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Budget Subcommittee
Meeting Minutes
March 8, 2024

In Attendance via Zoom:
Emily Parks, Brad Jackson, Dan Shovak, Dr. Armand Pires, Timothy Piwowar

1. The meeting was called to order by Emily Parks at 2:05 pm.

2. Emily Parks took a roll call of TEC voters present:
   a. Timothy Piwowar
   b. Dr. Armand Pires

3. Dr. Armand Pires made a motion to approve the meeting minutes from December 13, 2023.

   a. Dr. Armand Pires: Yes
   b. Tim Piwowar: Yes

4. Emily Parks and Dan Shovak reviewed the FY'25 proposed budget.

5. Emily Parks reviewed the member benefits that are offered to TEC Districts which included discounted tuition rates, 80 free online courses, and no cost participation in Cooperative Purchasing, Student Data Privacy, Job-A-Like Networks, and Professional Development.

6. Emily Parks introduced the budget and mentioned that the budget would be increasing by 11% for FY'25 but that a number of the costs associated with the increase were one-time capital costs for FY'25. These costs were the result of renovations being made to relocate the TEC Phoenix Program. She also discussed the addition of an Elementary Behavior Program at TEC that would be an extension of TEC's Phoenix Program.

7. Dan Shovak presented a detailed review of the FY'25 proposed budget noting also the one-time increase in capital expenses resulting from the relocation of the Phoenix Program; he noted that there was associated revenue to support these increases. He also reviewed the projected enrollments, member savings from private school tuitions, staffing changes and salary expense, capital expense, and building expense.

8. Dan Shovak presented the FY'25 proposed budget vote document. He highlighted the use of $631,071 in cumulative surplus and that the total budget for FY'25 was $11,830,181.

9. Dr. Armand Pires asked about the COLA and the step scale.

10. Emily Parks commented that the increase is step scale only for staff on step scale and the COLA is only for central office and instructional staff not on scale. This is a process much different from school districts.

11. Tim Piwowar agreed that this was a process that was not followed in the school districts and questioned if we were looking into adjusting the scale.

12. Emily Parks mentioned that we were going to do some research and we will be able to discuss it at the next meeting.

13. Brad Jackson asked about the proposed budget approval process and Dan Shovak mentioned that this approval is to move the proposed FY'25 budget forward to be presented at the next Board meeting and the final approval will not be until May.

14. Dr. Armand Pires made the motion to approve the proposed FY'25 Budget and Tim Piwowar second the motion and the committee voted to approve with a roll call vote as recorded below.

    a. Dr. Armand Pires: Yes
    b. Tim Piwowar: Yes

15. A motion was made by Dr. Armand Pires to adjourn the meeting at 2:45 and Tim Piwowar seconded the motion. A roll call vote was taken as follows:

    a. Dr. Armand Pires: Yes
    b. Tim Piwowar: Yes