NFPA Board Meeting

10/7/19
5:35-6:24 PM (PDT)
Conference Call (recorded)

Type of Meeting:	Regular Board Meeting	**Type of meeting:**	Conference Call
Meeting Chair:	Karen Poteet, President	**Minutes taken by:**	Cate Hawks
Call to Order/Roll Call:	5:35 PM PDT by Cate Hawks		

Attendees: Karen Poteet, Tammy Wells, Cate Hawks, Peggy Kirby, Jim Hatch, Marcus Stallworth, Bob Ruble, Pat Llewellyn, Shawn Johnson, Mary Beth Dondiego, Sue Dondiego, Brian Donahue, Tom Rector

Not Present: Eshelle Williams,

Staff Present: Irene Clements, Sharon Holman

Staff Absent: none

Guest: none

Minutes

Agenda item: Agenda **Presenter:** Karen Poteet

Discussion: Amend agenda to remove the Membership committee report and add the Financial Committee report.

Motions: to accept as amended by Mary Beth Dondiego and the second by Bob Ruble…carries unanimously

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Agenda item: Minutes **Presenter:** Cate Hawks

Discussion: Deferred Discussion until October 26, 2019 for August, September, and then the October minutes.

Motions: Defer discussion motion by Tom Rector seconded by Mary Beth Dondiego. Passed unanimously.

Agenda item: Financial Reports **Presenter:** Peggy Kirby

Discussion: Peggy reported that the balance sheet reports $265,673.20, as of September 30, 2019. There are a number of items under review. Peggy Kirby reported that she will not be able to be in attendance at the October 26, 2019, but she will work with Irene Clements to ensure an updated report is available for the Board.

Motions: no motions

Agenda item: Executive Director Report **Presenter:** Irene Clements

Discussion:

Irene submitted a written Executive Director report.

A question was asked by Tom Rector about a meeting Irene was to have with a potential grant-writer. Irene reported she met with the grant-writer, but she is not currently available.

Tom Rector asked about contract language indicating no current contracts. Irene Clements clarified that we have scopes of work, not contracts.

Jim Hatch asked for assurance that links for Foster Parent College and the Informer were on the NFPA website. Shawn will review, although he noted that he knows Foster Parent College is linked under resources.

Donations are being received in memoria to John Patrick Hayes of Manassas, Virginia.

United Healthcare has had a number of layoffs in 26 states, so this is likely to impact their potential work with NFPA.

Financial records are in storage and we need to review what needs to kept and what can be discarded and how.

Request a policy about what to do about the number of authors requesting endorsement of their books. Request of Mary Beth Dondiego to develop a policy. Jim Hatch was requested to bring up the possibility of affiliates volunteering to review books.

Fostering Media Connections has offered a group rate for its special edition on trauma. This was assigned to Shawn Johnson to review and come back with a proposal regarding whether or not this should be a membership benefit. His proposal will be ready for the October 26 Board meeting.

John DeGarmo has started a new program called, “Football for Fosters”. He has asked about NFPA endorsement, but Irene indicated not at this time as the Board would need much more information to make that decision.

Motion: no motions

Agenda item: New Business **Presenter:** Karen Poteet

Discussion: If you want agenda items on the agenda for October 26, please be sure to get that information to Karen within the week.

Karen needs to know who is attending the Board meeting. We must have 8 Board members present for a quorum.

Motion: no motion

Agenda item: Adjournment **Presenter:** Karen Poteet

Discussion:

Motion: Bob Ruble moved to adjourn and Peggy Kirby seconded. Passed unanimously.

Adjourned at 9:24 PM