



PLOS

# Author Instructions

PLOS ONE  
PLOS Complex Systems (NEW!)  
PLOS Computational Biology  
PLOS Digital Health  
PLOS Genetics  
PLOS Neglected Tropical  
Diseases  
PLOS Pathogens

Questions about author instructions or billing?  
[authorbilling@plos.org](mailto:authorbilling@plos.org)

**Short version  
(view in presentation  
mode)**

# Submissions instructions for *PLOS ONE*, *PLOS Computational Biology*, *PLOS Pathogens*, *PLOS Neglected Tropical Diseases*, *PLOS Genetics*, *PLOS Digital Health*, *PLOS Water*, *PLOS Climate*, *PLOS Global Public Health* and *PLOS Complex Systems*

When in the Editorial Manager submission system for any of the journals above:

1. Login as an author.
2. Indicate what kind of manuscript you're submitting. Progress-bar navigation will appear that allows you to jump to any part of the submission process.
3. Jump to "Additional Information" in the navigation bar →
4. Scroll to "Publication Fees" →
5. Answer with **2nd Radio Button**: My institution will full or partially pay →
6. Select institution name from drop down

**Publication Fees**

There is a publication fee associated with publication in this journal, payable upon article acceptance. The publication fees vary per article type and per journal, please visit our website for additional information on publication fees for individual journals and specific article types: <https://www.plos.org/publication-fees>

For Registered Reports, the following publications are eligible for the Registered Report fee:

- PLOS ONE Registered Report Protocol
- PLOS ONE Registered Report: \$750

The publication fee for the Registered Report is \$750.

**Open Access Funding Support**

**Institutional Account Program**

Institutions participating in the PLOS Institutional Account Program are eligible, authors must be a corresponding author.

**PLOS Global Participation Initiative**

The PLOS Global Participation Initiative is available for authors who are not affiliated with a PLOS Institutional Account Program institution.

**Immediate Preprint**

Please make Payment selection:

**Answer Required:**

- Please select a response
- I am ineligible for any Open Access Funding Support and will pay the full fee upon article acceptance
- My institution will fully or partially pay the fee as a member of the PLOS Institutional Account Program
- I qualify for the PLOS Global Participation Initiative
- I qualify for the PLOS Publication Fee Assistance Program

Please select a response.

**Institutional Account Program**

The institutions listed below have agreed to be invoiced directly and will cover the full publication fees of PLOS journals for their corresponding authors. The institutions reserve the right to accept or reject who they will fund per their internal funding policies. For publication fees in which the institution does not accept responsibility following their review, PLOS will invoice the authors individually. Please note that some UK Institutions will only provide Open Access funding for publication costs associated with research projects that are funded by Research Council UK (RCUK) or Wellcome Trust grants.

To be eligible, you must be the corresponding author affiliated with the institution. Please check your institution's Open Access policy by clicking on their account link in our list of participating institutions: <https://www.plos.org/institutional-account-participants>

**Answer Required:**

- Please select a response
- Rice University - C02230
- ZHAW Zurich University of Applied Sciences - C02067/50
- Semmelweis University - C01856/50
- Amsterdam University of Applied Sciences - C01872
- Bielefeld University - C01013
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PLOS ONE

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MAIN MENU • CONTACT US • SUBMIT A MANUSCRIPT • INSTRUCTIONS FOR AUTHORS • PRIVACY

Editorial Manager

Role: Author Username: sararouhi



Article Type Selection



Attach Files



General Information



Review Preferences



Additional Information

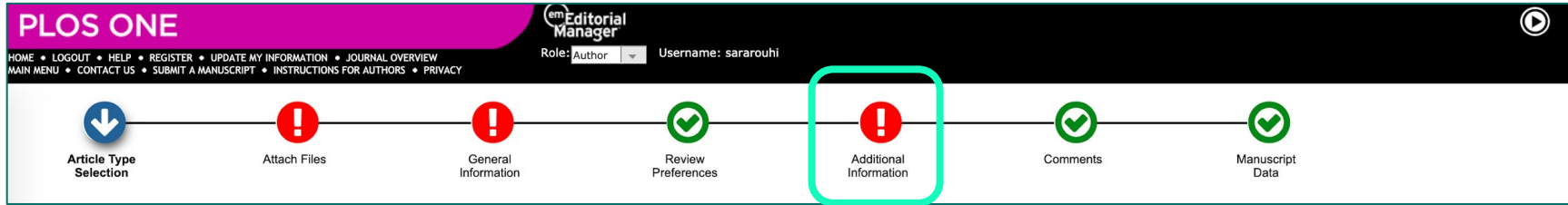


Comments

You can jump ahead or go back to any section during the submission process

**Detailed**  
**(view in presentation**  
**mode)**

# Submissions instructions for *PLOS ONE*, *PLOS Computational Biology*, *PLOS Pathogens*, *PLOS Neglected Tropical Diseases*, *PLOS Genetics*, *PLOS Digital Health*, *PLOS Water*, *PLOS Climate*, *PLOS Global Public Health* and *PLOS Complex Systems*



**When in the Editorial Manager submission system for any of the journals above:**

1. Login as an **author**.
2. Indicate what kind of manuscript you're submitting.

Progress-bar navigation will appear that allows you to jump to any part of the submission process.

Editorial Manager login page for PLOS ONE

PLOS ONE  
PLOS Computational Biology  
PLOS Pathogens  
PLOS Neglected Tropical Diseases  
PLOS Genetics  
PLOS Digital Health  
PLOS Climate  
PLOS Water  
PLOS Global Public Health  
PLOS Complex Systems (NEW!)

# Steps to correctly select your institution

3. Within the “Additional Information” page, scroll to “Publication Fees”

4. Select second radio button “My institution will fully or partially pay the fee...”

## Publication Fees

There is a publication fee associated with publication in this journal, payable upon article acceptance. The publication fees vary per article type and per journal, please visit our website for additional information on publication fees for individual journals and specific article types: <https://www.plos.org/publication-fees>

For Registered Reports, the following publication fees apply:

- PLOS ONE Registered Report Protocol: \$1,300
- PLOS ONE Registered Report: \$750

The publication fee for the Registered Report (\$750) is waived for manuscripts associated with Registered Report Protocols submitted by 31 July 2020.

### Open Access Funding Support

#### Institutional Account Program

Institutions participating in the PLOS Institutional Account Program administer payment for partial or full publication fees for their institutions' authors. To be eligible, authors must be a **corresponding author** affiliated with the institution or agency in the [Institutional Account Program](#) (fully paid or restricted).

#### PLOS Global Participation Initiative (Low- and Middle-Income Country Assistance)

The PLOS Global Participation Initiative (GPI) provides fee assistance to authors whose research is funded primarily (50% or more of the work contained within the article) by an institution or organization from eligible low- and middle-income countries. If the author's research funder is based in a [Group 1](#) country, the PLOS GPI will cover the entire publication fee and there will be no charge. If the research funder's country is part of [Group 2](#), the PLOS GPI will cover part of the publication fee and the remaining publication fee will be \$500 USD.

Group 2 PLOS GPI country authors who need to request additional support should apply for [PLOS Publication Fee Assistance](#) instead of the PLOS GPI. View [PLOS GPI](#) for additional information. This is subject to eligibility review.

#### PLOS Publication Fee Assistance (PFA)

The PLOS Publication Fee Assistance (PFA) program is intended for authors unable to pay all or part of their publication fees and who can demonstrate financial need.

Authors must apply for PFA during article submission. Requests made during the review process or after acceptance will not be considered. Authors cannot apply for fee assistance by email or by writing to the journal editors.

Authors should exhaust all alternative funding sources before applying for PFA, including the author's or co-authors' institution, institutional library, government agencies and research funders. Funding disclosure information provided by authors will be used as part of the PFA application review.

Applications will be considered on a case-by-case basis. To apply, complete the application during the submission process below. Decisions on PFA are usually made within 10 business days. Information about an applicant's application for fee assistance will not be disclosed to journal editors or reviewers. PLOS publication decisions will continue to be based solely on editorial criteria.

View [PFA](#) for additional information.

Please make Payment selection:

Answer  
Required:

- Please select a response
- I am ineligible for any Open Access Funding Support and will pay the full fee upon article acceptance.
- My institution will fully or partially pay the fee as a member of the [PLOS Institutional Account Program](#)
- I qualify for the [PLOS Global Participation Initiative](#)
- I qualify for the [PLOS Publication Fee Assistance Program](#)

Please select a response.



# 5. Select your institution from the drop down

## Institutional Account Program

The institutions listed below have agreed to be invoiced directly and will cover the **full** publication fees of PLOS journals for their **corresponding authors**. The institutions reserve the right to accept or reject who they will fund per their internal funding policies. For publication fees in which the institution does not accept responsibility following their review, PLOS will invoice the authors individually. Please note that some UK Institutions will only provide Open Access funding for publication costs associated with research projects that are funded by Research Council UK (RCUK) or Wellcome Trust grants.

To be eligible, you must be the **corresponding author** affiliated with the institution. Please check your institution's Open Access policy by clicking on their account link in our list of participating institutions: <https://www.plos.org/institutional-account-participants>

Answer  
Required:

✓ Please select a response

Rice University - C02230  
ZHAW Zurich University of Applied Sciences - C02067/50  
Sammelweis University - C01856/50  
Mannheim University of Applied Sciences - C01872  
University of Applied Sciences - C01013  
Helmholtz-Gemeinschaft Deutscher Forschungszentren - C01888

... a response.

Select your institution's name from the drop down menu.

Once you make a selection, *no further action is required*. No more drop downs or text boxes will appear\*.\*\*

**\*\*PLOS Neglected Tropical Diseases** will have one more confirmation step during submission where the author will agree to the publication fee pending acceptance. (This will be \$0 if an institutional agreement exists).

\* Except for University of California authors



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PLOS Complex Systems (NEW!)

# That's it!

Questions from authors?

[authorbilling@plos.org](mailto:authorbilling@plos.org)

Questions from libraries?

[institutionalaccounts@plos.org](mailto:institutionalaccounts@plos.org)





**Author eligibility or invoice questions?  
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