

Latchkey Proposal Revised
2020/21

Past Latchkey practice:

- Register and Drop-in as needed
- Payment due after attendance
- Invoices sent every two weeks

Latchkey Proposed changes:

- Change name to School Age Childcare (SACC)
- Parent provides schedule
- Parent prepays for week
- Payment due weekly
- limit the group size
- limit mixing of students/staff (due to Covid-19)
- All staff and children wear masks (due to Covid-19)

	Past Practice	Proposed Change	Reasoning
Name	Latchkey	School Age Childcare (SACC)	Most district use updated name
Schedule	None provided	Provided at registration	Need for planning staff/stay within ratio
Billing	Every two weeks	Weekly	Two weeks prepay would be hard for parents
Payment Due	Two weeks <u>after</u> billing	Thursday <u>before</u> scheduled week	Prepayment helps alleviate delinquent accounts