

Dear Student,

As of Monday, January 7, 2019 your grade does not meet the minimum requirement of 74% to participate in Flex Days. Since your grade does not meet the minimum requirement of 74%, you are required to report to the classroom on Tuesday, January 8, 2019.

This expectation was established on the first day of class through our reading and discussing of the Course Syllabus ([click here](#) to access). Failure to do so will result in a discipline referral, since you will be cutting class.

Throughout the course of each week, you need to self-monitor your progress in the course by checking Schoology. I update grades in Alma once a week, typically on a Monday. After syncing grades to Alma, I post a notification on Schoology. It is your responsibility to stay on track with your assignments.

If you need assistance in navigating the course or completing an assignment, please ask!

Thank You,
Miss Stephan