



Athletic Clearance Guide - 2025-2026

Step-by-step assistance for Shorecrest parents/guardians and students

Logging In

1. Visit **AthleticClearance.com**. Click on the State of Florida button.
2. Click on **Create an Account** if you've never used the Athletic Clearance website before or click **Sign In** if you have previously created an account. *Watch **Florida: How to use Athletic Clearance** Video on <https://athleticclearance.com> website if needed.*
 - a. Add **First Name, Last Name**
 - b. Add **Email** - Enter one email address for the family account. The athletic clearance approval email for the student will be sent to this email address.
 - c. Add **New Password** – Password must include uppercase letters, lowercase letters and 1 special character (ie. @, #, \$, !).
 - d. Confirm **New Password** – Enter the new password a second time here.
 - e. Click on **Register**
3. **Sign In** using the email and password provided in b. and c. above.

To Begin the Clearance Process

1. Click on the blue **Start Clearance Here** (or Add New Clearance if the student is returning) button to start the process.
2. **YEAR** - Pull down the Select box to choose the **YEAR** the student plans to participate.
 - *Example: Football in August 2025 would be the 2025-26 School Year.*
3. **SCHOOL** - Pull down the Select box to choose **SHORECREST PREP (St. Petersburg)** from the list of schools.
4. **SPORT** - Pull down the Select box to choose the **SPORT** one student will play. If you have more than one student, complete all details for one student first. Then go back to “**Start Clearance Here**” (step 1 above) and complete the process for another student.
 - The system requires that at least one sport be selected. Please choose as many sports your student might be interested in playing. It's better to select a variety of sports to prevent having to complete another clearance for an additional sport at a later date.
 - **MULTI-SPORT ATHLETE** – Select a **SPORT** the student will play. Then click **Add New Sport** to enter each additional sport to be played during the school year.
 - Please note - If your student has already been cleared for another sport within the same school year using the athletic clearance process system, you must select the Add New Clearance blue button to add the new sport.
5. Click **NEXT** to go to STUDENT information.

Student Information

Complete all fields for Student information. (This information will be auto-filled for you in the future.)

- **CHOOSE EXISTING STUDENT** - If you have gone through the AthleticClearance.com process before, click Select, then pull down and click on the correct student's name.
- For **STUDENT ID** – click on **Student ID not known**

- Please be advised that all students must be covered by insurance before athletic clearance is approved. If your student does not have insurance, click no and follow the directions on the computer screen.
- Click on **Save & Continue** to progress to Parent/Guardian information.

Parent/Guardian Information

Complete all fields for PARENT/GUARDIAN information. (This information will be auto-filled for you in the future.)

- **CHOOSE PARENT/GUARDIAN** - If you have gone through the AthleticClearance.com process before, click Select, then pull down and click on the correct parent's/guardian's name.
- Click on **Save & Continue** to progress to Medical information.

Medical Information

Answer **Yes or No** for all fields concerning MEDICAL information. If YES is selected, you may be prompted to provide additional information.

- In the pink box at the bottom of the screen, click the paperclip icon to download and print the FHSAA EL2-Preparticipation Physical form. Once the form is complete, you will **UPLOAD PAGE 4 ONLY** on the FILES page of the athletic clearance process. (This will meet the FHSAA physical requirement.)
 - The EL2 Pre-Participation Physical form must be signed AND dated by a parent/guardian, the student and the student's physician.
 - The form must be uploaded as a PDF document. No photos (.jpg, .png) accepted.
 - We recommend Adobe Scan (a free phone app) for turning photos of documents into PDFs, if needed.
- **IMPORTANT** - If you would like to use your child's completed EL2 Pre-Participation Physical form to meet the Shorecrest Health Exam requirement, email **ALL 4 pages of the EL2 form** to the school nurse at dconroy@shorecrest.org.

- Click on **Save & Continue** to progress to PROGRAM INFORMATION.

Program Information

Complete all fields for PROGRAM INFORMATION.

- Click on **Save & Continue** to progress to SIGNATURES.

Signatures

There are two pages of signatures in this section. The first page is for STUDENT SIGNATURES. The second page is for PARENT/GUARDIAN SIGNATURES.

Both students and parent/guardian will be required to read and sign. Please continue the process below with both the student and parent/guardian available:

1. Shorecrest Athletics Handbook Acknowledgement
 - **If you'd like, click the paperclip icon and download the Athletics Handbook to your computer.**
 - Read the Athletics Handbook.
 - Type name where indicated for signature.
2. EL3- Consent and Release Liability Certificate for Concussions
3. EL3- Consent and Release from Liability Certificate for Heat-Related Illness
4. EL3- Consent and Release from Liability Certificate for FHSA Rules
5. EL3- Consent and Release from Liability Certificate
6. EL3- Consent and Release from Liability Certificate for Sudden Cardiac Arrest

For Forms 1-6 students and parents/guardians should:

- Read the information
- Type name where indicated for signature

Parents will also need to read and sign the STATEMENT OF CONSENT form.

Click on **Save & Continue** to progress to FILES.

Files

On this page, you will

1. **Upload the student's EL2 PreParticipation Physical Form (Page 4 only)** Be sure that the athlete and parent have both signed and dated the form (middle of the page), that the physician has signed and dated this form (bottom of the page) and that the physical date is visible at the bottom of the page).
2. **Download, print, complete and then upload a Waiver, Release and Indemnification Agreement for EVERY sport** – One waiver PER specific sport **(ALL 5 PAGES)**, PDF format only, photos will not be accepted.
 - (Each agreement has unique verbiage for each particular sport, so all 5 pages of the agreement must be uploaded. For example, if your child participates in football and basketball, you will need to complete and upload all 5 pages of the Football Waiver Indemnification Agreement and also complete and upload all 5 pages of the Basketball Waiver Indemnification Agreement.)
 - To prevent having to complete an athletic clearance for your student every season this year, complete them all now. That way, you only have to submit the paperwork once

3. **NEW THIS YEAR** - FHSA requires that all athletes complete the following free, online courses:

Sudden Cardiac Arrest - <https://nfhslearn.com/courses/sudden-cardiac-arrest>

Heat Illness - <https://nfhslearn.com/courses/heat-illness-prevention-2>

Concussions - <https://nfhslearn.com/courses/concussion-for-students>

Sportsmanship - <https://nfhslearn.com/courses/sportsmanship-2>

Once the courses are completed, students must upload the completion certificate from each course to their athletic clearance account.

****Forms must be uploaded as PDF documents. No photos (.jpg, .png) accepted.**
We recommend [Adobe Scan](#) (a free photo app) for turning photos of documents into PDFs.

Click on **Save & Continue**.

Next, you will see a **Confirmation Message** on the screen indicating that the athletic clearance process has been completed.

Please understand that the information entered during the athletic clearance process will be electronically filed with the Shorecrest Athletic Office for **REVIEW**. **When the student has been cleared for participation, an email notification will be sent to the email address provided in the athletic clearance process.**

Should you have questions or need assistance with the athletic clearance process, please email athletics@shorecrest.org or call 727-456-7538.