

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
December 18, 2024
PUBLIC SESSION AGENDA

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DATE: December 18, 2024
TIME: 7:00 PM
PLACE: Burlington Township High School - Hopkins Building

I.	Call to order by the President
II.	Statement of Conformance to the Open Public Meetings Act
III.	Flag Salute
IV.	Roll Call
V.	Executive Session
VI. R.C.V.	Approval of minutes from the following meetings: November 13, 2024 Work Session November 20, 2024 Executive Meeting November 20, 2024 Public Board Meeting
VII.	<u>Student Liaison Report</u>
VIII.	<u>Student and Staff Recognitions</u> ● PEP Students of the Month - see list
IX.	<u>Communications</u>
X.	<u>Presentations</u>
XI.	RECESS - <i>Full copies of the agenda will be available after the recess</i>
XII.	<u>Presentations</u>

XIII.	<u>Committee Reports</u> Strategic Planning Committee - no report Buildings & Grounds Committee - no report Finance Committee - no report Communications Committee - no report Curriculum Committee - see report Legislative Report - no report Policy Committee - no report Special Education Advisory Committee - no report Scholarship Committee Report - no report Township Liaison Report - no report Emergency Preparedness Report - no report Burlington Township Foundation Liaison - no report
XIV.	Superintendent's Monthly Report - A. Personal Update B. Superintendent's Monthly Report - December 2024
XV.	<u>Open to the Public (Agenda Items Only)</u> <i>Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.</i>
XVI.	Dr. Bell's Report for Board Action - <i>PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.</i>

		A.		<u>PERSONNEL</u>	
	R.C.V.	1.		Recommend approval of the following substitutes for the 2024/25 school year, pending meeting employment requirements, as listed:	
				<u>SUBSTITUTES</u>	
				<u>Sub Teachers</u> none	
				<u>Sub Secretaries</u> none	
				<u>Sub Maintenance</u> none	
				<u>Sub Nurses</u> none	
				<u>Sub Bus Drivers</u> none	
				<u>Sub Bus Aides</u> none	
	R.C.V.	2.		Recommend accepting the following list of Emergent Hires, as listed:	
			a.	none	
	R.C.V.	3.		Recommend accepting, with regret, the retirement/resignation of:	
			a.	Recommend approval to accept, with regret, the resignation of Marvin Whitest , ESL Teacher at B. Bernice Young School, effective January 2, 2025, last day of work being December 20, 2024. Mr. Whitest is also requesting payment of all accumulated sick & personal days. Mr. Whitest will have served the district for 2 ½ years.	
	R.C.V.	4.		Recommend approval of the following leaves of absence :	
			a.	none	

R.C.V.	5.		Recommend approval of the following positions :	
		a.	Personnel Listing for 2024-2025 as of December 18, 2024	
		b.	Recommend approval of Sherry Knight as Interim Assistant Superintendent for Curriculum, effective January 1, 2025 through June 30, 2025, at a rate of \$550.00 per day, pending meeting employment requirements. Approval has been received from the County.	
R.C.V.	6.		Recommend approval of the following transfers :	
		a.	none	
R.C.V.	7.		Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:	
		a.	none	
R.C.V.	8.		Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:	
		a.	Extra/Co-Curricular & Coaching Stipends for 2024-2025 as of December 18, 2024	
		b.	Recommend approval of a change of status for Marliese Filbert from Girls Basketball - Assistant Coach (1.0 FTE) to Girls Basketball - Assistant Coach (0.33 FTE) at Burlington Township High School, effective for the 2024-2025 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet.	
R.C.V.	9.		Recommend approval of additional teaching time for the following staff members for the 2024-2025 school year, as listed:	
		a.	2024-2025 Extra Duties as of December 18, 2024	
		b.	Ilisa Mosley - 1 additional block, Semester 2	
		c.	Tracy Smith - 1 additional block, Semester 2	
		d.	Erin Spatz - 1 additional block, Semester 2	

	R.C.V.	10.		Recommend approval of summer days for the following staff members, as listed:	
			a.	2024-2025 Summer Extra Duties as of December 18, 2024	
	R.C.V.	11.		Recommend approval of deduct days for the following staff members, as listed:	
			a.	none	
	R.C.V.	12.		Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:	
			a.	none	
	R.C.V.	13.		Recommend approval of the following individuals for Team and Coordinator positions as listed:	
			a.	2024-2025 Teams and Coordinators as of December 18, 2024	
	B.			<u>STUDENTS</u>	
	R.C.V.	1.		Recommend approval of home instruction for the following students, as listed:	
			a.	none	
	R.C.V.	2.		Recommend approval of the special education or alternative placement, as listed:	
			a.	Student 8558246532 to attend Burlington County Alternative School.	
	R.C.V.	3.		Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability:	
			a.	none	

		C.			<u>MISCELLANEOUS</u>	
	R.C.V.		1.		Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:	
				a.	<u>District Facilities Report - November 2024</u>	
				b.	Field Trips - November 2024	
				c.	<u>Student Demographics - November 2024</u>	
				d.	Suspension Report - November 2024 (Report is considered privileged in nature.)	
				e.	<u>Residency Flash Report - November 2024</u>	
				f.	Presenter Approval Forms - November 2024 - None	
	R.C.V.		2.		Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:	
				a.	<u>First Reading</u> (<i>Revised First Reading where noted</i>) none	
				b.	<u>Final Adoption:</u> none	
				c.	<u>Job Descriptions - First Reading:</u> none	
				d.	<u>Job Descriptions - Second Reading:</u> none	
				e.	<u>Job Description - Reviewed:</u> none	
				f.	<u>Rescind Job Description:</u> none	
	R.C.V.		3.		Recommend approval of overnight trips:	
				a.	none	

R.C.V.	4.		Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)						
		a.	RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports. <u>Case Numbers</u> <table border="1"> <tr> <td>158335PN/ 16460PR</td><td>273207</td><td>273250</td><td></td><td></td></tr> </table>	158335PN/ 16460PR	273207	273250			
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R.C.V.	5.		Recommend approval of the following curricula for the 2024-2025 school year:						
		a.	none						
R.C.V.	6.		Recommend approval and acceptance of items required by the NJDOE as listed:						
		a.	 BTSD Threat Assessment Team Guidelines 2024-2025						
R.C.V.	7.		Recommend approval of school calendar: 2024-2025 Calendar.						
R.C.V.	8.		Recommend approval of the Memorandum of Understanding between the Burlington Township Board of Education and Rutgers University Department of Family & Community Health Sciences for the Supplemental Nutrition Assistance Program - Education (SNAP-Ed).						
		D.	<u>BUSINESS</u>						
R.C.V.	1.		Recommend approval for payment of the December Bill List.						
R.C.V.	2.		Recommend approval of the following business reports:						
		a.	Treasurer's Report - November 2024						

			b.	Board Secretary’s Report - November 2024													
			c.	Cafeteria Report - November 2024													
			d.	Transfer Report - November 2024													
	R.C.V.	3.		Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Nicholas Bice, School Business Administrator, certifies that, as of November 20, 2024, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a). Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary’s and the Treasurer’s monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of November 20, 2024, and that sufficient funds should be available to meet the district’s financial obligations for the remainder of the fiscal year.													
	R.C.V.	4.		Recommend acceptance of the following reports on Tuition:													
			a.	Tuition Contracts Billed													
			b.	Tuition Contracts Paid													
	R.C.V.	5.		Recommend approval to donate a 2004 Chevrolet Silverado 2500 to the Burlington Township Fire Department (<i>Note: The cost for necessary repairs exceed the value of the vehicle</i>).													
	R.C.V.	6.		Recommend approval to authorize submission of an amendment to the grant application for the Elementary and Secondary Education Act (ESEA) for the period July 1, 2024 to June 30, 2025 as listed: <table><tr><td></td><td>Original</td><td>Carryover</td><td>Amended</td></tr><tr><td>Title I, Part A</td><td>\$485,195.00</td><td>\$52,323.00</td><td>\$537,518.00</td></tr><tr><td>Title II, Part A</td><td>\$84,974.00</td><td>\$4,840.00</td><td>\$89,814.00</td></tr></table>		Original	Carryover	Amended	Title I, Part A	\$485,195.00	\$52,323.00	\$537,518.00	Title II, Part A	\$84,974.00	\$4,840.00	\$89,814.00	
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	R.C.V.	7.		Recommend approval to authorize the Qualified Purchasing Agent to solicit proposals for paraprofessional, support, and educational substitute staffing services, for the period July 1, 2025 to June 30, 2030, utilizing a competitive contracting process, pending approval by the NJ Department of Community Affairs.																	
	R.C.V.	8.		Recommend approval to authorize submission of an amendment to the district’s Long Range Facilities Plan (LRFP) to include the following projects: ● Fire alarm system replacements at Burlington Township Middle School and Fountain Woods Elementary School ● Electrical panel replacements at Burlington Township High School - Hopkins Building ● Addition of a fall arrest/restraint system for the front-of-house lighting catwalk and two side lighting positions in the Performing Arts Center at Burlington Township High School ● Demolition of structures and site restoration on the property located at 1609 Mount Holly Road, Burlington, NJ 08016 (known as Mattson’s Market) for Burlington Township Middle School site expansion																	
	R.C.V.	9.		Recommend approval to accept a donation of \$9,000.00 to the Burlington Township High School Cheerleading Program through American Online Giving Foundation, Inc. The donor’s name is on file in the Board Office.																	

XVII. Open to the Public for Comments

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting;

however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

XVIII. New Business

XIX. Executive Session

XX. Adjourn Meeting

Board of Education Reorganization Meeting **January 8, 2025**

Next Board of Education Business Meeting **January 29, 2025**