

How to Order an EHS Transcript!

Visit our EHS Counseling Website and click on the **'Order Records'** button halfway down the page: [EHS Counseling Department Website: Click Here](#) or visit the website listed below. Follow the instructions on this sheet to create a Parchment "New Learner" account (or login to an existing account) and request an electronic transcript be sent to a post-secondary institution or to yourself (Unofficial-Self View).