

Project Management Rubric - Deliverable

Score Levels	Content	Conventions	Organization	Product
Professional	<ul style="list-style-type: none"> Deliverable clearly communicates instructions on completing identified project Goals are clear and measurable as related to improving a project and/or activity Includes an action plan with critical tasks and suggested timeframe Includes list of resources and evaluation tools Includes potential risks and plans for risk management 	<ul style="list-style-type: none"> No spelling, grammatical, or punctuation errors High-level use of project management vocabulary and word choice 	<ul style="list-style-type: none"> Information is constructed in a logical pattern to support the project management process All components are clearly labeled, materials are easily located and the deliverable is easy to use 	<ul style="list-style-type: none"> The deliverable is professional Format enhances the content and is appropriate for the activity Deliverable is thorough and can be used without further instructions
Experienced	<ul style="list-style-type: none"> Deliverable clearly communicates Instructions to complete identified project Deliverable is thorough and can be used with minimal instructions Has a clear goal that is related to improving a project and/or activity Includes list of resources and evaluation tools 	<ul style="list-style-type: none"> No spelling, grammatical, or punctuation errors Average level use of project management vocabulary and word choice 	<ul style="list-style-type: none"> Information is constructed in a logical pattern to support the project management process All components are clearly labeled, the deliverable is easy to use 	<ul style="list-style-type: none"> The deliverable is professional Format enhances the content and is appropriate for the activity Deliverable is thorough and can be used with little instruction
Developing	<ul style="list-style-type: none"> Supports the solution Has application of critical thinking that is apparent Has no clear goal Does not include examples of project management tools Has some factual errors or inconsistencies 	<ul style="list-style-type: none"> Minimal (3 to 5) spelling, grammatical, or punctuation errors Low-level use of project management vocabulary and word choice 	<ul style="list-style-type: none"> Information appears to have a pattern, but the pattern is not consistently carried out in the project Information does not support the deliverable 	<ul style="list-style-type: none"> Multimedia loosely illustrates the main points Format does not suit the content Presentation is loosely organized Deliverable needs additional instruction

