

Date: September 13, 2023
To: Sacramento Businesses
From: Westlake Charter School – Westlake Association of Volunteer Explorers (WAVE)
Subject: Request for Donations/Support – Westlake Fall Festival

Westlake Charter School will be hosting the annual Fall Festival, a fun community event that provides an opportunity for our students and families to gather together to eat, play games and raise funds to support school activities for students in grades K-11. The funds will be used to provide school materials and support specialty classes in Art, Physical Education and Spanish.

The event will take place on Saturday, October 21 from 3:00 PM – 6:00 PM at the school's campus in Natomas Park.

REQUEST

We expect attendance of several hundred students, parents and community members. This event is free and open to the public.

Community support is critical to the success of this event and no donation is too small. On behalf of the Westlake Charter School Parents' Association, we would like to invite your business to be a business sponsor for this event. Sponsors may provide monetary, in-kind, or volunteer support.

All donations and sponsorships are tax-deductible. Please see the attached Sponsor Information and Form.

ABOUT US

Westlake Charter School is a public, tuition-free school. Charter Schools have flexibility in being able to offer individualized programs, and Westlake Charter School offers Art, Spanish and Physical Education – instructed by credentialed teachers – to all students, starting in Kindergarten and continuing through 8th grade. Westlake Charter has the smallest class sizes in Natomas, and has been recognized by the California Department of Education for our Project Based Learning instructional model.

Westlake Charter has an enrollment of about 1400 students who live throughout the Natomas neighborhood and beyond. The student population is very diverse, spanning a wide range of ethnicities and languages spoken at home. We believe that our students and families represent the best of Natomas!

For more information or to join as a sponsor, please contact Toni Elgamiel at wavewcs@gmail.com
Thank you for your time and consideration.

WESTLAKE CHARTER FALL FESTIVAL

October 21, 2023

3:00-6:00 PM

2680 Mabry Dr, Sacramento, CA 95835

For sponsorships or donations contact:

wavewcs@gmail.com

SPONSORSHIPS

Level I ~ \$75

- Business/company provides business cards or quarter-page flyers to be inserted in all prize bags that will be given out to each child/family.
- Included in the list of sponsors in the festival program.

****Westlake Families – This is a great opportunity to show your support and advertise your small or home based business to the Westlake community! ****

Level II - \$150

- Microphone shout out to business/company.
- Included in the list of sponsors in the festival program.
- Business/company provides a banner to be displayed during the Fall Festival.
- Business/company provides flyers to be inserted in all prize bags that will be given out to each child/family.

Level III - \$250

- Microphone shout out to business/company.
- Included in the list of sponsors in the festival program.
- Business/company provides a banner to be displayed during the Fall Festival.
- Business/company provides flyers to be inserted in all prize bags that will be given out to each child/family.
- Business/company hosts information table at the Fall Festival.
*must supply their own table/pop up tent for the event.

WESTLAKE CHARTER FALL FESTIVAL

October 21, 2023

Sponsor Form

Business Name:

Pack 447-2

Business Address:

TBD

Best time to reach you:

Open

Contact Name:

Howard Chan

Contact Phone Number:

916-340-4008

Contact E-mail:

hchanbsa@gmail.com

I would like to sponsor the Westlake Fall Festival at the following level:

Level I ~ \$75

Level II~ \$150

Level III~ \$250

Please specify sponsorship amount: \$125

Please make checks out to “WAVE Foundation” and send to:

W.A.V.E. Foundation

c/o Westlake Charter School

2680 Mabry Dr, Sacramento, CA 95835

I would like to make an in-kind contribution to the Westlake Fall Festival.

Please specify the type of in-kind contribution: _____

Please specify the market value of your in-kind contribution: _____

X I will deliver my contribution to Westlake Charter school by Monday, September 16.

X I will need space for a table at the Fall Festival. I understand that I will provide my own table and pop-up tent (if needed).

X I will provide a banner to be displayed at the Fall Festival. I understand that the banner must be delivered to the school by Monday, October 16.

X I will provide a flyer (500 copies) to be included in the Fall Festival Prize Bag. I understand that the flyers must be received by Monday, October 16.

X I will e-mail an electronic version of my company logo to be included in the event program. I understand that the electronic version of the logo must be received by Monday, October 16.

Sponsorship/Contribution received on – Date: _____	Copy of Form returned to Business on: _____
Name and Phone Number: _____	<input type="checkbox"/> Sponsorship logged on Google Drive Document.