

# Library Course Reserve Form

Date: \_\_\_\_\_

Instructor's Name: \_\_\_\_\_

*Please print. If the material will be used by multiple instructors, list all names.*

Department & Course Number: \_\_\_\_\_

*Example: Economics, ECON 2000*

Course Name: \_\_\_\_\_

*Example: Principles of Macroeconomics*

Borrowing Policy: (Select One)

2 Hour In-Library Only (recommended)

Overnight

2 Day Loan

7 Day Loan

Title(s) & Owner: \_\_\_\_\_

*Please indicate whether the reserve is a library item or a personal copy (and to whom it belongs).*

*If submitting multiple reserves with differing loan periods, please indicate the loan period for each item.*

Special Considerations: \_\_\_\_\_

*Any other details about the reserve material(s) you wish to include.*

Questions? Please contact the [Library Circulation Department \[circdesk@minneapolis.edu\]](mailto:circdesk@minneapolis.edu)

*Your submission of this form implies compliance with copyright laws and regulations.*