

Library Course Reserve Form

Date: _____

Instructor's
Name: _____

Please print. If the material will be used by multiple instructors, list all names.

Department &
Course Number: _____

Example: Economics, ECON 2000

Course Name: _____

Example: Principles of Macroeconomics

Borrowing Policy: (Select One)

2 Hour In-Library Only (recommended)

Overnight

2 Day Loan

7 Day Loan

Title(s) & Owner: _____

Please indicate whether the reserve is a library item or a personal copy (and to whom it belongs).

If submitting multiple reserves with differing loan periods, please indicate the loan period for each item.

Special
Considerations: _____

Any other details about the reserve material(s) you wish to include.

Questions? Please contact the [Library Circulation Department \[circdesk@minneapolis.edu\]](mailto:circdesk@minneapolis.edu)

Your submission of this form implies compliance with copyright laws and regulations.