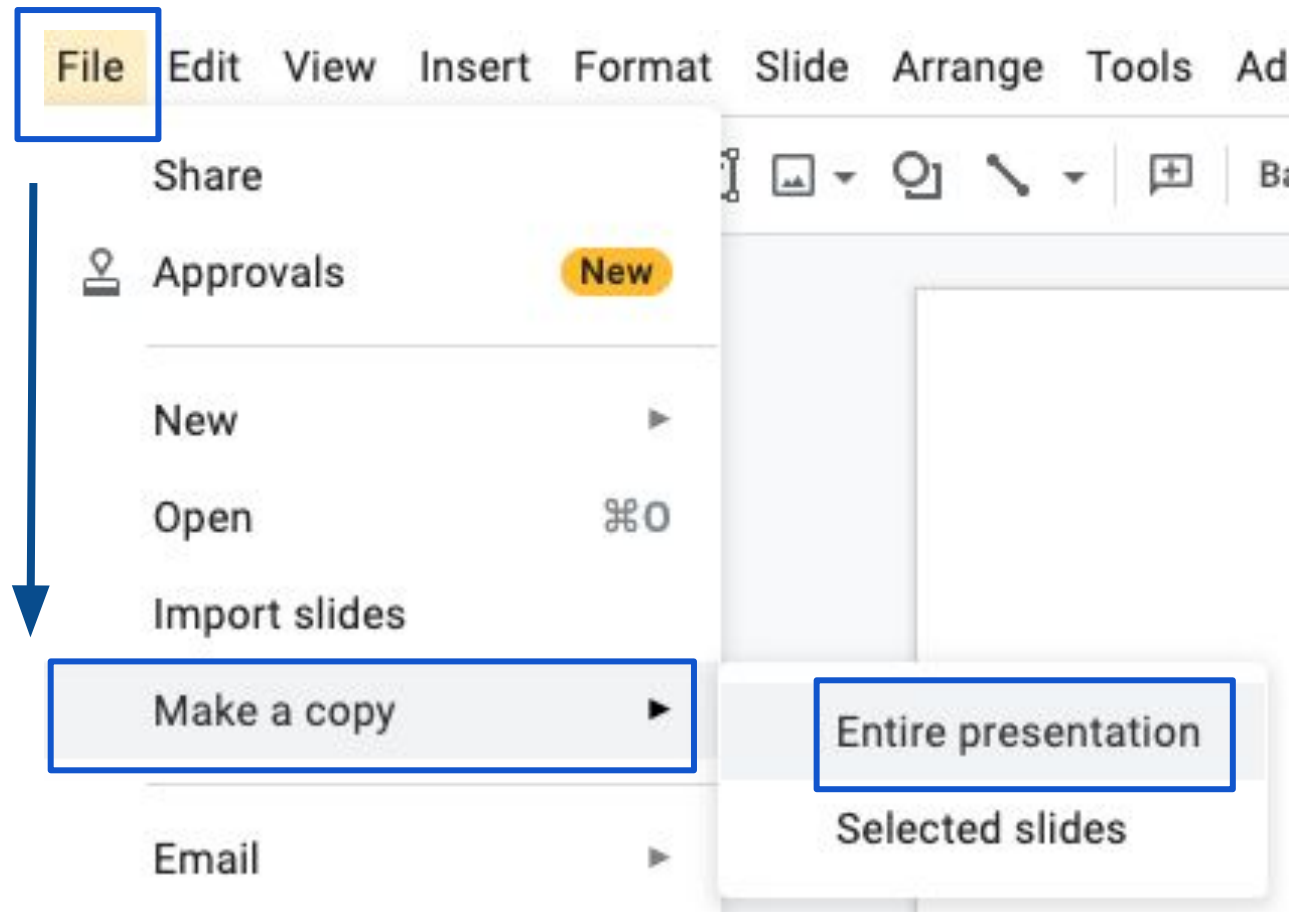


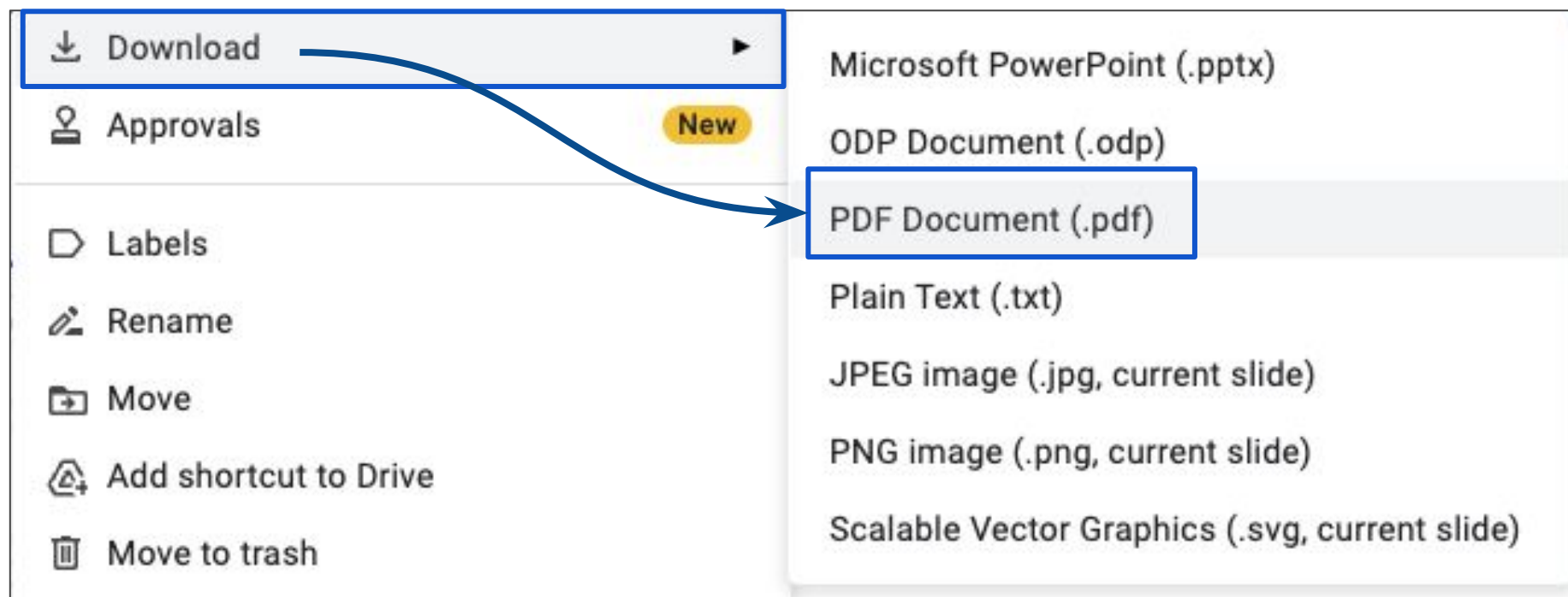
To edit, make a copy

1. File
2. Make a copy
3. Entire presentation



To download as a PDF

1. File > Download
2. PDF document (.pdf)
3. It will download to your computer





Introduction to Zoom for Chromebook

Your name

Today's date/session/etc.

Please customize this to work best for your learners. Some slides will have notes. Feel free to rearrange the slides. Slow down or speed up as needed. A second day may be required to complete this lesson.

Lesson Plan

[Click for the full lesson plan](#)

Materials and preparation needed

- Gmail account
- If distance learning, help learners get on Zoom before class

Objectives: Learners will be able to use Zoom to participate and engage in class activities.

Warm-up Activity- Learners will learn about each other and find what preferences they have in common with one another. ([Click here for warm-up](#))

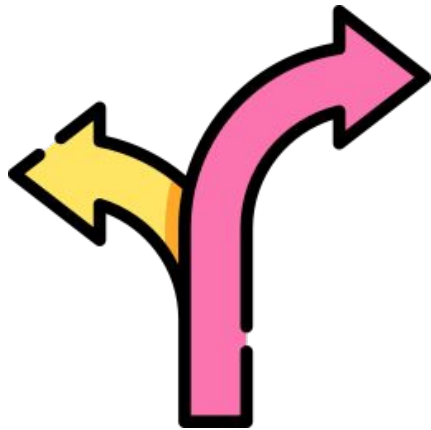
Class activities

- Download Zoom together
 - ◆ Activity 1- Practice mute and unmute
 - ◆ Activity 2- Practice starting and stopping camera
 - ◆ Activity 3- Practice renaming
 - ◆ Activity 4- Practice using Chat

Wrap-up

Ask learners to share how they feel with a reaction. Share a takeaway from today's lesson.

Ice Melter- This or That?



Touch nose



- A. hot tea
- B. morning
- C. swimming
- D. cat
- E. staying in

Touch head



- 1. iced tea
- 2. night
- 3. hiking
- 4. dog
- 5. going out

We will

Use Zoom to participate in a distance learning class

- Ways to get on Zoom
- Mute and unmute microphone
- Start and stop video
- Use chat to send a message
- Change your name
- Show captions
- Leave Zoom

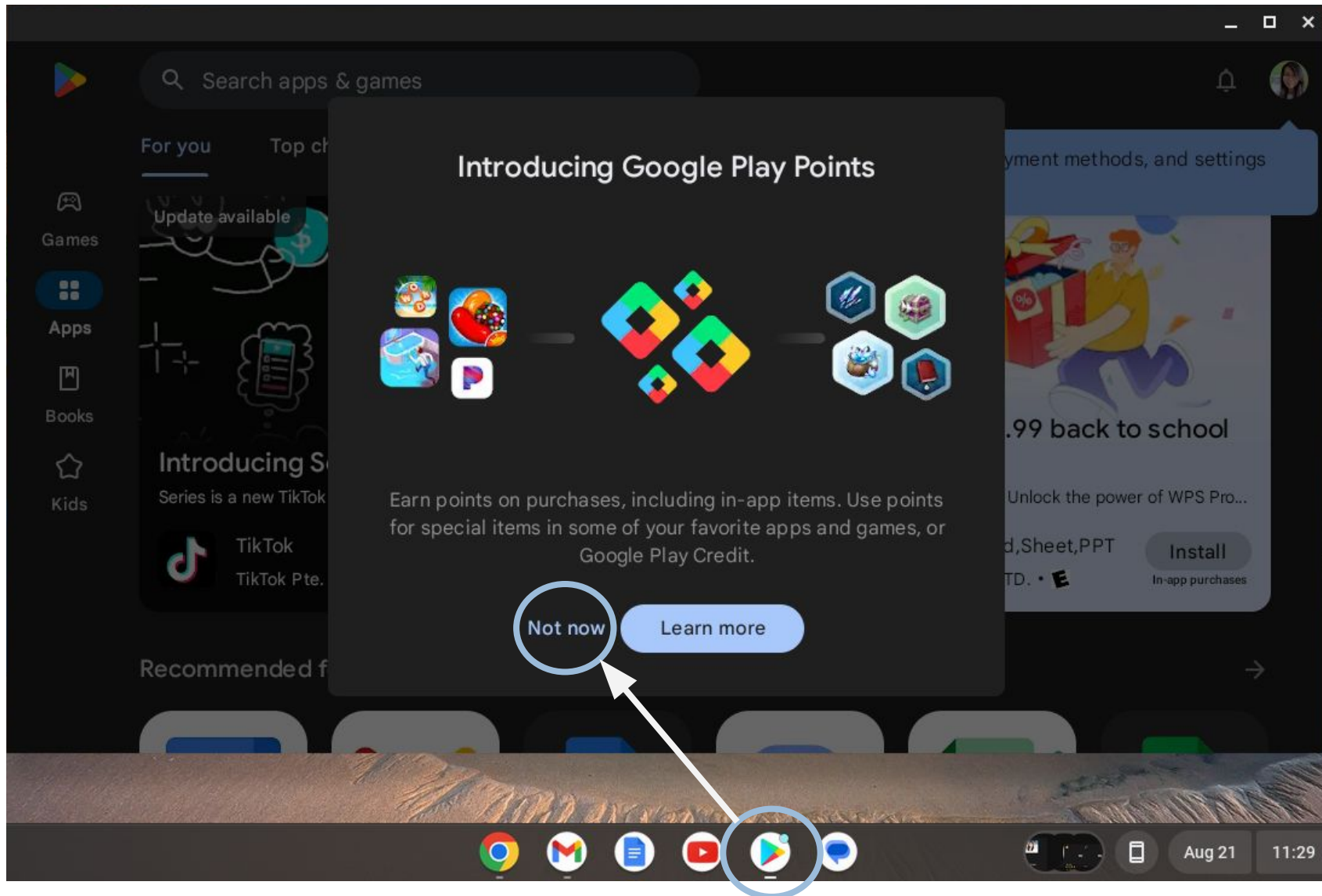
What is Zoom?



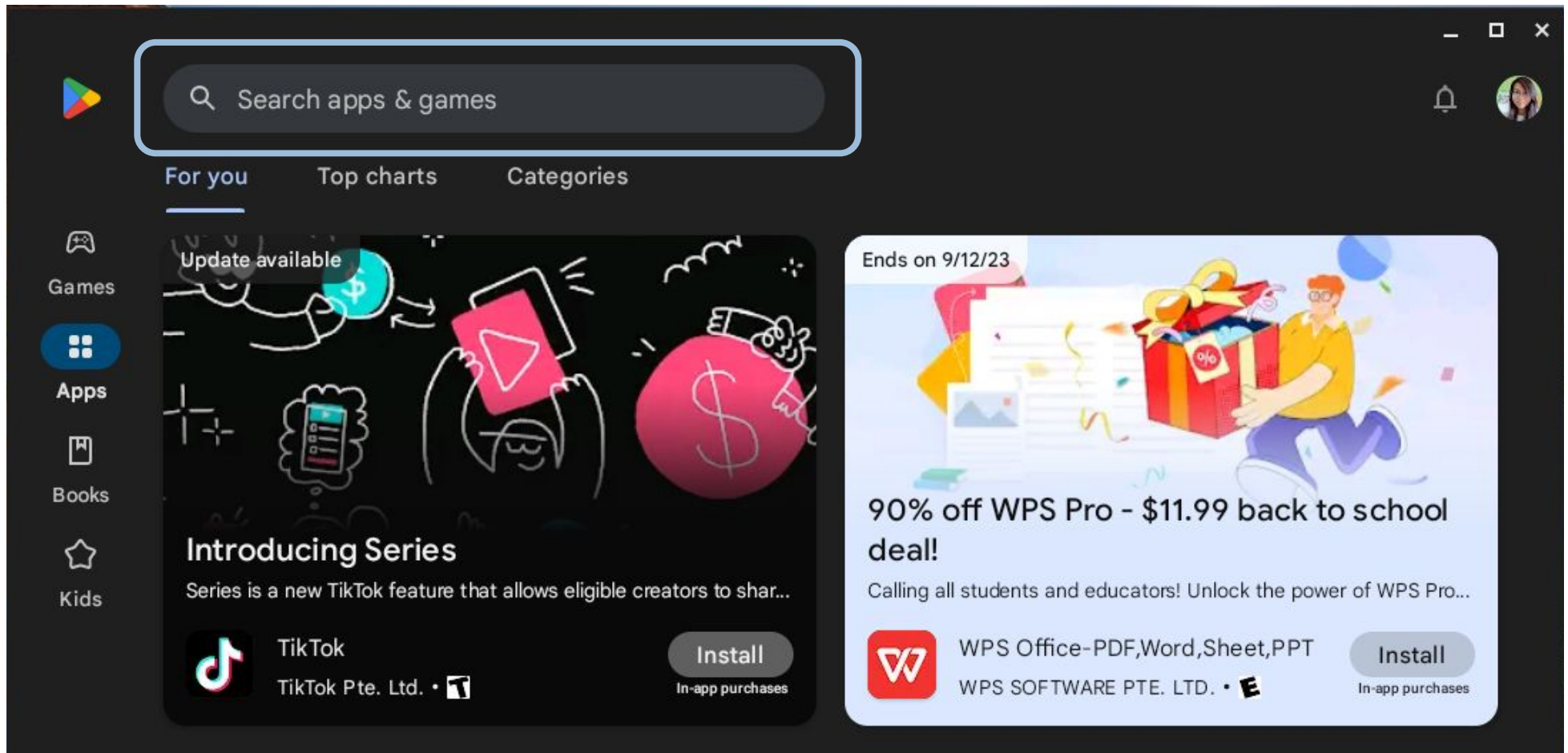
1. How do you communicate with other people?
2. What do you see in the picture?
3. What can we use this communication tool for?

Zoom for Chromebook

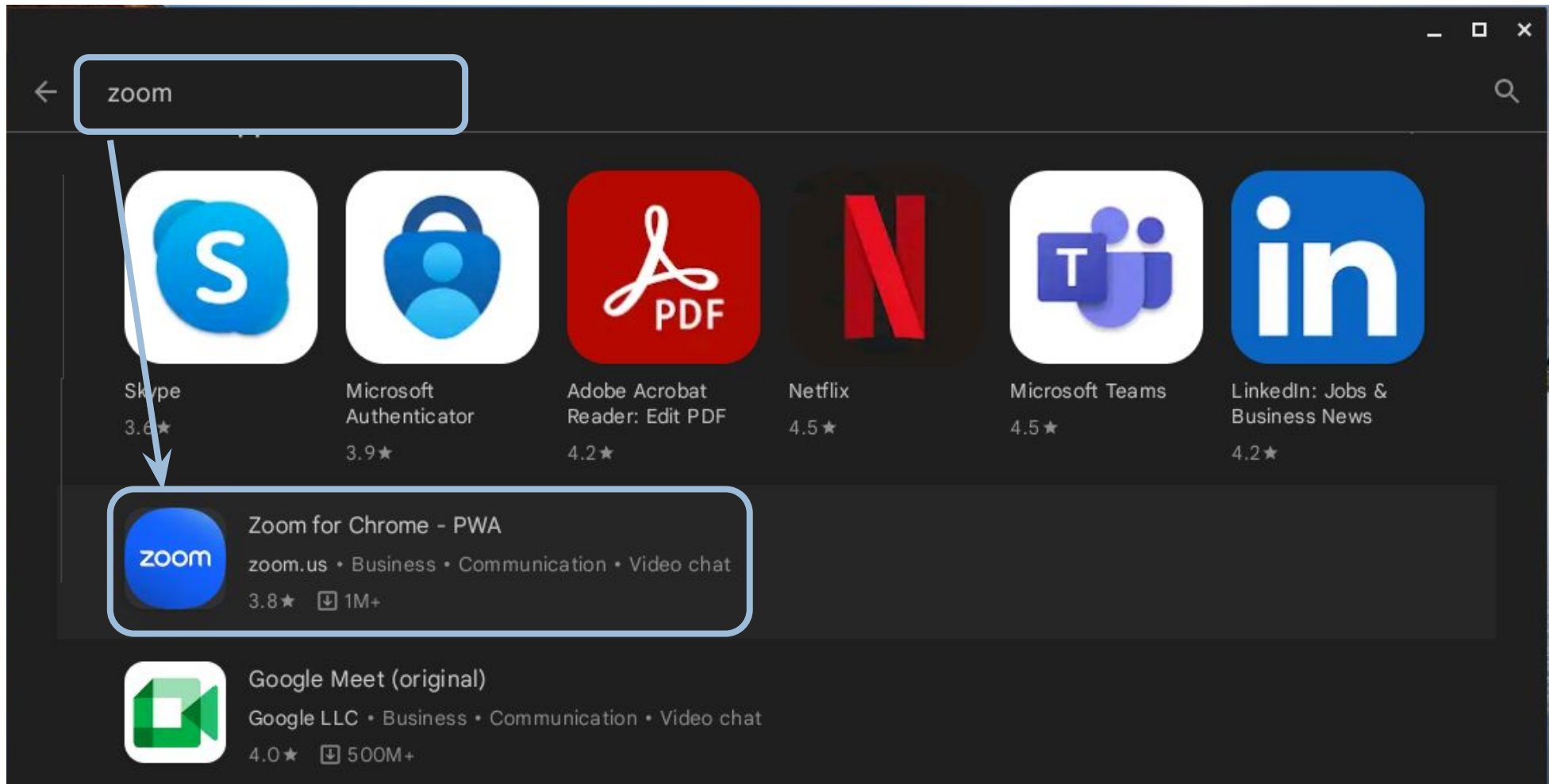
1. At the bottom, find and click on Google Play to open it.



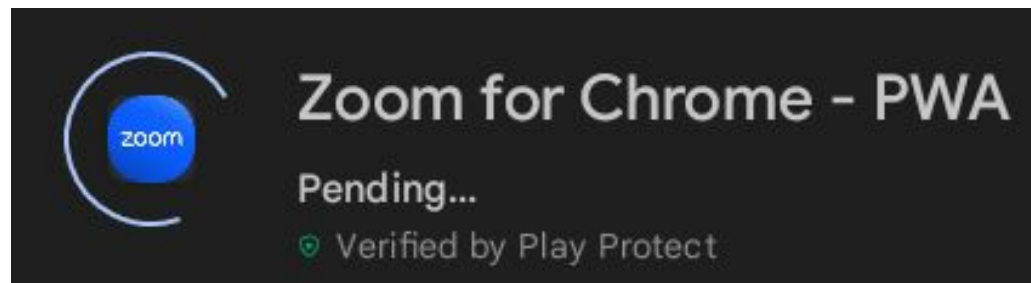
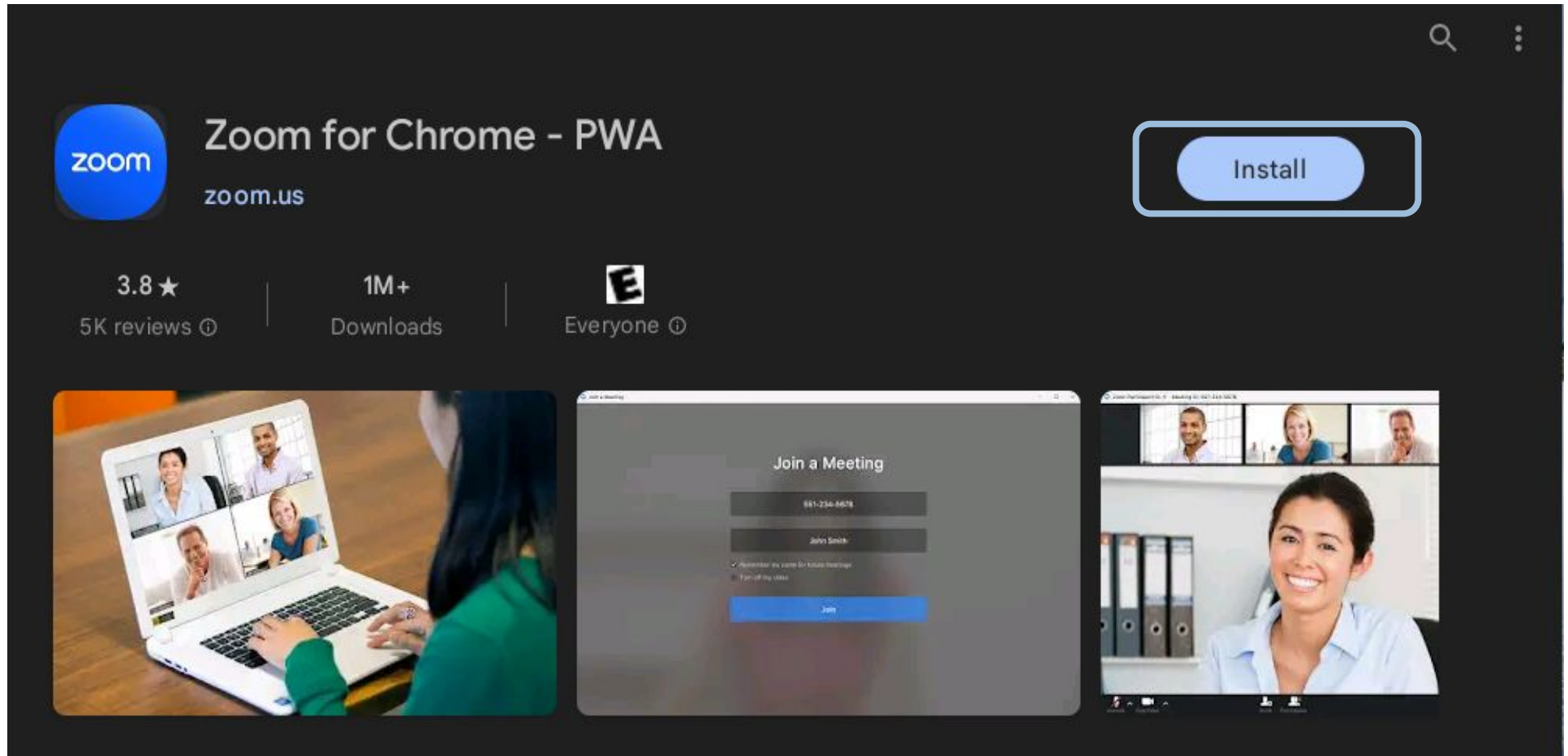
2. At the top left, find the search bar. 🔍 We will search for the Zoom app.



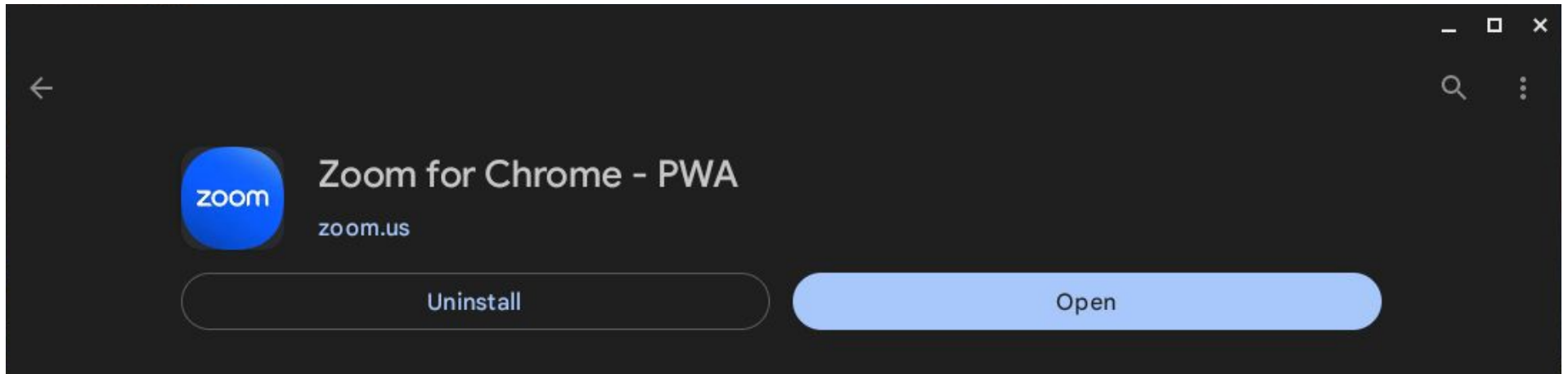
3. Type *zoom* and then push **enter** on your keyboard. Move the page down to find **Zoom for Chrome - PWA**.



4. Click on *Install*. Pending means that the app is still downloading.



5. The download is finished when you see *Open*.

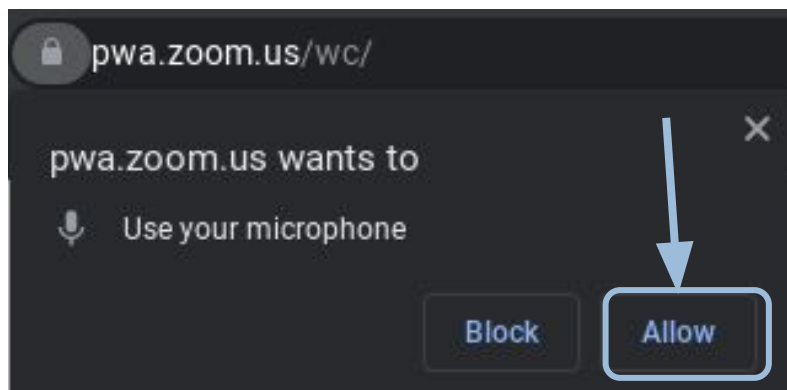


Your learners can join your course on Zoom by

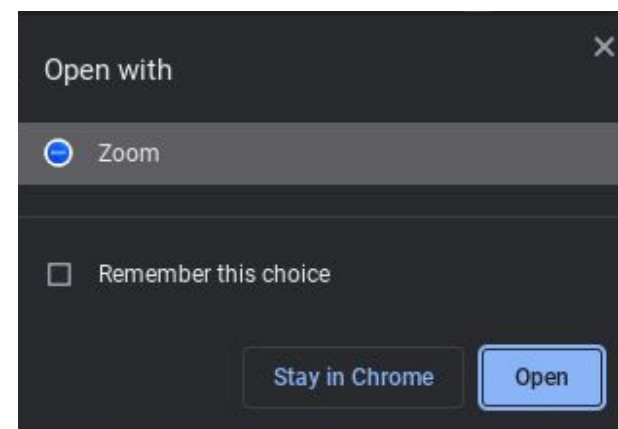
- you emailing or posting the meeting link to a learning platform. I suggest creating a Zoom meeting that doesn't reoccur so it's the same link for every class.
- typing a shortened Zoom link
 - ◆ Received through text message, written on board or paper

How to go class on Zoom

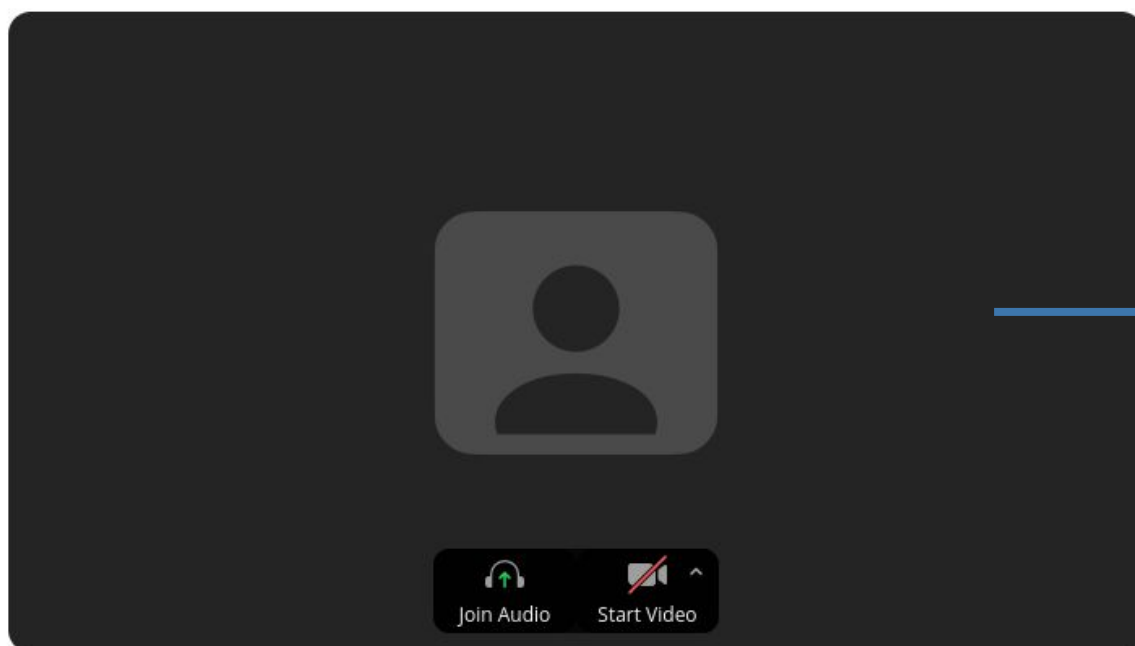
A



B



C



Enter Meeting Info

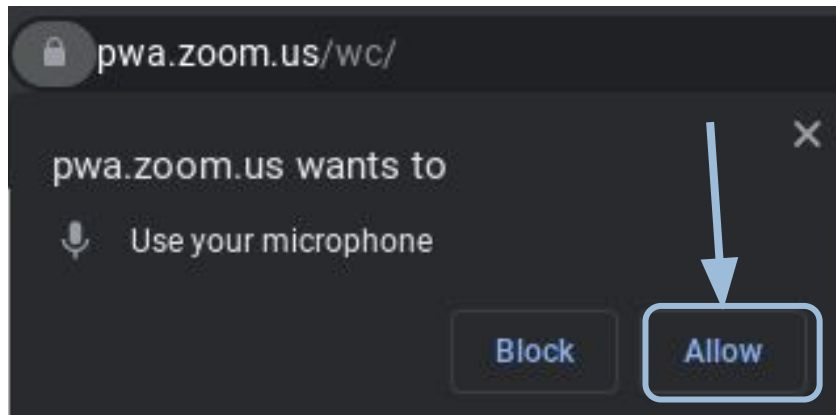
Meeting Passcode

Your Name

Remember my name for future meetings

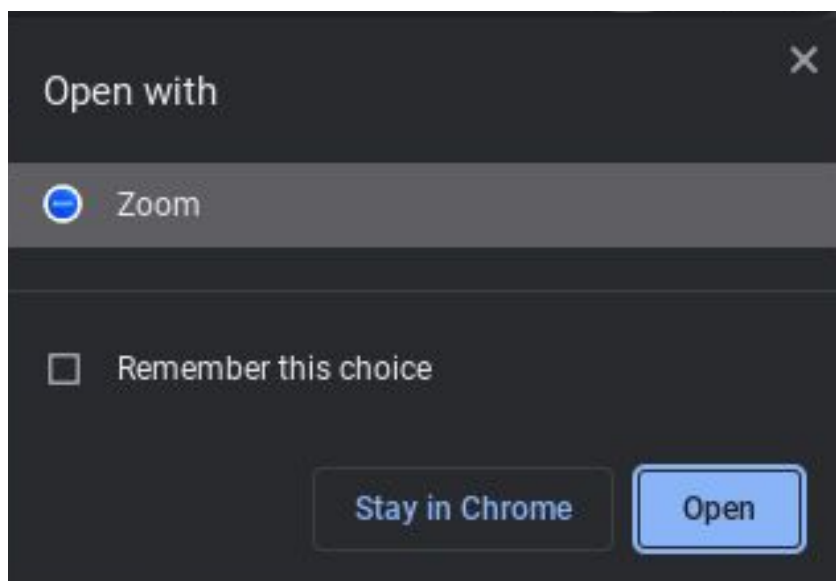
By clicking "Join", you agree to our [Terms of Service](#) and [Privacy Statement](#).

How to go class on Zoom



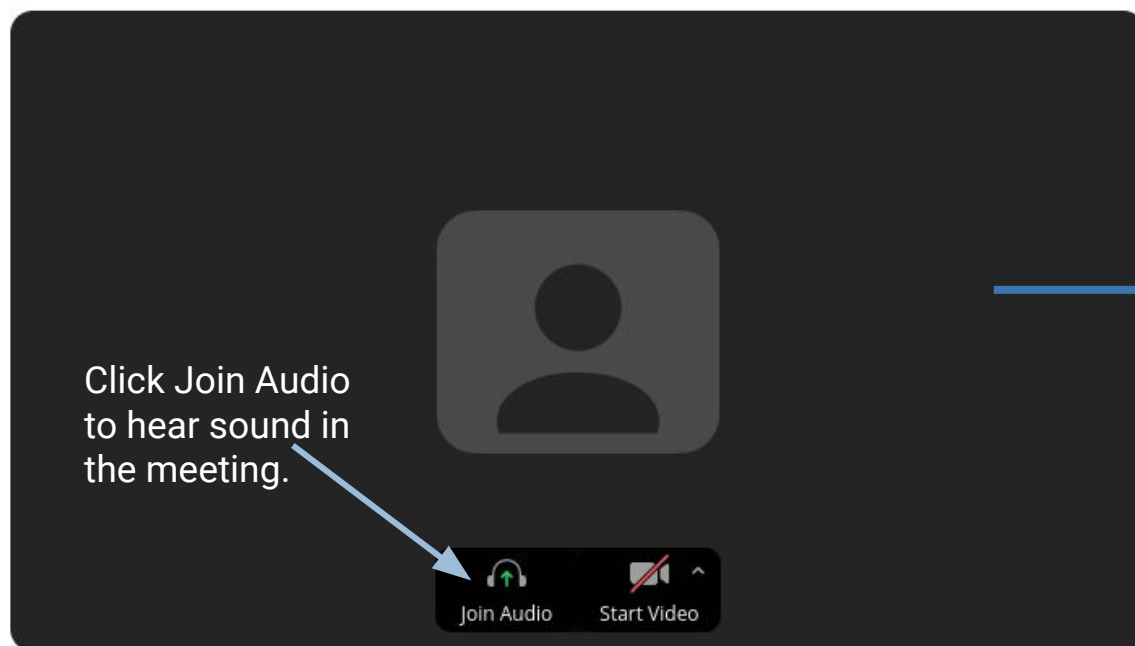
A. Give Zoom permission to use the microphone on your Chromebook.

Click *Allow*.



B. You can click *Stay in Chrome* if you didn't download Zoom to the Chromebook.

How to go class on Zoom



Enter Meeting Info

Meeting Passcode

Your Name

Remember my name for future meetings

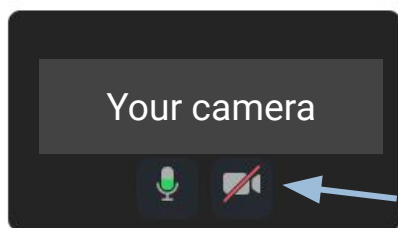
By clicking "Join", you agree to our [Terms of Service](#) and [Privacy Statement](#).

C. If someone sends you a Zoom meeting link to click, you only need to type your name.

Click *Join* after you enter your name.


How to go class on Zoom

Waiting room

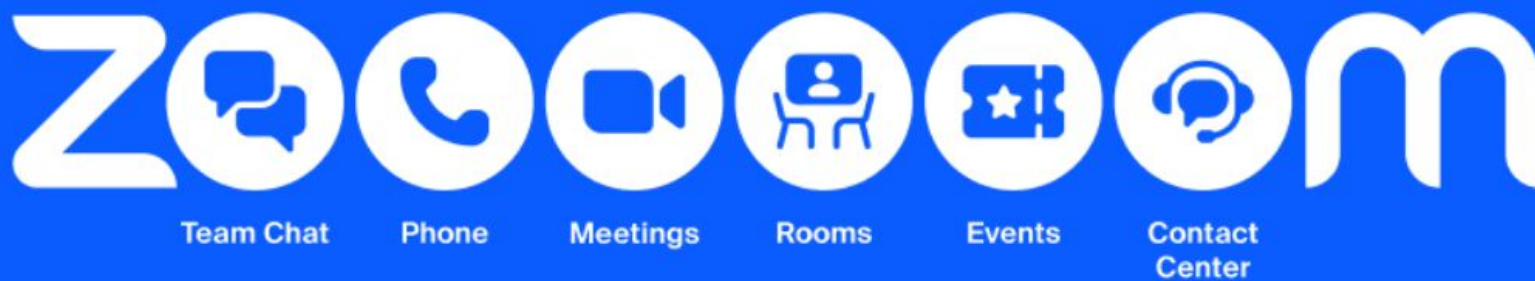


Camera is off

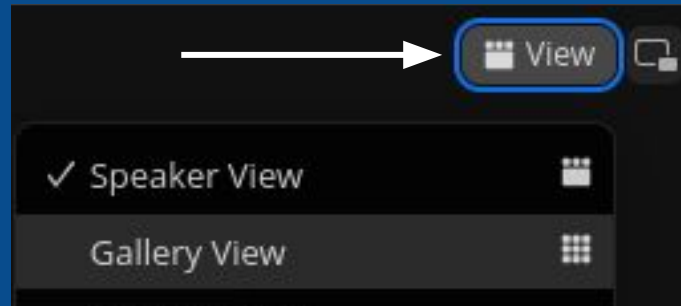
Mei Ngo (she/her)'s Zoom Meeting

Host has joined. We've let them know you're here 

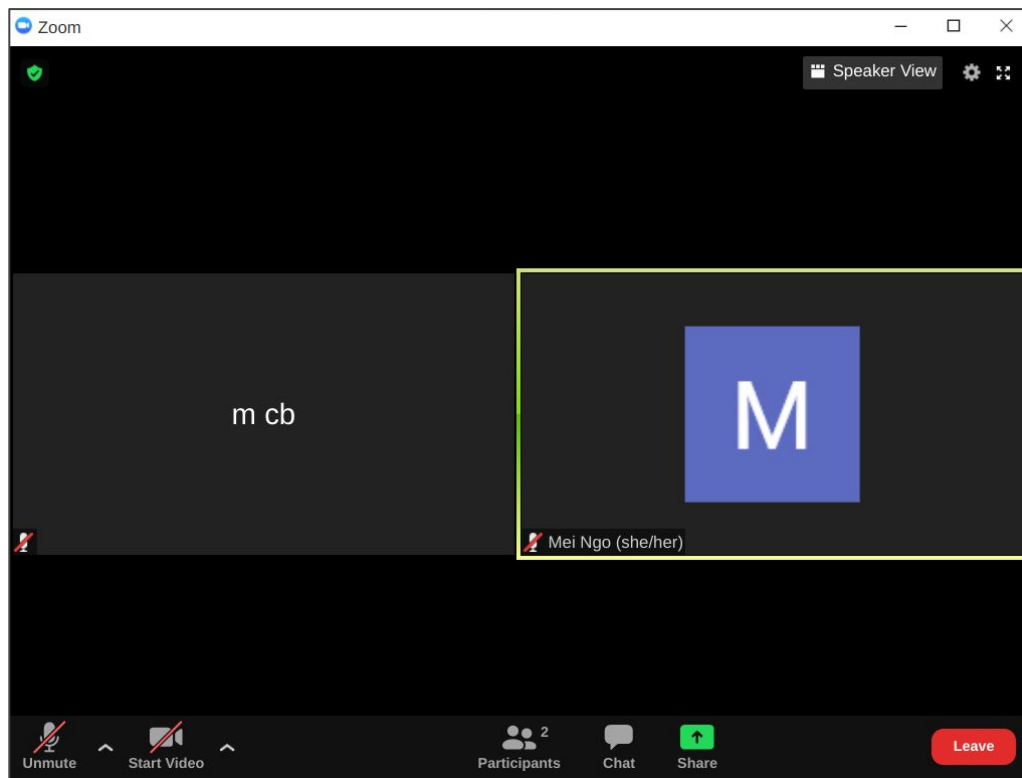
[Exit](#) 



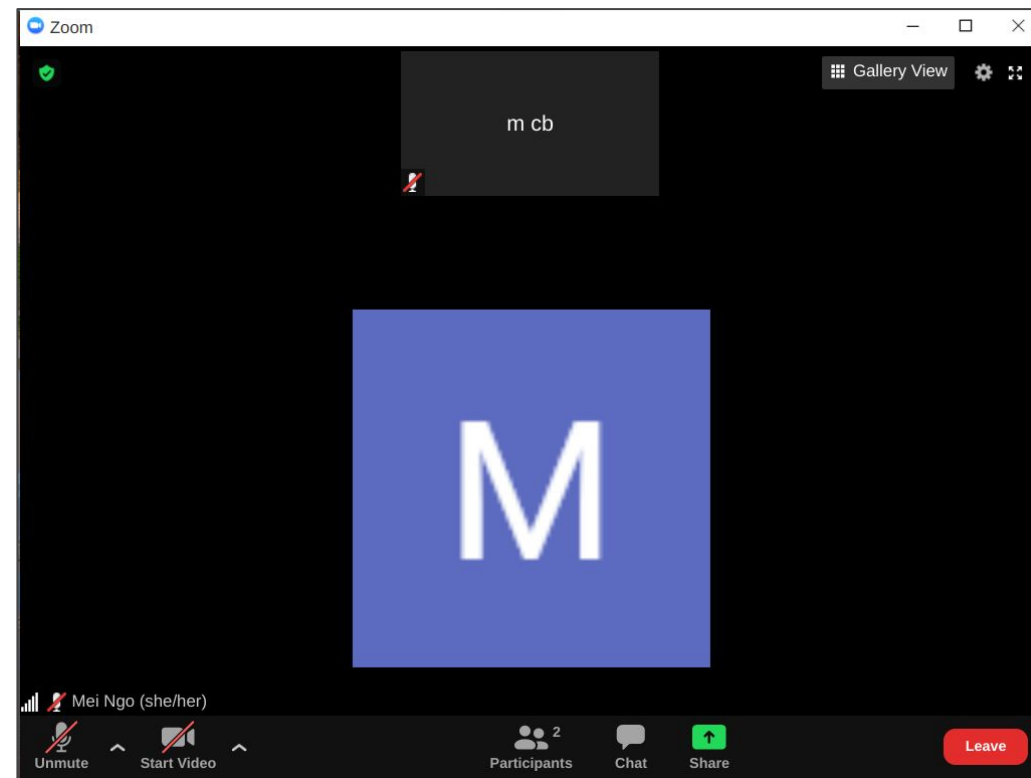
Zoom screen



Speaker View



Gallery View



What's the difference between **gallery** and **speaker view**?

Make Zoom full screen or smaller

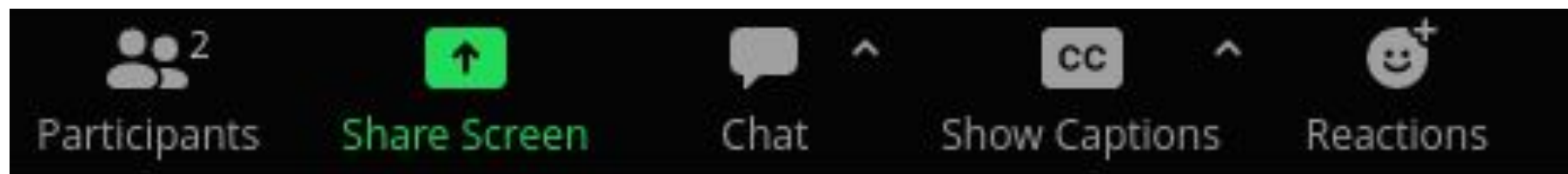
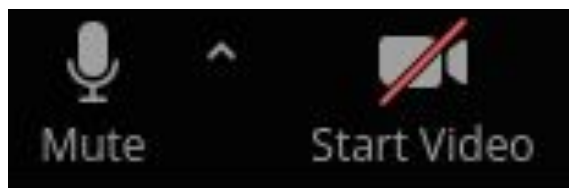
This also works with Google Chrome and other apps.

Push this key on your keyboard to see what happens!



Zoom tools

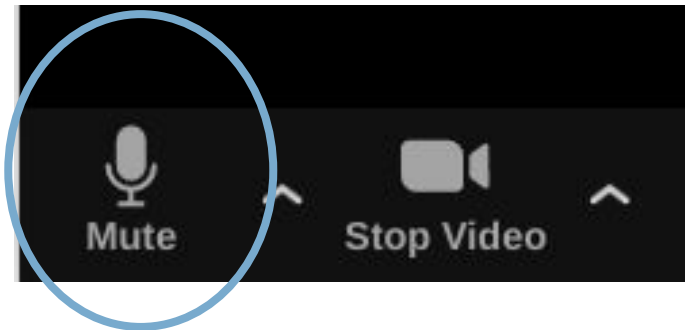
In the next slides, we will learn about each control.



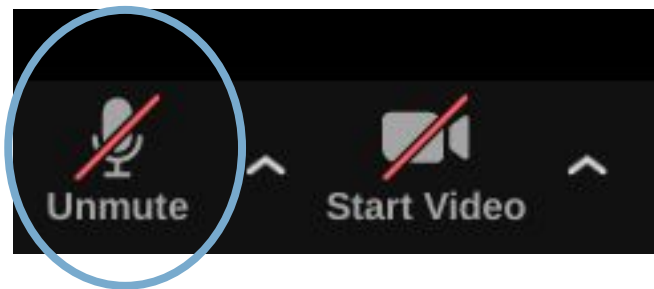
Zoom

Microphone- unmute, mute



Mute = turn microphone off



Unmute = turn microphone on



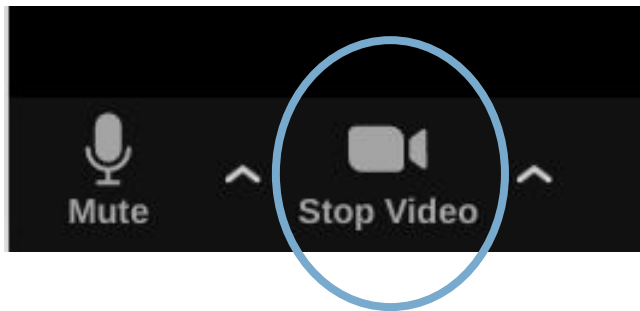
Activity 1

1. Everyone **mute**. 
2. Everyone unmute. 
3. Instructor will **mute** everyone. When the instructor calls your name, unmute.  → 
4. Learners call on each other to **mute**.  → 

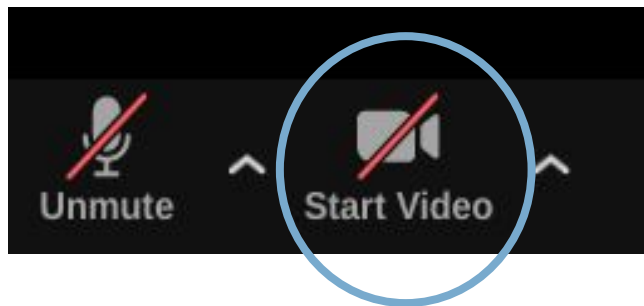
Zoom

Video- start and stop

Your video is on and other people can see you.



Your video is off and other people cannot see you



Activity 2

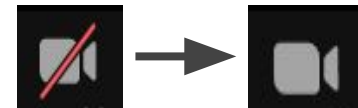
1. **Stop** camera.



2. Choose someone to start the game.

a. Say one thing about yourself.

b. If true for you, turn camera on.



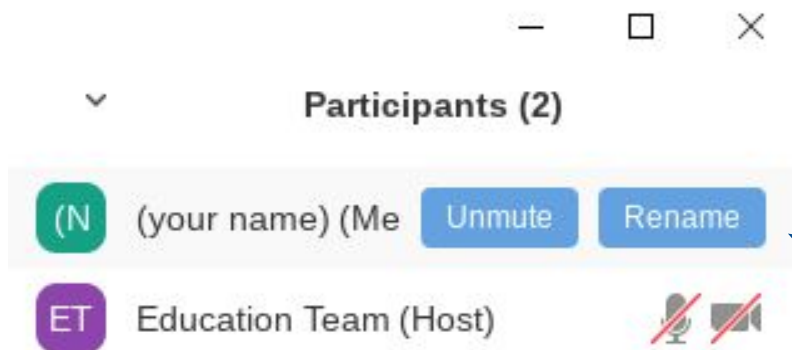
c. For example, I'm the oldest child in my family.

i. Start camera if you are also the oldest child in the family.

Participants



When you click on *Participants*, you will see everyone in the meeting. You can change your name from here.



Your name will be at the top.

Move your mouse to your name and click *Rename*.

Activity 3

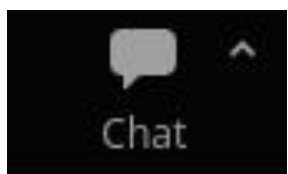
Rename

Practice changing your name to these.

1. ABC
2. 123
3. Fruit
4. Animal
5. Favorite season



Chat

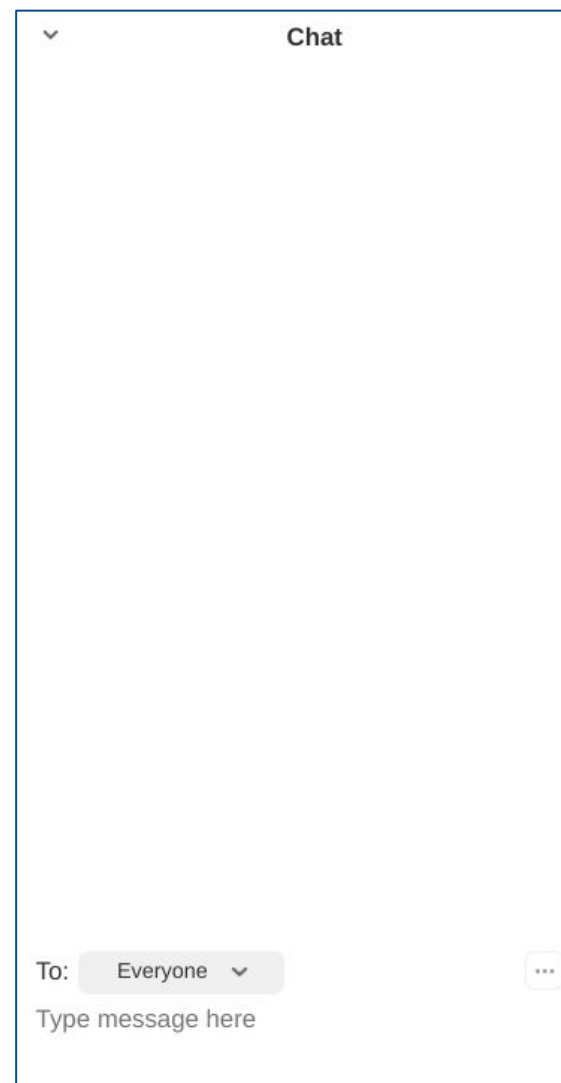


Use the chat to

- ❖ Ask and answer questions
- ❖ Send a message to everyone
- ❖ Share a website



If you see a number, there is a new message. This also means that there are messages you haven't read yet.

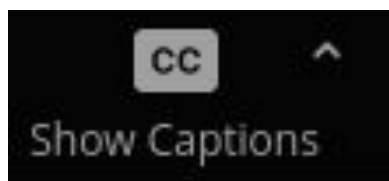


Activity 4



- Check the chat
 - ◆ What message do you see?
- Send a message to the chat.
 - ◆ What time is it?

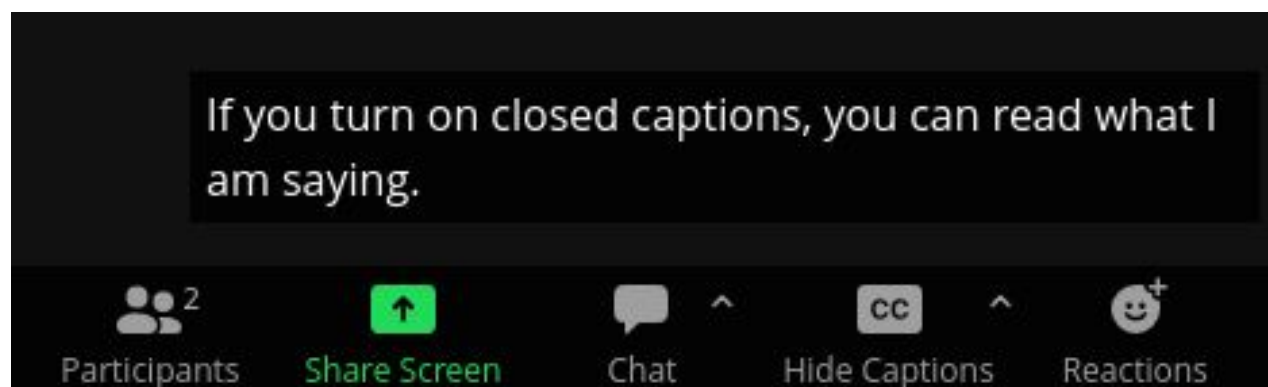
Show Captions



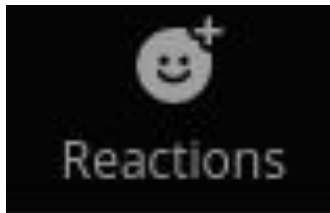
If your teacher turns on closed captions, you will see what they say written on the bottom.



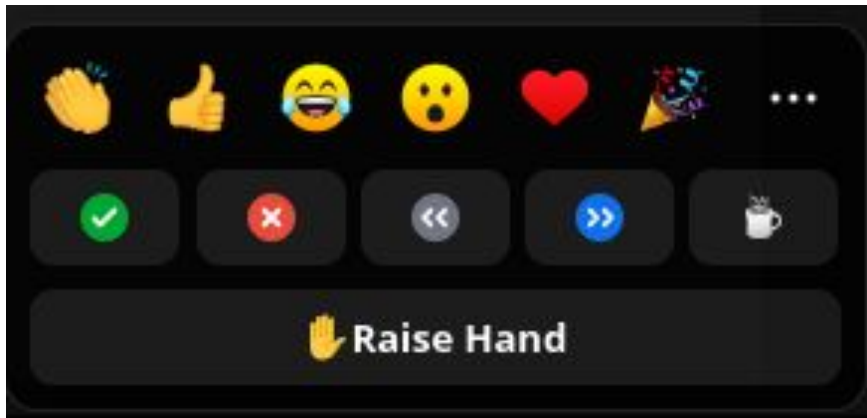
You can choose to turn them off by clicking *Hide Captions*.



Reactions



Participate in class by using a reaction/emoji. If your camera is off, you can show others how you feel.

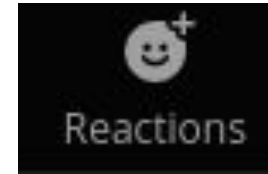


Slow down, repeat	A black square button with a white left-pointing arrow icon.
I have a question	A black rectangular button with a white hand icon and the text "Raise Hand" in white.
I'm away from the Chromebook	A black square button with a white coffee cup icon.
I agree	A black square button with a white thumbs up icon.

Wrap Up

Before we leave

- ❑ How do you feel? Use a reaction!
- ❑ Do you have any questions?
- ❑ Can you
 - ❑ mute and unmute?
 - ❑ stop and start video?
 - ❑ change to your name?
 - ❑ Type in the chat?



See you next class!

