

WORONI

BOARD MEETING MINUTES:
30th July 2019, 5pm

Meeting Venue:	Woroni Boardroom, Kambri Office		
Meeting Opened:	5 pm		
Meeting Closed:	6 pm		
Present:	Josefine Ganko, Julia Faragher, Nick Richardson, Phoebe Lupton, Jaime Howell		
Apologies:	Steph David, Georgie Kamvissis		
No.	Item	Minutes	Action Items
1	Acknowledgement of Country	Julia	
2	Confirmation of Previous Minutes	Done out of session.	
3	Previous Action Items:	<ul style="list-style-type: none">- Phoebe to start hiring immediately- Phoebe to begin sourcing content immediately - will begin by herself while in hiring process- Phoebe to consult Nick about news pages in bush week edition.- Georgie meeting with sub-editors to discuss work over break- New board members to provide employment details for banking etc.	

		<ul style="list-style-type: none"> - Declare Casual vacancy of TV Editor. - Josie to arrange Woroni EOI for stall. - Josie to organise roster closer to date. - Josie to order more merch (no more water bottles) - Julia and Josie to attend bank to have the signatories changed over. - Josie look into organising social event for woroni team - Lock in July 19-21 for Retreat - Josie to find Airbnb and book in the next few days. - Phoebe to attend Enterprise Agreement meetings on Julia's behalf - TV Editor casual vacancy to be advertised within 48 hours of meeting. 	
Print			
4	News Outline	<p>I want to first apologise for the inconvenience I caused yesterday. It was a mistake on my part and I can only learn from that mistake.</p> <p>The team is really getting into the swing of things! We have a good variety of characters, which is good, but of course has some challenges. We have a pretty full on night/ week. Caitland and Yakub are going to Education Meeting, Amber, Charlotte and I are going to SRC. Ronan is going to CRC tomorrow. Charlotte and Ronan</p>	<ul style="list-style-type: none"> - remove retraction post (agreed that 24 hrs is sufficient) -

		<p>are reporting on the August 1 protest. Elena and Charlotte are going to the August 9 protest. Grace is reporting on NAIDOC week. We are also on the look out for election stuff. Charlotte and Amber are more long term looking into the Bank Account Breach. I'm sure some more stuff will emerge.</p> <p>Planning fortnightly news podcast with Steph.</p>	
5	Content Outline	<ul style="list-style-type: none"> - Content team is almost complete - Interview with potential Science sub-ed, offer forthcoming - affirming potential conflict of interest with ANUSA run. - Training session went well - Currently in second week of print cycle - progress reports were sent in, some a bit late, but mostly good. - Sourcing has been a little slow this edition. - Content meeting tomorrow, can bring up discussion of more prompts for sourcing, and shoulder-tapping. - Discussion of splitting up posting, so that there aren't 14 posts within an hour. Julia suggests grouping general areas. - Discussion of ANUSA content published during election time <ul style="list-style-type: none"> - Julia: we shouldn't be publishing anything to do with ANUSA 	<ul style="list-style-type: none"> - Phoebe to hire science sub-ed - Phoebe to trial grouping prompts by subject area

		<p>during election time, where people cannot confirm whether or not they are running</p> <ul style="list-style-type: none"> - Nick: agreed, inappropriate to promote any position - Julia: Woroni has previously had issues with promoting tickets, should be careful going forward. - Also hesitant to publish anonymously. - No need for content to publish ANUSA content during elections, discussion of blanket ban. - Julia: for now we can all agree we will generally not support content pieces during election time, but will consider any exceptional circumstances - Content from edition four is ready to go up online, Georgie to reformat artwork tomorrow. 	
6	Creative Outline	Noted: Big thanks to Adrian Schmidt for handling layout on edition 4.	<ul style="list-style-type: none"> - Follow up with Georgie about hiring more art team, including scout.

7	Radio Outline	<ul style="list-style-type: none"> - We broke our show record with 54 sign ups (hit me up if you want a copy of the schedule etc.) - Our Djs were awesome during bush week <3 (invoices have been sent to anusa and JT) <p>Projects:</p> <ul style="list-style-type: none"> - Jazler (automation software) has finally been implemented! All we need to do is train our team and presenters - On monday the 29th we will be planning our first people of colour dj workshop in collaboration with a few djs on campus (we will probs need - We are also in the process of developing a podcast workshop with the senior content sub ed Dot - A trip to SYN would be ideal this year so I'll be looking into that soon - On my to-do-list is contacting RAW FM to re-open communication about potentially obtaining an FM license - Also AIDS ACTION Council have been contacted and we have proposed involvement on a small-scale instead- we will offer our djs but will not be able to run the event itself 	
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8	TV Outline	<ul style="list-style-type: none"> - Team is complete now. - First wrap-up already out, Lady Denman video coming out tonight. - Two more videos for this week backlogged from last sem. - Cathy's team working on AMBUSH video. - Wrap-up: 10am filming Friday - Tele-prompter is working, Jasmin showed tram how to use it. - TV Handbook is finished, Jaime hasn't changed it that much. - Schedule of videos to come, and workshops across the semester. 	
Finance			
10	Finance update Outline	<p>Business Transaction: \$1525.68</p> <p>Online Saver: \$189330.24</p> <p>Term Deposit: \$60,000</p>	
Administration			
11	Administration Update and Outline	<ul style="list-style-type: none"> - Passwords have been changed - Reminder to check the spam filters on your emails <ul style="list-style-type: none"> - Legitimate emails are often sent to spam so look out - Need to move out of the Lena Karmel office - Josie and I will be there all of Sunday 	<ul style="list-style-type: none"> - Josie hiring management team this week. - Josie to include snack roster within board notice email.

		<ul style="list-style-type: none"> - Spend full day clearing out office furniture. - At the point where we will be listing on free or for sale - Julia is suggesting a baked goods roster - Julia has typed up retreat notes, will be placed in editors drive for reference. 	
Agenda Items			
12	Allocate OGM Date	<ul style="list-style-type: none"> - Need 7 days notice - Week 4 Tuesday 5pm 	
13	Managing Editor Vacancy	<ul style="list-style-type: none"> - Still vacant - Julia talking to potential applicants 	
Other Business			
14	Edition Four Reflections	Tabled till next week	
15	Bush Week/ Retreat Reflections	Tabled till next week	