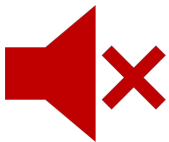


Zoom Netiquette

Do's & Don'ts for the Virtual Classroom



DO'S



Use your camera:

Using your camera helps create a sense of engagement. Be sure your camera is positioned at eye level.

Switch to gallery view:

Switching to gallery view allows you to see everyone in your class. This will help build community and make it easier to have discussions.

Use the chat and other Zoom features:

You can use the chat to ask questions, make comments, and engage in discussions. You can also use the raise hand and other nonverbal features to communicate.

Wait a few seconds before talking:

Expect a few extra seconds of delay because of the technology and distance involved. This can help minimize overtalking.

Mute your microphone:

Keep your microphone muted when you are not speaking to help keep background noise to a minimum.

Limit distractions:

You can make it easier to focus on the meeting by turning off notifications, closing or minimizing running apps, and muting your phone.

Multi-task:

You'll retain the discussion better if you refrain from replying to emails or text messages and wait to work other tasks until after class ends.

Show up late or leave early:

Be on time to class. Communicate with your instructor ahead of time if you will be late or if you lose your connection in during class.

Have side conversations:

Talking with others in your household or in private chats on Zoom can distract you and cause you to miss information.

DON'TS

