

FSTP Sub-Grant Application form

This form is to be used by organisations applying for Financial support for third parties within the project Climate action by European citizens delivers for development. Please ensure you have read the [guidelines](#) before completing your application form.

*Please submit your application to todor@zazemiata.org by **30st June 2021***

SECTION 1: ABOUT YOUR ORGANISATION

1.1 More information about your organization

Full official name of the organisation (in local language):

Full name in English:

Working name or acronym (if any are used):

Registered address and postal address (if different):

Year of registration/incorporation:

Type of legal entity [eg incorporated association, foundation, not-for-profit company] Not - for - profit entity

Registration number:

Please confirm the main contact person for this proposal [name, e-mail address, phone number]:

What/Who are your primary advocacy targets (local/national/regional/global)?

Size (please note the total number of staff, full-time equivalent number of staff, and number of volunteers):

Please specify your annual budget in 2019 and 2020 **in euros (EUR)**:

Point of contact for financial issues:

Staff that will be involved in the implementation of the grant: [name, e-mail address, phone number]. Please attach a CV for the key staff involved.

Briefly describe your organisation's governance structure (e.g. Executive team with staff or volunteers, Board, Executive committee, etc.):

1.2 Scope of the action

Project start date, end date and duration: *e.g. 15.06.2021 - 30 June 2023*

Geographical coverage: Tryavna Region

1.3 Organization profile

Please describe briefly your organization's key experiences and achievements in the following areas:

- environmental issues (up to 500 characters)
- youth, schools, universities (up to 500 characters)
- available infrastructure for practical workshops (up to 500 characters)

SECTION 2: ABOUT YOUR PROPOSED PROJECT

2.1 Describe your work plan: timeline, activities and expected dates.

2.2 Describe your estimated reach to target groups in numbers for each action.

SECTION 3: PROJECT BUDGET

7.1 Grant amount

What is the grant amount (exclusive of any co-funding) requested from Za Zemiata? (in Euro)

7.2 Budget

Using the budget template provided, please include your estimated budget for your project as an annex to this application (in Euro)

SECTION 4: FINANCIAL MANAGEMENT

When will your current financial year end?

What was your organisation's income in the last two financial years? -

2020 -

2019 -

Who will be responsible for financial reporting and the accounting of funds provided under this project?

SECTION 5: SUSTAINABILITY

Describe briefly (max. 500 characters) how will you ensure the sustainability of the project's impact after the grant? How do you plan to maintain the results obtained through your actions (e.g. building a base of volunteers, etc.)?

SECTION 6: MONITORING, EVALUATION AND LEARNING

6.1 Monitoring and evaluation

How will the implementation of your project and achievement of its objectives be monitored and evaluated?

DECLARATION BY APPLICANT

I hereby declare that I have checked and verified the information provided herein and all the attached supporting documents and confirm that the information presented is true in substance and form. I agree that any information found to be untrue will render this application null and void and that any grant disbursed to my organisation on the basis of untrue information will have to be refunded.

Name:

Position/Job Title:

Date:

Signature: _____

CHECKLIST

Please ensure that you enclose the following with your application form:

- ✓ Current form
- ✓ Project budget
- ✓ Your latest annual report and accounts, if available