

# Illawong Public School

## Student Leadership Passport 2026



*Empower every student to achieve their personal best and make the world a better place*

**The Student Leadership Passport is the first stage of demonstrating your commitment and suitability to representing the students of Illawong Public School as part of the Student Leadership Team.**

### **Leadership Passport steps:**

- **Leadership attributes** - document examples of how you have demonstrated the school values. These need to be endorsed by an IPS staff member.
- **School Community commitment** - document examples of participation in extra-curricular activities and have these endorsed by the supervising teacher.
- **Behaviour Reference** - gain teacher feedback about your behaviour across all areas of the school.
- **Attendance** - record your attendance rate for each term to demonstrate how you are committed to school. Students are expected to achieve 90% or above attendance each term.
- **Leadership Position EOI** - identify what areas of the student leadership team you are expressing interest in.
- **Parental support** - your parent needs to sign that they support your application.
- **Principal Endorsement:** Schedule a meeting with the school principal to review the above steps of the leadership passport. You will need to answer the questions as set out in the Principal Endorsement section.

| Student Leadership Roles       |                         |
|--------------------------------|-------------------------|
| ★ School Captain (2 positions) | ★ Play Pal Captain      |
| ★ Arts Captain                 | ★ Academic Captain      |
| ★ Sports Captain               | ★ Environmental Captain |

**Student name:**

**Class:**

## Leadership Attributes:

*What do the school values mean to you?*



| School Values | How have you demonstrated this value? | Teacher Endorsement |
|---------------|---------------------------------------|---------------------|
| Community     |                                       |                     |
| Courage       |                                       |                     |
| Challenge     |                                       |                     |
| Creativity    |                                       |                     |
| Compassion    |                                       |                     |
| Confidence    |                                       |                     |

**School Community Commitment:**

*Aspiring leaders show initiative and embrace their community. Provide at least **4 examples** of extracurricular activities that you have participated in that have contributed to a positive school environment. Examples include but are not limited to SRC member, library monitor, eco-warriors, tech support, Play Pals, Lego club, and fundraising events.*

| <b>Activity</b> - what is the activity, and what was your role and responsibility? | <b>Your level of commitment</b> <ul style="list-style-type: none"><li>• Consistently</li><li>• Sometimes</li><li>• Inconsistently</li></ul> | <b>Teacher Endorsement</b> |
|------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
|                                                                                    |                                                                                                                                             |                            |

**Behaviour Reference:**

Aspiring leaders demonstrate consistently that they can conduct themselves in line with the school expectations of being respectful, responsible, and a positive learner. Aspiring leaders should achieve at least 81 out of 90 points across the year. This equates to an average of 90% acceptable behaviour ratings from all nominated staff.

|                                                                |                                                   |                                              |
|----------------------------------------------------------------|---------------------------------------------------|----------------------------------------------|
| <b>Acceptable Behaviour</b><br>Majority of the time = 5 points | <b>Acceptable Behaviour</b><br>Usually = 3 points | <b>Unacceptable Behaviour</b><br>Zero points |
|----------------------------------------------------------------|---------------------------------------------------|----------------------------------------------|

|                                 | Term 1/2 | Term 3 | Term 4 |
|---------------------------------|----------|--------|--------|
| Class Teacher                   |          |        |        |
| RFF Teacher                     |          |        |        |
| Librarian                       |          |        |        |
| AP                              |          |        |        |
| PSSA Teacher                    |          |        |        |
| Teacher of your choice<br>_____ |          |        |        |
| Total points                    | /30      | /30    | /30    |
| Total overall                   | /90      |        |        |

**Attendance Record:**

Aspiring leaders demonstrate their commitment through regular attendance at school. 90% or above is the expected rate of attendance to be able to commit to a student leadership position.

| Term 1 | Term 2 | Term 3 | Term 4 - week 2 |
|--------|--------|--------|-----------------|
|        |        |        |                 |

**Leadership Position EOI:**

*All students who mark 'yes' to the school captain position will need to present a speech if their leadership passport is endorsed by the principal.*

**Do you want to express interest in the School Captain position?****Yes****No****You must select at least 3 roles and number them in order of preference (1 = highest)**

| Leadership Role       | Number preference |
|-----------------------|-------------------|
| Academic Captain      |                   |
| Arts Captain          |                   |
| Environmental Captain |                   |
| Play Pals Captain     |                   |
| Sports Captain        |                   |

**Student:**

I \_\_\_\_\_ have read and understand the roles and responsibilities of the leadership role/s I am expressing interest in. I have read and understand the procedures for ongoing expectations and leadership review as outlined on page 2 of the Student Leadership Procedures document.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

**Parental Support:**

I \_\_\_\_\_ support \_\_\_\_\_ with their application for \_\_\_\_\_ positions that they have outlined above. I have read the procedures for ongoing expectations and leadership review as outlined on page 2 of the Student Leadership Procedures document with my child.

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

**Principal Endorsement:**

- Leadership attributes
- School Community Commitment
- Behaviour Reference
- Attendance
- Leadership Position EOI
- Parental support
- Principal Endorsement

**Principal questions:**

- What leadership skills do you possess and demonstrate regularly?
- How have you demonstrated or shown interest in the positions you are expressing interest in?
- How will you promote the profile of the leadership role/s?
- How will your actions make Illawong Public School a great school for other students?

**Principal notes:****Principal endorsement:**

- ☐ Endorsed for Leadership Candidacy
- ☐ Not endorsed at this time

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_