Meeting Minutes
April 19, 2022

IN ATTENDANCE

Board and Committee Chairs in Attendance:

Name		Name	
Amanda Armitage	Yes	Melanie Lindsey	
Barbara Beltran Walker	Yes	Russell Gibbs	Yes
Hollee Winegar	Yes	Sara Baumgardner	
Jennifer Duston	Yes	Shannon Bryson	
Kerry Murphy	Yes	Shontaia Dixon	Yes
Kimberly Prieto	Yes	Sueanne Chadbourne	Yes
Linda Ash Vogel		Valerie Zeko	Yes

*Membership and Presenters in Attendance (presenters denoted with a *):*

Yiu Hung Li*
Coral Tripp*

CALL TO ORDER

The meeting was called to order by Hollee at 6:35 pm.

APPROVAL OF PRIOR MEETING'S MINUTES

The March meeting minutes can be found here.

A motion to approve the minutes was made by Jen and seconded by Kerry. The motion passed.

STANDING REPORTS

ASB Report — Coral Trip, ASB VP

Ren Rally Week was a success with themed days, including PJ Day and crazy sock day. Ren shirts were distributed. At the Ren Rally, which was Alice in Wonderland themed, there was a dunk tank. Our own Principal Gibbs and other teachers participated. Senior movie night was tied into the Alice In Wonderland Theme. Camp Week followed with traditional camp activities each day. Prom was a success and very fun. There were 396 students there. The theme was Masquerade. Planning and preparation are going on for Air Guitar. Senior Recess is this Thursday night. Grad night payments are in, they are just waiting for the tickets to come.

Staffulty Report — Yiu Hung Li

Mr. Li teaches English, as well as coordinating the Journalism and DTech programs. Students' psychological state is improving post Covid, but there are lasting impacts of Covid on school culture and student's frame of mind. Most kids have taken masks off in class and that has made a significant positive impact on student engagement and participation in class. The Journalism kids went to a conference in LA. This was the first time they've been able to go since the pandemic began. The Journalism program earned a Silver Crown, which is only granted to 18 schools in the whole country. Next year's conference will be in Seattle. The DTech program is a one-of-a-kind program. The program hasn't yet hit critical mass yet. The students are on track to sell approximately $9000 in product that they've made. In the future, Mr. Li would like to include products made by DTech to sell in the auction fundraiser. DTech has made and sold products in businesses in downtown Ventura. Jen suggested that DTech send a rep to the PFSO meetings to identify ways that DTech could be engaged for PFSO activities – like the faculty t-shirts or other faculty appreciation items. Mr. Li will bring this request to the leadership group of DTech. Mr. Li mentioned that Journalism struggled to pay for the trip to the conference and asked if PFSO could help. The presidents will follow-up.

Treasurer — Kerry Murphy

Our ending balance for March was over $50,000. There are a few outstanding checks and outstanding deposits. We have over 90 RSVPs for the auction, but will have more expenses in April and May.

Jen asked how much is left in the Teacher Appreciation Budget and whether teacher tower is included in that or a separate budget line. Kerry will look that up and get back to Jen.

In short, we're doing well financially.

Financial documents can be found here.

Principal's Report — Mr. Gibbs, Principal

The kids all had fun at prom. Everyone seemed to be having a great time and looked great.

Testing season has started with APs and state testing happening in the next few weeks.

Principal Gibbs will loop us into the planning for the first day packets, so we can distribute PFSO information. With Covid the past couple years have not followed the normal process. This year, we can hopefully be engaged earlier.

Barbara asked about enrollment, and whether FTHS will have reduced enrollment in the fall. Principal Gibbs has accepted students from the waitlist, so FTHS should be at capacity in the fall. Other high schools in the district are facing enrollment declines.

Sueanne mentioned concerns about the capacity for prom and shared that several students were unable to attend, even though students attempted to buy tickets before the published deadline, because of capacity issues. Principal Gibbs mentioned that turnout for prom was especially high this year, and due to Covid, venue options were limited. Capacity will be factored into decisions for the location of prom for 2023.

Presidents — Valerie Zeko, Hollee Winegar

Hollee, Val, Jen and Shontaia met to begin presidential transition planning. Jen will act as Past President since she has a senior, and Val and Hollee will no longer be around.

Hollee encouraged existing board members to reapply for their current position or a new position for the 2022-2023 school year, to ensure continuity of leadership.

Fundraising Report — Amanda Armitage, Melanie Lindsey

Met on 4/11 with decorating committee and Poinsettia Pavilion. Added a silent auction to the event. Online auction is being set up now by Melanie. Still need donations. We have 46 so far, but really need more. The volunteer sign-up sheet will be sent out this week to ensure we have volunteers staffing the various roles needed during the event itself.
We are offering $25 off for faculty to encourage attendance. Everything is on track for a great event.

Staffulty Enrichment — Sueanne Chadbourne

7 applications in the original window, plus 2 late ones. All have been approved, except for the picnic tables because they will be included in the surplus project. Awaiting a list of books from C3 for the classroom, before we can finalize that.

Staffulty Appreciation — Jen Duston

Teacher Tower scheduled for Wednesday. Need to resend requests for donations, due Monday.

The first week of May is Teacher Appreciation week. We will give the staffulty their new shirts, and have treats each day.

Parliamentarian — Barbara Beltran Walker

Barbara made a motion to add a social media coordinator as a committee chair for the 2022-2023 school year. Jen seconded. Motion carried unanimously.

Next year we can determine if we want to make this an executive board member and if so, then we will need to make a by-laws change.

The Elections will be held during our May meeting. We need a quorum of the board in attendance, so all board members are strongly encouraged to attend the meeting.

PAC Rep — Sara Baumgardner

You can find April meeting notes here.

Treasurer — Kerry Murphy

Our ending balance for March was over $50,000. There are a few outstanding checks. We also made a deposit for the Poinsettia Pavilion, but they just hold onto it, not cash it. Ophelia reached out to Kerry and they did an Amazon Smile transfer to her. Amazon Smile is set up associated with Darcy Duffy's email. Need to reset it up. $500 collected YTD through this channel.

In short, we're doing well financially.

Financial documents can be found here.

OLD BUSINESS

1. Surplus Reserves in PFSO account:
   Kimberly shared the progress and approach we will be taking to determine how to spend our cash surplus. A short list of options has been created and the sub-committee is researching viability and costs of each.

NEW BUSINESS

1. General Comments/Questions

UPCOMING EVENTS

- Spring Break April 4-8
- Next Fundraiser Meeting date tbd. Will be at the venue.
- Next PFSO Surplus Meeting Tues. April 12 @ 5:30
- Next PFSO Meeting on Tues, April 19 @ 6:30 PM (2nd Tuesday)
- May 2-6 Staffulty Appreciation Week
- **A Night of Laughter & Magic on** May 13, 2022@ the Poinsettia Pavilion
- Graduation: Jun 17, 2022@ 10am

FINAL REMARKS

1. Remember when ordering from Amazon to use AmazonSmile and select **Foothill Technology High School PFSO** https://smile.amazon.com/

MEETING ADJOURNED

Kimberly moved we adjourn. Kerry seconded. Hollee adjourned the meeting at 8:14pm.

2021-22 PFSO Board Members

Executive Board (8)

Past President: Jennifer Duston

Co-Presidents: Hollee Winegar and Valerie Zeko

1st Vice President: Shontaia Dixon

2nd Vice President: Principal Russell Gibbs

Secretary: Kimberly Prieto

Treasurer: Kerry Murphy

Parliamentarian: Barbara Beltran Walker

Membership Chair: Sueanne Chadbourne

Parent Advisory Council (PAC) Rep: Sara Baumgardner

Board Officers

Freshman Parent Rep: Shannon Bryson

Sophomore Parent Rep: Barbara Beltran Walker

Junior Parent Rep: Sueanne Chadbourne

Senior Parent Rep: Linda Ash Vogel

Faculty Rep: Melanie Lindsey

Committee Chairs

Fundraising Co-Chair: Amanda Armitage

Fundraising Co-Chair: Melanie Lindsey

Hospitality Committee Chair: Jennifer Duston

Teacher Appreciation Committee Chair: Jennifer Duston