

DOMINIC OKORO

Community Moderator Portfolio

1. Introduction

I am a **highly skilled and passionate Community Moderator** with a track record of fostering **positive, engaging, and inclusive online communities**. With experience managing diverse digital spaces—from Discord servers and Reddit forums to Facebook groups and online learning platforms—I specialize in **ensuring healthy interactions, enforcing community guidelines, and enhancing user engagement**.

I thrive in **fast-paced, high-interaction environments**, where I can leverage my expertise in **conflict resolution, content moderation, and community growth strategies** to create an enjoyable experience for members.

2. Skills & Expertise

- ✓ **Community Engagement & Growth:** Driving meaningful conversations, organizing community events, and boosting participation.
 - ✓ **Conflict Resolution & Mediation:** Handling disputes professionally, ensuring respectful communication.
 - ✓ **Content Moderation & Policy Enforcement:** Monitoring discussions, removing harmful content, and enforcing rules fairly.
 - ✓ **User Support & Relationship Building:** Addressing concerns, assisting members, and creating a welcoming atmosphere.
 - ✓ **Analytics & Community Insights:** Tracking engagement metrics and optimizing moderation strategies.
 - ✓ **Platform Proficiency:** Experienced in **Discord, Reddit, Facebook Groups, Slack, Telegram, LinkedIn Groups, and private forums**.
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3. Experience & Projects

1. Discord Community: "Tech Talk Hub" (2022 - 2024)

- **Grew the server from 500 to 5,000+ active members** through strategic engagement and community-building initiatives.

- Developed **clear, fair moderation policies** that reduced rule violations by 40%.
- Introduced **weekly Q&A sessions** with industry experts to enhance member interaction.
- Trained a **team of moderators** to ensure 24/7 support and a healthy discussion space.

2. Reddit Moderator: r/ProductivityHacks (2021 - 2023)

- Managed a **subreddit of 20,000+ members**, maintaining a **positive, spam-free** discussion environment.
- Implemented **automated moderation bots** to handle rule enforcement efficiently.
- Created a **"Featured Tips" initiative** to highlight high-value content from users.
- Successfully resolved **over 200+ reported issues**, maintaining an average resolution time of under 12 hours.

3. Facebook Group: "Freelancers Unite" (2020 - 2022)

- Moderated a **30,000-member** Facebook group, ensuring compliance with community standards.
 - **Launched mentorship programs** that connected beginners with seasoned professionals.
 - **Reduced spam by 60%** using a proactive content approval system and AI-based moderation tools.
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4. Testimonials

"Working with [Your Name] was an absolute pleasure! Their ability to manage conflicts, keep discussions engaging, and ensure a welcoming environment was instrumental in our community's success."

— John Doe, Co-Moderator of Tech Talk Hub

"Our community flourished under Dominic's leadership. Their innovative approach to engagement and fairness in moderation set a high standard for our team."

— Sarah Smith, Community Manager, Gallant Tutors

5. Tools & Platforms Proficiency

 **Moderation Tools:** Automod, Mee6, Dyno, Modmail, Nightbot, Automoderator (Reddit)

 **Community Platforms:** Discord, Reddit, Facebook Groups, Slack, Telegram, LinkedIn Groups, Mighty Networks

 **Analytics & Engagement Tools:** Google Analytics, Discord Insights, Facebook Group Analytics, Hootsuite

6. Closing Statement

I am **passionate about building thriving communities where members feel valued and respected**. My experience in moderation, engagement, and policy enforcement makes me a strong candidate for any organization looking to maintain a dynamic and healthy digital space.

I would love the opportunity to bring my skills and dedication to your team!

 **Contact:** Dominicokoro2003@gmail.com