# Technology Center- Proper Formatting and Typing Exit Tickets

# Step 1 : Create a GoogleDoc where you will type up your paragraph.

*You must have a gmail account to complete this. You must create one today if you do not have one.

1) Login to your gmail.

2) Click on the apps icon

3) Click on the google drive icon:

4) Create a new googledoc:

# Step 2: Watch the following formatting video and format your paper exactly as this person has.

## ONLY WATCH THE VIDEO FROM 0 - 2:22

https://www.youtube.com/watch?v=X6N6IsuF7Do

Step 3:  After you have formatted your header, type your paragraph that you completed today.

# Step 4:  If you finish your work, read each other's paragraphs and provide feedback.  These will be the body paragraphs of our essay!