Request for SURAT PENGESAHAN PELAJAR; to withdraw EPF / KWSP account 2 to pay fees

Finance Services

Finance Services

Online Payment **Not Applicable**

Account Statement **invoices, debit & credit**

Payment Receipt **Download and print receipts after FULL payment for each semester**

Finance Policy

Upload prove of Payment

The amount to pay after registered new subjects

Just READ the number at ""BALANCE""

Document No.	Type	Date	Description	Amount (RM)	Balance (RM)
CNE3030/20/29057	CREDIT	07/09/2020	AEU PRIHATIN TUTORIAL FEE	102.00	-3,151.00
			DISCOUNT (20%)		
CNE3030/20/29058	CREDIT	07/09/2020	AEU PRIHATIN ASSESSMENT FEE	135.00	-3,286.00
INVE3030/20/049767	DEBIT	07/09/2020	RECURRING SEMESTER FEE	120.00	-3,166.00
CNE3030/20/29059	CREDIT	07/09/2020	AEU PRIHATIN RECURRING SEMESTER FEE	120.00	-3,286.00
CNE3030/20/34394	CREDIT	20/10/2020	DISCOUNT	122.40	-3,408.40
CNE3030/20/34395	CREDIT	20/10/2020	DISCOUNT	136.00	-3,544.40
INVE3030/20/055147	DEBIT	31/12/2020	Register subject ECE232	510.00	-3,034.40
INVE3030/20/055147	DEBIT	31/12/2020	Register subject MPU3113	510.00	-2,524.40
INVE3030/20/055147	DEBIT	31/12/2020	Register subject ECE131	510.00	-2,014.40
INVE3030/20/055147	DEBIT	31/12/2020	ASSESSMENT FEE	135.00	-1,879.40
INVE3030/20/055148	DEBIT	31/12/2020	RECURRING SEMESTER FEE	120.00	-1,759.40
CNE3030/21/141869	CREDIT	26/03/2021	DISCOUNT	153.00	-1,912.40
INVE3030/21/062573	DEBIT	26/04/2021	Register subject ECE113	510.00	-1,402.40
INVE3030/21/062573	DEBIT	26/04/2021	Register subject ECE134	510.00	-892.40
INVE3030/21/062573	DEBIT	26/04/2021	Register subject MPU3123	10.00	-882.40
INVE3030/21/062573	DEBIT	26/04/2021	ASSESSMENT FEE	120.00	-247.40
INVE3030/21/062574	DEBIT	26/04/2021	RECURRING SEMESTER FEE	120.00	-127.40
			BALANCE		-127.40

AGING (RM)			
0-30 days	31-60 days	61-90 days	Over 90 days
1785.00	0.00	0.00	3617.60

Ignore the numbers at ""AGING""...It is a system error.

Do NOT read the number at ""AGING"" Only READ the number at ""BALANCE""

Assessment Services

← Assessment Services

Transcript

RESULTS: List of grades (A, B, C, D), calculation of GPA, and CGPA after the announcement of RESULTS

Exam Slip

Listing of subjects for exam. Need to download, print and bring to exam hall during physical exam


Exam Slip for Resitting Subject

Leave Letter for Resitting Subject

Leave Support Letter

Announcement : Exam Timetable

Category ▾ General	
<input type="checkbox"/> Author	Subject
<input type="checkbox"/> RECORDS, REGISTRY	RE-ENROLMENT FOR MAY 2021 SEMESTER
<input type="checkbox"/> Assessment Centre	Additional Information for Take-Home Final Examination (within 24 hours and within 7 days)
<input type="checkbox"/> Assessment Centre	Additional Subjects for Final Examination_January 2021 Semester_CHV100 and MPE211



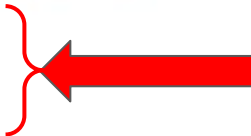
MyPLS: Personalised Learning Space

- List of Subjects Registered
- Learning materials for all topics (Topic 1 to Topic 8, or 9 or 10)
- Check your Understanding
- Videos
- Quizzes
- Assignment Questions
- Submit Assignment Online



Navigation

- Dashboard
 - Site home
 - Site pages
- My courses
 - General Turnitin
 - SOFE TRIAL RUN
 - ECE231
 - ETP332



List of Subjects Registered

Course overview

Starred



SOFE - Synchronous Online Fir
| SOFE TRIAL RUN

MyPLS: Home-School Partnership

COURSE INFORMATION

SYNOPSIS

Home-school partnership is most important in early childhood education where there is close relationship between the school and the community. This course discusses what is home-school partnership, the benefits and barriers to home-school partnership, Epstein's Model of family involvement, strategies and action steps in building home-school partnership. Also discussed are examples of successful home-school partnership programmes and case studies of home-school partnership programmes in different countries such as New Zealand, England and others.

COURSE LEARNING OUTCOMES (CLO)

Upon completion of this course, you should be able to:

1. Describe the significance and benefit of home-school partnerships
2. Evaluate Epstein's theory of home-school partnerships
3. Discuss the challenges to building an effective school, family and community relationships
4. Apply the strategies based on research in enhancing school-home partnerships

You are provided with a Self-Instructional Module (SIM) consisting of 10 Topics in *pdf* format which is the 'must know' content. You can download the SIM.

READ each Topic which consists of:

- **Topic outline** - overview and the subsections in the topic
- **Learning outcomes** - what you should be able to do after having completed the topic
- **Content** - Written in simple language and broken into several subsections
- **Check Your Understanding** - Stop to check that you understand what you have just read
- **Words You Should Know** - List provided at the end of the topic and check to see if you explain the meaning of keywords & phrases
- **Summary** - List of statements on what has been covered in the topic
- **References** - Articles that have been referred to in the topic

WATCH THE VIDEOS TO IMPROVE YOUR UNDERSTANDING OF EACH TOPIC

LEARNING & TEACHING STRATEGY

Assessment for this Course is based on:

Examination (40%) - The paper will consist of:

- Part A (20%) - 20 Objective Questions
- Part B (20%) - 2 Essay Question

Assignment (60%) - see Assignment attached below

- Read carefully the instructions stating what you should do
- Take note of the date to submit your assignment
- Your assignment must be submitted online as 1 file in pdf format

**DOWNLOAD ASSIGNMENT
FOR THE COURSE**

MAY 2021 SEMESTER

DEADLINE OF ASSIGNMENT SUBMISSION: 26 JULY 2021

NOTE: Appreciate that you download all learning materials including the videos. This assignment is available for ONE semester only.

 ASSIGNMENT (60%)

 ASSIGNMENT (60%)

Topic 1 - The Family



Upon completion of this Topic, you should be able to:

1. Define the family
2. Explain the lines of descent
3. Discuss the functions of a family
4. Analyse the types of families

(1) Click for eBook



Topic 1 - The Family

WATCH THE
VIDEO



(2) Click for Video



Types of Families



Different Types of Families



Explaining Structural Change in Family



Family Structure



(3) Click for Quiz



QUIZ for Topic 1 - The Family



DISCUSSION FORUM

Shingo Blogspot

Graduate Diploma in Early Childhood Education (MQA No: FA0665)

Handphone: 0174932768 (Dr. How), Email: shingodrhov@gmail.com

Announcement

[Orientation \(New Student\)](#)

[Student Handbook](#)

[May to August 2021](#)

[January to April 2021](#)

[September to December 2020](#)

[May to August 2020](#)

[Practicum & CSR](#)

[Timetable](#)

[Instalment Plan](#)

[Assignment](#)

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[Graduation](#)

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[MQA Accreditation](#)

[AeU Portal: myAeU & myPLS](#)

[Subjects to Register](#)

[Sample Letter](#)

[References](#)

[Bank Account](#)

[Office Contact](#)

[Frequently Asked Questions \(FQA\)](#)

[Link to myAeU myPLS](#)

Shingo Blogspot

Bachelor of Education (Teaching Malay Language in Primary School) (MQA No: FA1635)

Handphone: 0174932768 (Dr. How), Email: shingodrhow@gmail.com

New Semester Briefing	Orientation (New Student)	Student Handbook	September to December 2021			
May to August 2021	January to April 2021	September - December 2020	Practicum & CSR	Timetable		
Instalment Plan	Assignment	Examination	Language	Plagiarism Check	Graduation	Testimonial
Convocation	Certificate	Promotion DG42	MQA & JPA Recognition	AeU Portal: myAeU & myPLS		
Subjects Registration	Credit Transfer	Sample Letter	Bank Details	Office Contact		
Frequently Asked Questions (FQA)	Link to myAeU myPLS	Reference				

Shingo Blogspot

Bachelor of Education (Early Childhood Education) (MQA No. FA1280)

Handphone: 0174932768, Email: shingodrhov@gmail.com

Announcement	Orientation (New Student)	Student Handbook	May to August 2021	January to April 2021	
September to December 2020	Practicum & CSR	Timetable	Instalment Plan	Assignment	Examination
Graduation	Convocation Certificate Testimonial	MQA & JPA Recognition	AeU Portal: myAeU & myPLS		
Subjects to Register	Credit Transfer	Sample Letter	Bank Details	Office Contact	
Frequently Asked Questions (FAQ)	Link to myAeU myPLS	Reference			

Shingo Blogspot

Master of Education (MQA No: A9151)

Handphone: 0174932768 (Dr. How), Email: shingodrhaw@gmail.com

[Announcement](#)

[Orientation \(New Student\)](#)

[Student Handbook](#)

[May to August 2021](#)

[January to April 2021](#)

[September to December 2020](#)

[Project Paper](#)

[Timetable](#)

[Instalment Plan](#)

[Assignment](#)

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[MQA & JPA Recognition](#)

[AeU Portal: myAeU & myPLS](#)

[Subjects to Register](#)

[Sample Letter](#)

[Bank Account](#)

[Office Contact](#)

[Frequently Asked Questions \(FAQ\)](#)

[Link to myAeU myPLS](#)

[Reference](#)

SEMESTER System of the University

January semester	January to April	January, February, March, April
May semester	May to August	May, June, July, August
September semester	September to December	September, October, November, December

Online Class Using Google Meet

Course Name	Saturday
Bachelor of Education (Teaching Malay Language in Primary School)	9:00 am to 11:00 am
Bachelor of Education (Early Childhood Education & TESL)	11:30 am to 1:30 pm
Graduate Diploma in Early Childhood Education	2:00 pm to 4:00 pm
Master of Education	5:30 pm to 7:30 pm

**ACADEMIC CALENDAR Tri-Semester
SEPTEMBER 2021 SEMESTER**

	WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Study Week	W1	Sem Commences 6-Sep	7-Sep	8-Sep	9-Sep	10-Sep	11-Sep	12-Sep
	W2	13-Sep	14-Sep	15-Sep	Malaysia Day 16-Sep	17-Sep	18-Sep	19-Sep
	W3	20-Sep	21-Sep	22-Sep	23-Sep	24-Sep	Orientation Day 25-Sep	26-Sep
	W4	27-Sep	28-Sep	29-Sep	30-Sep	1-Oct	2-Oct	Last Day of 3 Subjects Registration 3-Oct
	W5	4-Oct	5-Oct	6-Oct	7-Oct	8-Oct	9-Oct	Last Day for Change Programme Last Day for Add Subject Last Day of Registration (Re-enrol) 10-Oct
	W6	11-Oct	12-Oct	13-Oct	14-Oct	15-Oct	16-Oct	17-Oct
	W7	18-Oct	Prophet Muhammad Birthday 19-Oct	20-Oct	21-Oct	22-Oct	23-Oct	Last Day for Drop Subject Last Day of Registration (New Student) Last Day of 2 Subjects Registration 24-Oct
	W8	25-Oct	26-Oct	27-Oct	28-Oct	29-Oct	30-Oct	Last Day for Application of Proctored Exams 31-Oct
	W9	1-Nov	2-Nov	3-Nov	Deepavali 4-Nov	5-Nov	6-Nov	7-Nov
	W10	8-Nov	9-Nov	10-Nov	11-Nov	12-Nov	13-Nov	Last Day of 2 Subjects Registration 14-Nov
	W11	15-Nov	16-Nov	17-Nov	18-Nov	19-Nov	20-Nov	21-Nov
	W12	22-Nov	23-Nov	24-Nov	25-Nov	26-Nov	27-Nov	28-Nov
Revision Week	W13	29-Nov	30-Nov	1-Dec	2-Dec	3-Dec	4-Dec	5-Dec
Exam Week	W14	6-Dec	7-Dec	8-Dec	9-Dec	10-Dec	Sultan of Selangor's Birthday 11-Dec	EXAMINATION 12-Dec
Semester Break	W15	EXAMINATION 13-Dec	14-Dec	15-Dec	16-Dec	EXAMINATION 17-Dec	18-Dec	EXAMINATION 19-Dec
	W16	20-Dec	21-Dec	22-Dec	23-Dec	24-Dec	Christmas 25-Dec	26-Dec
	W17	27-Dec	28-Dec	29-Dec	30-Dec	31-Dec	New Year 1-Jan	2-Jan
		Start Date for Re-Registration for next semester						

Note: The University reserves the right to change the above without notice.

Updated: 6/12/2020


DBA PROGRAMME : with effect May 2015, the DBA is run on a semester basis (January, May & September) as above.

ACADEMIC TIMELINES FOR TRI-SEMESTER PROGRAMMES 2021

DESCRIPTIONS	JANUARY SEMESTER	MAY SEMESTER	SEPTEMBER SEMESTER	REMARKS
SEMESTER COMMENCES	4 Jan 2021	3 May 2021	6 Sept 2021	
LAST DAY TO REGISTER EXCEPT for Research Programmes	<u>Current student</u> 7 Feb 2021 <u>New Student</u> 21 Feb 2021	<u>Current student</u> 6 June 2021 <u>New Student</u> 20 June 2021	<u>Current student</u> 10 Oct 2021 <u>New Student</u> 24 Oct 2021	Registration is open until the 7th week of the semester (for New Student) & until the 5th week of the semester (for Current Student) . However, students are advised to register before the 1 st tutorial.
SUBJECT REGISTRATION [Week 1 to Week 10]	Latest by: <u>WEEK 1 - 4</u> 31 Jan 2021 <u>WEEK 5 - 7</u> 21 Feb 2021 <u>WEEK 8 - 10</u> 14 March 2021	Latest by: <u>WEEK 1 - 4</u> 30 May 2021 <u>WEEK 5 - 7</u> 20 June 2021 <u>WEEK 8 - 10</u> 11 July 2021	Latest by: <u>WEEK 1 - 4</u> 3 Oct 2021 <u>WEEK 5 - 7</u> 24 Oct 2021 <u>WEEK 8 - 10</u> 14 Nov 2021	Subject Registration is open based on the timeline below : <ul style="list-style-type: none"> Week 1 to 4 - 3 Subjects Week 5 to 7 - 2 Subjects Week 8 to 10 - 1 Subject
CREDIT TRANSFER [Week 1 to Week 7]	latest by 21 Feb 2021	latest by 20 June 2021	latest by 24 Oct 2021	Application shall normally be made within 5 weeks of the first semester at AeU for New students. RM50.00 (local) / USD30 (International) will be charged for every credit earned.
ADD SUBJECT [Week 1 to Week 5]	latest by 7 Feb 2021	latest by 6 June 2021	latest by 10 Oct 2021	Within 5 weeks after semester begins.
DROP SUBJECT [Week 1 to Week 7]	latest by 21 Feb 2021	latest by 20 June 2021	latest by 24 Oct 2021	Within 10 th Weeks after semester begins. Percentage of tuition fee to be charged: <ul style="list-style-type: none"> WK 4 to W7 - 50% WK 8 onwards – No Refund
CHANGE OF PROGRAMME EXCEPT for Research Programmes [Week 1 to Week 5]	latest by 7 Feb 2021	latest by 6 June 2021	latest by 10 Oct 2021	Within 3 weeks after semester begins. RM 50.00 (local) / USD30 (International) will be charged for processing fee. REGISTRATION FEES (LOCAL & INTERNATIONAL) will be charged for the New Programme . Please be informed that any application for a change in the programme of study will be considered only upon full settlement of fees for the previous programme.
DEFERMENT OF STUDIES [Week 1 to Week 7]	latest by 21 Feb 2021	latest by 20 June 2021	latest by 24 Oct 2021	Any time before final examination. Percentage of tuition fee to be charged: <ul style="list-style-type: none"> W4 to W7 - 50% >W8 – No Refund A deferment fee of RM50.00 (local) / USD30 (International) will be charged for each deferred semester. If payment had been made in full, the paid examination fees will be carried forward to the next semester.
WITHDRAWAL FROM STUDIES [Anytime during the semester]	Anytime during the semester	Anytime during the semester	Anytime during the semester	Application can be made throughout the semester. Percentage of tuition fee to be charged: <ul style="list-style-type: none"> W4 to W7 - 50% >W8 onwards - No Refund If withdrawal is made 3 weeks before the examination, the examination fee will be refunded.
CHANGE LEARNING CENTRE EXCEPT for Research Programmes [Week 1 to Week 7]	latest by 21 Feb 2021	latest by 20 June 2021	latest by 24 Oct 2021	Student is allowed to change LC, 3 weeks before the final examination. RM 50.00 (local) / USD30 (International) will be charged for processing fee.
DEFERMENT OF EXAMINATION [Week 1 to Week 10]	latest by 14 Mar 2021	latest by 11 July 2021	latest by 14 Nov 2021	Student can apply to defer examination provided continuous assessment has been submitted. Subjects will be graded as 'Incomplete' until student sits for the exam. Students can sit for the exam within the next 2 consecutive semesters.
PROCTORED EXAMINATION EXCEPT for Research Programmes [Week 8]	latest by 28 Feb 2021	latest by 27 June 2021	latest by 31 Oct 2021	Application must be made at least 1 month before examination (The honorarium for the proctor is normally USD25.00 per session, excluding courier fees, room rental and others).



General Line: +(603) 5022 3456
Hotline: 1300 300 238 Fax: +(603) 5022 3567

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STUDENTS' HANDBOOK

including
UNIVERSITY
RULES & REGULATIONS

www.aeu.edu.my



STUDENTS' HANDBOOK

including
UNIVERSITY
RULES & REGULATIONS



Graduate Diploma & Bachelor Programmes

7. GRADE SYSTEM

(1) Grade and Point Values

- (a) A student's performance in a subject is indicated by the grade received. The relationship between the grade and the point value is as shown below:

Mark	Grade	Point Value	Status
80 – 100	A	4.00	Excellent
75 – 79	A-	3.67	
70 – 74	B+	3.33	Good
65 – 69	B	3.00	
60 – 64	B-	2.67	Pass
55 – 59	C+	2.33	
50 – 54	C	2.00	
45 – 49	C-	1.67	Marginal Pass
40 – 44	D+	1.33	
35 – 39	D	1.00	
0 – 34	F	0.00	Fail

(b) Passing Grade

The general passing grade in all subjects is a D and above except for MQA Compulsory subjects where the passing grade is a C and above. However the passing grade for each subject depends on the requirements of the School with the approval of the Senate of the University.

Qualify to graduate, **CGPA must be above 2.0**

Master of Education

8. PROGRAMME EVALUATION

(1) Grading System

(a) Grade and Point Values

A student's performance in a subject is reflected by the grade received. The relationship between the grade and the point value is as shown below:

The relationship between Grade and Point Value

Mark	Grade	Point Value	Status
80-100	A	4.00	Excellent
75-79	A-	3.75	Very Good
70-74	B+	3.50	Good
65-69	B	3.00	Pass
60-64	B-	2.75	Marginal Pass
55-59	C+	2.50	
50-54	C	2.00	
45-49	C-	1.75	
40-44	D+	1.50	
35-39	D	1.00	Fail
0-34	F	0.00	

(b) Passing Grade

The general passing grade in all subjects is a B and above.

Qualify to graduate, **CGPA must be above 3.0**

Incomplete Mark : Late Assignment & Absent for Exam

No	Abbreviations	Descriptions	Explanations
1.	I	Incomplete	Non – submission of Assignment and still within the permissible 2 semesters
2.	IE	Incomplete and Expired	Non – submission of Assignment and at the expired semester for submission
3.	ABS	Absent without Reason	Absent in Exam without reason and submitted Assignment
4.	AR	Absent with Reason	Absent in Exam with reason and submitted Assignment
5.	I / ABS	Incomplete / Absent without Reason	Non – submission of Assignment and still within the permissible 2 semesters and absent in Exam without reason
6.	I / AR	Incomplete / Absent with Reason	Non – submission of Assignment and still within the permissible 2 semesters and absent in Exam with reason
7.	IE / ABS	Incomplete and Expired / Absent without Reason	Non – submission of Assignment and at the expired semester for submission and absent in Exam without reason
8.	IE / AR	Incomplete and Expired / Absent with Reason	Non – submission of Assignment and at the expired semester for submission and absent in Exam with reason

- (iv) A student with an 'I' status has up to **two (2) consecutive semesters** to either submit the outstanding assignments or sit the examination to complete the grade for the subject. Failure to do so will result in the student having to re-register for the subject(s) concerned and redo the assignment and exam components as normally required.

Important Messages

- Study Clock start now
- Independent study, no follow-up,
Self-discipline, Self-directed Study
- Time Management, Financial Planning
- Never give up
- See you at the convocation stage

