



## **Ignite Project Submission Guidelines**

Please send your project submission—including the project application and supporting documents—to **ignite@vaasl.org** by July 1, 2025. Applicants must be current VAASL members. See descriptions below of what to include for each component.

### **What is an Ignite Project?**

An Ignite Project is an inquiry-based learning experience that encourages collaboration between libraries, educators, and learners meeting the goals of the National School Library Standards. All Ignite Projects must promote and develop civic engagement or service learning that addresses a need in your school, community or beyond.

### **Submission Components**

**Date**

**Project Title**

**Librarian Name**

**School Name**

### **Designated Non-Profit Organization**

Identify a charitable organization related to the project. This organization will receive a donation from VAASL in your honor should your project be chosen as the final winner.

### **Partners**

In this section, describe who was involved with the project to bring it to completion. Did you work with one class, a grade level, a department, an entire school, a club? What teachers collaborated with you? What community partners, if any, were involved?

### **National School Library Standards**

Which AASL National School Library Standards for Learners were addressed in this project?

Choose no more than five Standards that were integrated throughout the project. The AASL Standards can be accessed [here](#).

Please use this format:

(Inquire/Think I.A.1.) “Learners display curiosity and initiative by formulating questions about a personal interest or curricular topic.”

### **Project Overview**

Describe the basic timeline and steps from your project. This will enable others to follow your example and facilitate similar projects. Explain how the project and service learning pieces were chosen. Was there a specific need in the community? Was it based on a student's desire to make a change? How did this project begin and what was the hope/desire for it?

### **Service Learning Component and Outcomes**

Describe the service learning component. What connection to inquiry was made? What did your students learn from this project? Who was the targeted audience and how did they benefit? Explain how the selected AASL Standards were met.

### **Works Cited**

Provide a list of resources/references in MLA or APA format.

### **Student Evidence**

Provide no more than five pieces of evidence of student work. This may include student reflection, notes, photos, or other sample components from the project. Copies of photo releases should be kept on site by the applicant.

### **Librarian Reflection**

Include a reflection of the experience, your personal learning, and what you will take forward from here. (No more than one page.)

### **Additional Information (Optional)**

What additional information should we consider? Links to online evidence may be included, such as video or photographic evidence provided to the school community.

### **Format**

Download the Ignite Project Application. Use the framework when completing the application. Send final copies as a PDF file. Video evidence can be uploaded as a file or shared as a link in the final field of additional information.

## Rubric

Components	4	3	2	1
<b>Project Title</b>				
<b>Librarian</b>				
<b>Partners</b>				
<b>AASL Standards</b>	Standards are listed and integrated throughout the project.	Standards are included.		No standards are included.
<b>Project Overview</b>	A detailed timeline and steps are provided, including a clear explanation of how the project was selected.	A basic timeline, steps, and project origin are provided.	One component is missing.	Timeline, steps and project origin are missing.
<b>Service Learning Component and Outcomes</b>	The service learning component and outcomes are clearly explained including how the Standards were met.	The service learning component and outcomes are provided. Standards are included, but lack a clear connection.	The service learning component and/or outcomes are not clearly explained. There is no evidence of how Standards were met.	The service learning component and outcomes are not provided.
<b>Student Evidence</b>	Five strong examples of student evidence are included.	Four strong examples of student evidence are included.	Some examples of student evidence are included.	Examples of student evidence are missing.

<b>Clarifying Notes and Examples:</b> Student reflections will look different across grade and skill levels. Kindergarten students will likely have illustrated reflections with some text and an accompanying teacher transcription of dictation. Older students will have handwritten or typed reflections.				
<b>Works Cited</b>	References are an integrated component of the project.		References are included.	References not included.
<b>Librarian Reflection</b>	A detailed (2-3 paragraph) reflection of personal learning is included.	Includes a (1 paragraph) reflection with some details of personal learning.	Includes a reflection without a clear focus.	No reflection included.
<b>Additional Items Shared</b>				