

Governing Body Report to Parents 2020 - 2021



PILLGWENLLY
PRIMARY SCHOOL

Ysgol Gynradd Pillgwenlly

Dear Parents,

As a governing body we must report to parents on the previous academic year. This report relates to the school year September 2020 to July 2021.

It was a very challenging year due to COVID 19 and the resultant restrictions, however the school worked hard to support pupils and families throughout this time.

The school continued to make excellent progress in the development of provision and the new Curriculum for Wales.

The Governing body met every half term and worked alongside Mrs Hartevelde to ensure we met the needs of all our families.

On behalf of the Governors I would like to thank all the staff for their hard work and dedication and to thank our families for engaging in school life.

N.Hassan



**A letter from Nasera Hassan ,
Chairperson of Pillgwenlly Primary School
Governors**

Members of Pillgwenlly Primary School Governors 2020/21

Governor Post	Name	Term Ends
Chair of Governors	Mrs Nasera Hassan	18/01/22
Vice Chair of Governors	Edward Watts MBE DL	27/01/24
Clerk to Governors	Mrs Kate Knight	N/A
Headteacher	Ms Kay Harteveld	N/A
Community Governors	Mrs Susan Chesworth Richard Gauregui Rev J Groves	06/10/25 01/05/22 06/06/25
Local Authority Governors	Mrs Ruqia Hayat Cllr Ibrahim Hayat Cllr Tracy Holyoake	27/11/23 15/09/23
Parent Governors	Mrs Tuesday Burgess Mrs Amani Kawe Mr Ahmed Haji Mrs Rukshana Begum	24/06/23 18/02/23 10/03/25 14/11/25
Staff Representatives	Mrs Amanda Bell Mr Martin Worgan Mrs Samantha Dass	23/09/23 04/10/21 28/02/25

Role and Function of the Governing Body at Pillgwenlly Primary School

The role of our Governing Body is to act as a corporate body, acting with integrity, objectivity and honesty and in the best interest of the school. The Governing Body carries out its functions with the aim of taking a largely strategic role in the running of the school. This includes setting up a strategic framework for the school and setting aims and objectives.

The Head Teacher is responsible for the internal organisation, management and control of the school; and for advising on and implementing the governing body's strategic framework.

How our Governing Body works

The Governing Body meets every half term to discuss school issues, targets and progress. In addition, the finance committee, which includes premises and health and safety, meet every term – minutes are always reported to full governing body meetings. Other panels of governors that meet regularly include: Well Being Panel, Health and Safety Panel, Finance and resources Panel, Standards Panel, Teaching and Learning Panel, Staffing

Staff and outside providers are occasionally invited to attend governing body meetings. This further serves to keep the Governing Body up to date with school and Local Authority issues.

Minutes of all those meetings are available at school.

Leadership Structure 2020 - 2021

Headteacher

Mrs Kay Hartevelde

Deputy Headteacher

Mr Andrew Sheppard

Assistant Headteacher

Mrs Angela Pearce

Senior Teacher (SLT)

Year One and Two
Mrs Samantha Williams

Senior Teacher (SLT)

Year Three and Four
Mrs Dawn West

Senior Teacher (SLT)

Year Five and Six
Mr Martin Worgan

Middle Leader (MLT)

Fixed Term
Commando Joe
Mrs Charlotte Evans

Middle Leader (MLT)

Permanent
Family Engagement
Mrs Bethan Guest

Middle Leader (MLT)

Permanent
Assessment for
Learning
Mrs Kirsty
Morgan-Close

Middle Leader (MLT)

Permanent
Literacy
Mrs Viv Kirby

Middle Leader (MLT)

Fixed Term
BRIDGE
Mrs Samantha Dass

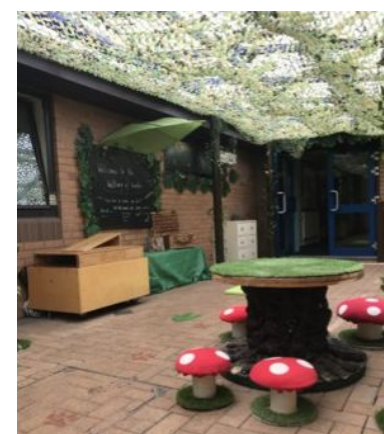
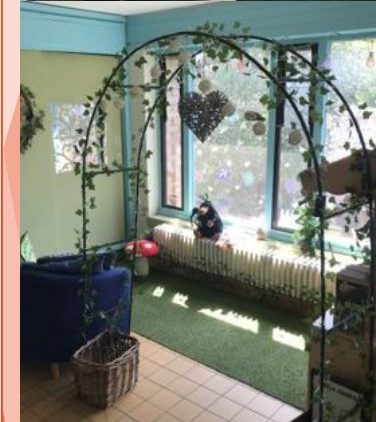
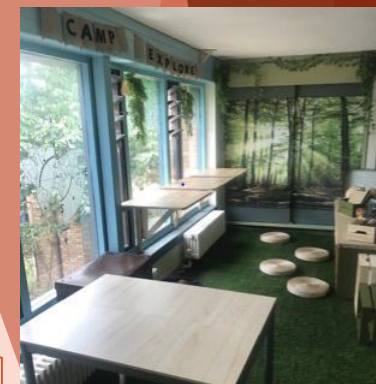
School Organisation September 2020

Foundation Phases Nursery to Year 2

- ❖ AM / PM Nursery classes
- ❖ Three Reception classes
- ❖ Two Year One classes
- ❖ Three Year Two classes (1 supported learning class)
- ❖ One nurture class
- ❖ Learning Resource Base

Key Stage Two Year Three to Year Six

- ❖ Two Year Three classes
- ❖ A supported learning Year 3 and 4 class
- ❖ Two Year Four classes
- ❖ Three Year Five classes (1 supported learning class)
- ❖ Three Year Six classes (1 supported learning class)



Teaching and Staffing Organisation 2020 - 2021

Senior Leadership Team	Early Foundation Teachers	Phase 1 Teachers	Phase 2 Teachers	Phase 3 Teachers
Kay Hartevelde - Head Teacher Andrew Sheppard - Deputy Head Teacher Angela Pearce - Assistant Head Teacher Dawn West Sam Williams Martin Worgan	Bethan Guest (MLT) Lisa Hoey Sam Dass (MLT) Felicity Foster Stacey Cheeseman	Kirsty Morgan Close (MLT) Jade Foley Nicola Seignot Charlotte Evans (MLT) Sue Price Leanne Garrett (Nur) Cath Mohring (LRB)	G. Bowkett Abbi Thomissen Bec Sheals Matthew Kearney Dawn West (SLT)	Nareena Hussain Sarah Jackson Anne Marie Dicken Viv Kirby (MLT) Martin Worgan (SLT) Nia Macey

Learning Support Staff	Higher Level Teaching Assistant	Administrative Support Staff
Mrs Karen Healey Mrs Ameera Hassan Mrs Chloe Davis Mrs Eman Alyan Mrs M. Hassan Mrs Jenny Young Mrs Charlotte Shutt Mrs Jean Jenkins(NNEB) Mrs Rachel Kennedy Mrs Alison Dolling Mrs Sarah Davidson Mrs Helen McMillian Miss Rebekha Baugh Miss Louise Saunders	Miss Kayleigh Williams Mrs Laura Robertson Mrs Lucy Coombes Miss Zoe New Mrs Fatima Bibi Miss S.Strickland Mrs Jenny Young Mrs Ceri Davies Miss Lowri Burgess Mrs Nargis Ali Mrs Aysia Bibi Miss Sarah Burman	Mrs Amanda Bell Ms Deb Aherne Miss Bec Mercer Mrs Julie Hatherall Mrs Hilary Lewis(NNEB) Miss Lu Begum Miss Martina Collier Mrs Samantha Griffiths Miss Susan Heard
		Mrs Kate Knight Mrs Pauline Whiting Mrs Jodi Hawken
		Caretaker Mr Steven Shuttleworth
		School Gardener Mr Richard Thomas
		Crossing Patrol Mrs Maria Camara
		Lunchtime Staff Mrs Gill Przyborowski Mrs Holly Anne Faithful Mrs Jasmine Hussain Mrs Debra Lewis Mrs Khadra Jama Mrs Maria Camara Mrs Wendy Gwilliam
		Domestic Staff Mrs Gill Przyborowski Mrs Debra Lewis Mrs Kerry Brown Mrs Lori Hill Mrs Kayleigh Williams Mrs Maria Camara



Contextual Data 2020 - 2021

Numbers on roll 2020-2021

In 2020/21, there were 659 (Incl. Nursery & rising 3s) pupils on roll during the academic year. This number fluctuated with a number of pupils joining the school midterm.

Pupil Attendance

In 2020/21 Pupil attendance averaged at 89.6%.

Authorised Absence = 4.3% Unauthorised Absence = 6.0%

The Head Teacher and Governors closely monitor pupil attendance and work closely with outside agencies such as The Education Welfare Officer and Preventative Service Group to support pupils and families.

The Governing Body urged all parents to make regular school attendance a priority.

Language of school

(as identified in PLASC Data – pupils aged 5 of over on 31/08/21)

There are 37 different languages identified on the data. Bengali / Panjabi and English are the most spoken languages.

Contextual Data 2020 - 2021

Additional Learning Needs

The number of pupils identified on the Special Needs Register during the year 2020 to 2021 was 33 %. Pupils placed at School Action receive support within the classroom or a small group activity or receive an intervention support programme. Pupils placed at School Action Plus receive advice from specialist outside agencies, which is then either used by support staff within the school or specialist staff coming into the school. Pupils with a Statement of Special Educational Needs receive specific support from a member of the Support Staff Team within the school based upon the requirements set out in their statement. During the year pupils received support from the Educational Psychology Service, the Specific Learning Difficulties Unit, the Gwent Ethnic Minority Achievement Service, Health, Speech and Language Service and the school-based counsellor.

COVID 19 Information

In the first week of September 2020 the school was closed to pupils to allow time for Planning, Preparation and Training. Pupils re-entered school on a phased return until Friday 18th September. The school was closed for a national lockdown from 16/12/21 but remained open to support critical workers and their families Throughout this period distance learning was through planned activities on its BRIDGE platform. Foundation Phase pupils returned on 24/02/21 and Key stage 2 pupils returned on 15/03/21

School Facilities and Procedures 20-21

Pupils Toilet Facilities

Toilets in Pillgwenlly Primary are suitably spaced around the school. We are able to offer the following:

- ❖ Nursery pupil toilets (mixed gender),
- ❖ Reception pupil toilets (mixed gender)
- ❖ Year One pupil toilets (separate gender toilets)
- ❖ Year Two pupil toilets (separate gender toilets),
- ❖ Year Three and Four pupil toilets (separate gender toilets)
- ❖ Year Five and Six pupil toilets (separate gender toilets)
- ❖ Three accessible pupil toilets for those with physical disabilities.

All toilets are cleaned daily, but infant toilets are checked frequently during the school day.

Healthy Schools

Fruit is sold daily for pupils to eat during morning play. Fruit is also available at lunchtime. Pupils are encouraged to drink water throughout the day, each pupil having their own drinking bottle. Fizzy drinks and energy drinks are discouraged at lunch time.

Since COVID 19 restrictions fruit has not been sold in school.

Complaints Procedure

The Governing Body has adopted the complaints procedure outlined by the Director of Education. A copy is available at the school.

Let's Celebrate - Highlights of the school year 2020 –2021 Achievements and Developments



Teacher-2-Parents introduced as a new communication tool with families.



Breakfast Club provided daily for all pupils.



Hot lunches due to started from 16th November 2020.



Electronic Reading Scheme, Bug Club purchased, that pupils can access at home and at school.



Whole staff Commando Joe INSET (October 2020). Engaging, lessons delivered in school by staff focusing on teamwork.



Cluster Accelerated Reader Programme Rolled out to Year 4.



A new weapon in the war on the disadvantaged attainment gap

Cluster RADY Project to began following half term break with a Year 3 focus.

The school engaged in an Estyn Thematic Review meeting linked to BAME history (HT & 1 SLT member took part in interview). The school have now been asked to produce a thematic case study (cameo) to outline the effective practice across PPS



HT asked to represent EAS region at the National PDG Event – Focus: Family Engagement @PPS; Our Journey so far... - 25.3.21



Application for Lead Creative School Project – Developing BAME opportunities across the curriculum in creative & an authentic approach

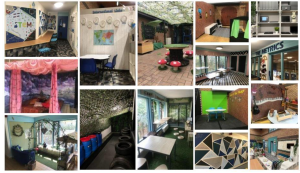


Newport City Homes (NCH) – Worked in partnership with school to carry out focused works linked to staff 'Wishlist'. (Outdoor provision in reception & KS2 playground)



New school build update - LA/NORSE to attended next GB meeting to provide overview & answer questions. Key opportunity for GB members to feed into project & have valuable input

Let's Celebrate - Highlights of the school year 2020 –2021 Achievements and Developments



Whole School Provision development, including; Mission Media/Mission Command/The Studio/Learning Hub/POD+/STEM 2



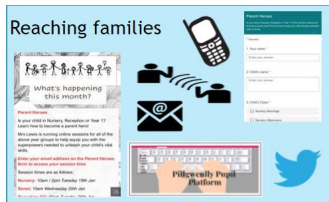
Links with St. Stephen's Parish established for nurture sessions in next academic year.



Tony Borg - St Joseph's Boxing Gym – talks and taster sessions.



Upbeat Music



Timetable of events being delivered via Pill Mill – Shared with families through the VIBE SWAY



Physical Literacy - Skip Cymru. 2 teachers' level 4 training and 2 LSAs level 3. Positive Futures delivering programme.



Dragons Rugby.



Pill Mill meeting - Holding introduction for accredited causes. Health & Safety courses. Communities for work - help write CVs and complete forms for jobs.



Adult English classes.



Vouchers provided to school for food parcels - the food can last for about 3 weeks. Families are allowed 3 in 6 months.



Families First - Deliver workshops about germs and sugar swaps, nurture support substance abuse. 1:1 referrals available.



Parking Safety meetings - review meeting on 13th July with SG and SS. Key messages delivered via SWAY

Let's Celebrate - Highlights of the school year 2020 –2021 Achievements and Developments



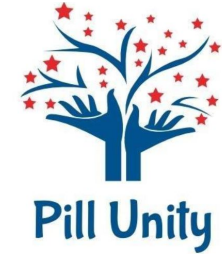
PCSO – Workshop Delivery- Don't play with knives and walking awareness and parking. Wardens patrolling the area.



Positive Futures - Holding Summer holiday activities.



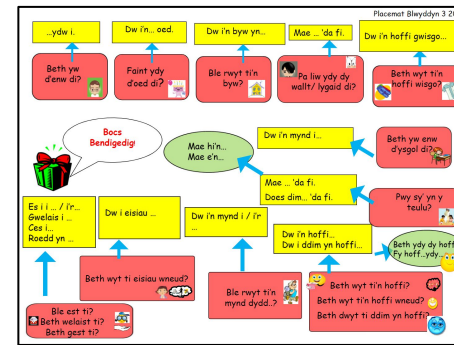
Pobl - Community group in the early stages of development.



Pill Unity - Funded projects.

Welsh Culture and Heritage

In Pillgwenlly Primary we celebrate all cultural backgrounds and we are also proud of the Welsh Cultural Heritage. We not only celebrate Welsh heritage with an annual Eisteddfod but are very proud that every pupil has the opportunity to learn to speak Welsh. Welsh is taught and spoken, by all adults in our school. Pupils are not only taught in specific class sessions but throughout the school day, incidental Welsh is used and encouraged. Signs throughout the school are bilingual.



Budgetary Position 2020-2021

Please follow the link to see the Budgetary
Position for 2020 -2021

<https://tinyurl.com/ysavsthh>

Private Fund (Year Ending 31/8/21)

In addition the school operates a School Private fund that enables the school to collect and spend monies related to such items as school trips.

Total Income of School Private Fund 2020-2021 £ 829.83

Total Expenditure of School Private Fund 2020-2021 £1489.28

An external auditor on an annual basis audits the school private fund.

Report Prepared by: A.Sheppard and K. Knight