#### Best Practices for HR and Managing People

Friday, May 19<sup>th</sup> 10 - 11am



MARIE TRIMBLE HOLVICK Managing Partner, Gordon & Rees



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GOLDEN GATE RESTAURANT ASSOCIATION

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Sara Moore Partner, Gordon Rees smoore@grsm.com





## Always Discipline as a Pair

## Keep Good Documentation

# Discipline Should Never Be a Surprise

## Keep Your Diagnosis to Yourself

### Be Fair & Consistent

## A.B.C. Always Be Coaching

# Only Set Precedent You Want to Keep

# Discipline When One is Ready to Listen

#### Trust Your Gut

### Pick Your Battles

## Never Fire on the Spot!

### Remember as a Manager: Your Shift Never *Actually* Ends

#### Questions?

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