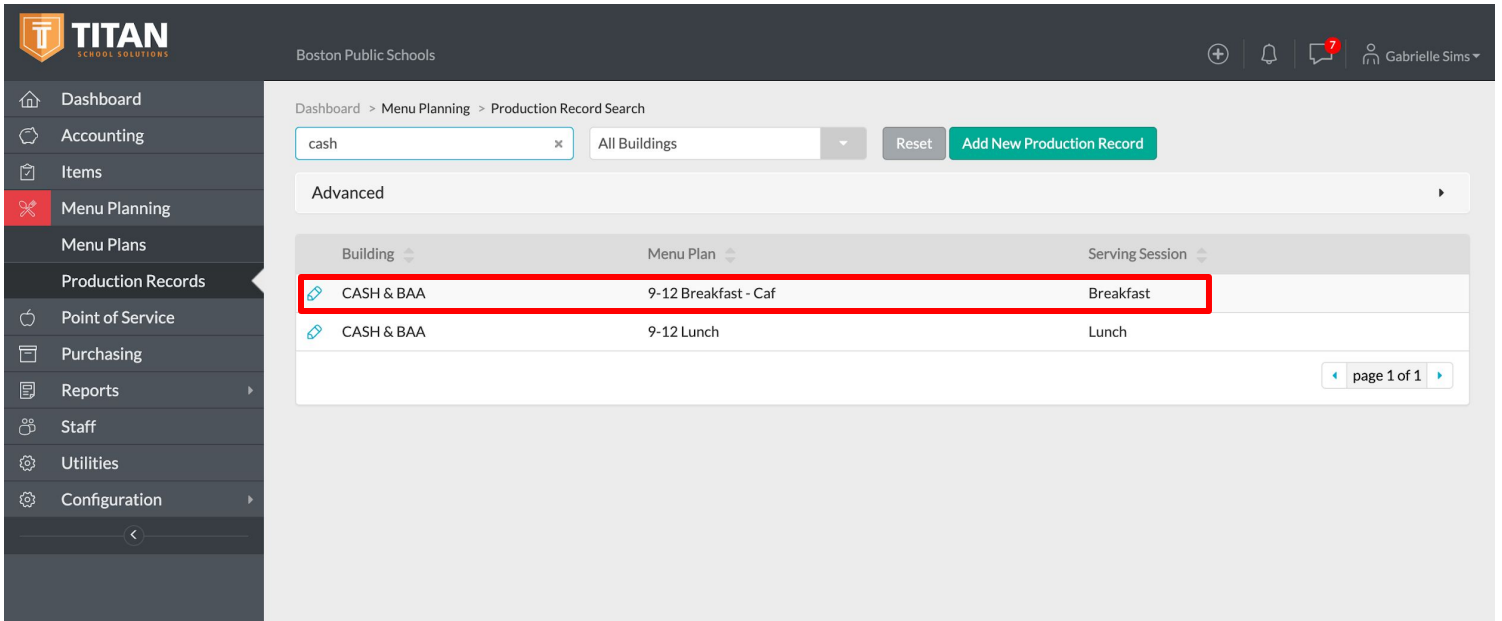


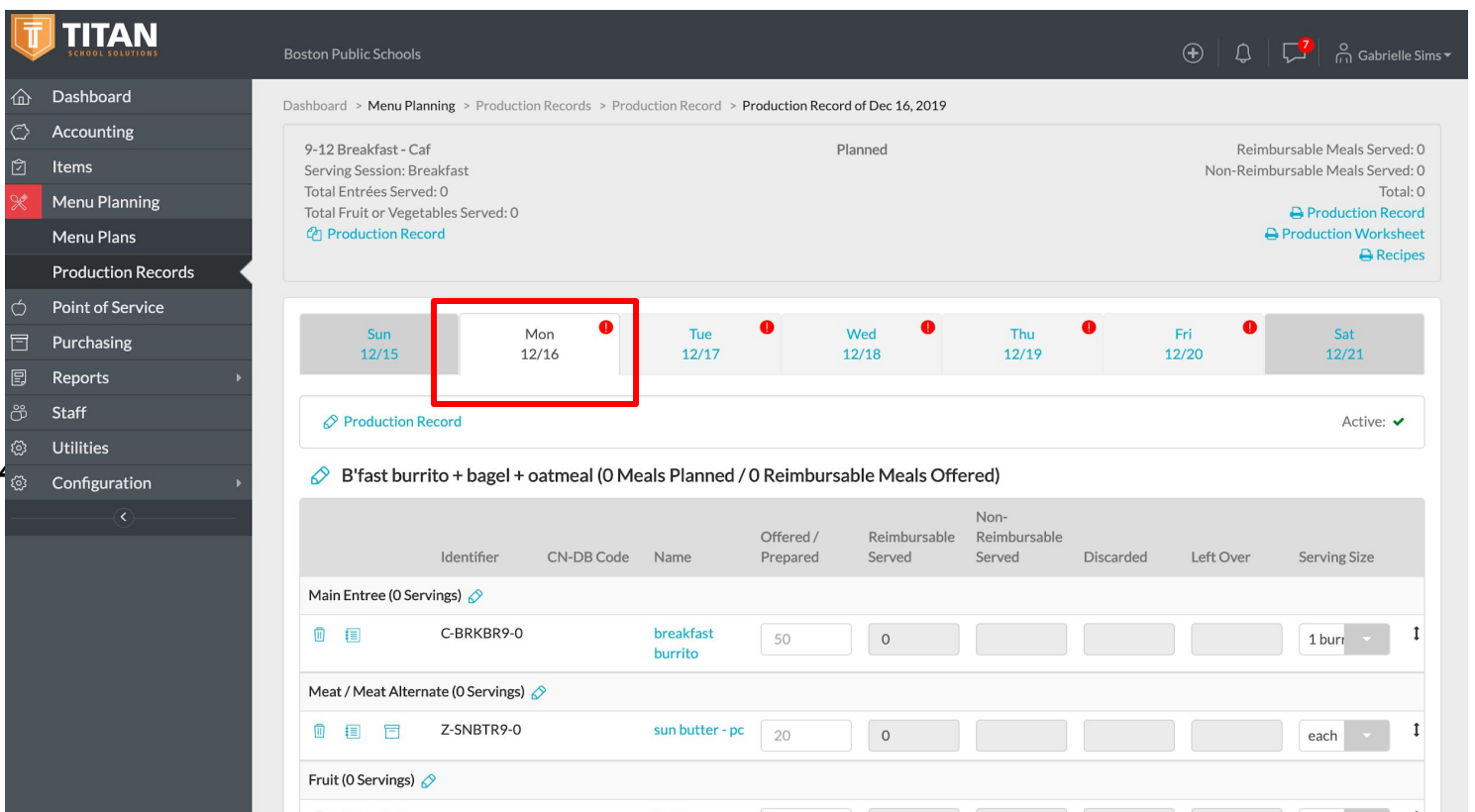
# Adding a Specific Fruit to a Production Record After Meal Service

# Adding a Specific Fruit to a Production Record After Meal Service

1. Log in to Titan: <https://portal.titank12.com/>
2. Go to Menu Planning > Production Records>Select breakfast or lunch production record

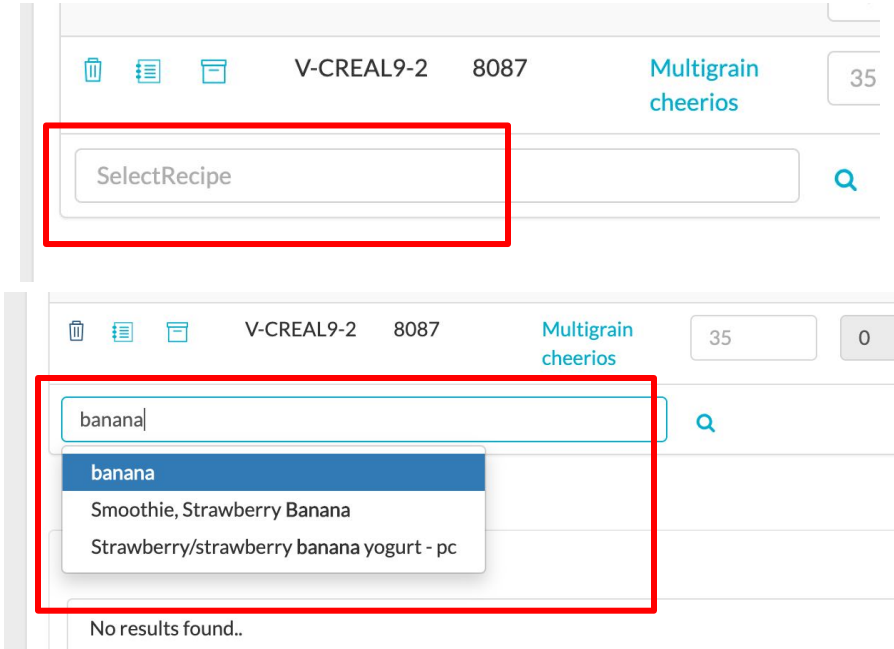


3. Select the date to edit production record.

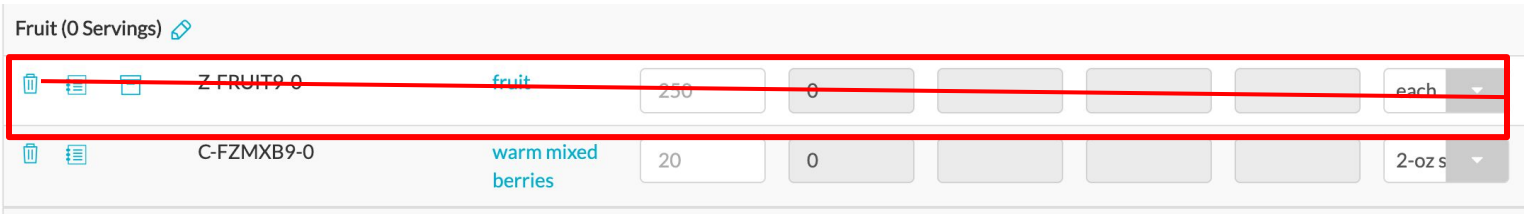


Questions? Email your field coordinator and CC: [info@mywaycafe.org](mailto:info@mywaycafe.org)

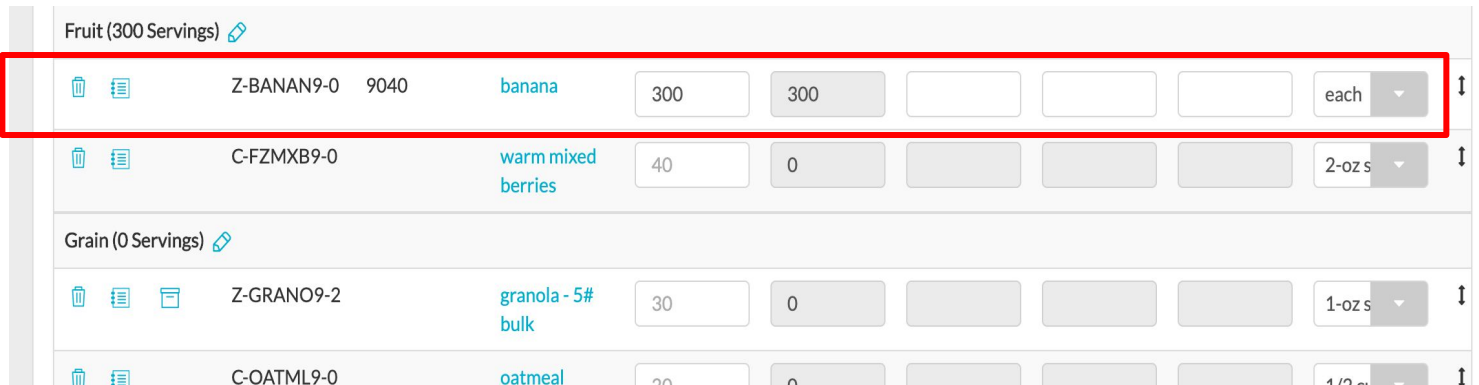
4. Type the specific fruit (i.e. banana, apple, orange) to add to the production record in the 'Select Recipe' space. If you serve more than one fruit during the meal, enter each fruit individually.



5. Delete the generic fruit option from the list.



6.. Enter the quantity of fruit served during the meal.



*Once you are done submitting the correct fruit items and you have completed the appropriate columns (i.e. left over, discarded) for all other meal items, post the production record.*

**Notes:**

- You cannot pick your fruit on your production record. Fruit deliveries depend on warehouse inventory.
- This guide is to help count the specific type of fruit that was served during your meal.