

EL MONTE UNION HIGH SCHOOL DISTRICT
Mountain View High School
English Learner Advisory Committee (ELAC)
February 6, 2024

AGENDA

1. Sign-in and Welcome **ELAC #3.**

Meeting was called to order at _____ by _____.

2. Approval of the agenda

3. Reading and approval of the minutes for November 7, 2023.

Compliance Items

4. School Plan for Student Achievement (SPSA) [**I-EL 4(d)**]

- Review school plan goals related to English learner academic achievement
- WASC Action Plan Update

5. Review the English Learner Progress Indicator report on the California Dashboard. [**I-EL 01 (1d) b)**]

6. Review the district's reclassification criteria, procedures, and data. [**I-EL 01 (1d) f)**]

Additional Items

7. Reports from:

- a. DELAC
- b. School Site Council (SSC)

8. Announcements

Board Meeting	Wednesday, February 7, (Board Room 6 pm)
Parent Coffee w/the Principal	Saturday, February 10, 9:00 am – Media Center
LINCOLN DAY HOLIDAY	Monday, February 12, (No Classes)
DELAC Meeting	Thursday, February 15, (5:00 pm District Office)
Seven (7) Week Progress Report	Friday, February 16
PRESIDENT'S DAY HOLIDAY	Monday, February 19, (No Classes)
Board Meeting	Wednesday, February 21, (Board Room 6 pm)
Late Start Day	Monday, February 26, (Classes start at 10:10 am)
PARENT INVOLVEMENT ACADEMY	FRIDAY, MARCH 1 (8:00 am – 2:00 pm – Pacific Palms)
Student Free Day	Monday, March 4, (No Classes)
Board Meeting	Wednesday, March 6, (Board Room 6 pm)
Late Start Day	Monday, March 11, (Classes start at 10:10 am)
Parent Coffee w/the Principal	Saturday, March 16, 9:00 am – Media Center
Parent Workshop: Attendance Part 1	Tuesday, March 19, 9-11 AM
Board Meeting	Wednesday, March 20, (Board Room 6 pm)
Parent Workshop: Attendance Part 1	Tuesday, March 21, 6-8 PM
Late Start Day	Monday, March 25, (Classes start at 10:10 am)
Student/Teacher Free Day	Friday, March 29 (NO CLASSES)
SPRING BREAK – MONDAY, APRIL 1 – FRIDAY, APRIL 5 (NO CLASSES)	
Late Start Day	Monday, April 8, (Classes start at 10:10 am)
ELAC #4 Meeting	Thursday, May 7, (Parent Center, 5:00 pm)

9. Meeting Evaluation and Adjournment

Meeting was adjourned at _____ by _____.

English Learner Advisory Committee (ELAC)

<i>Date Completed</i>	LEGAL REQUIREMENTS
9/13/23 – 9/19/23	1. Parent members are elected by parents or guardians of English learners. [I-EL 01 (1a)]
10/03/23	2. Parents of ELs constitute at least the same percentage of the committee membership as their children represent of the student body. [I-EL 01 (1b)]
	3. The ELAC shall be responsible for assisting in the development of the school-wide needs assessment, and ways to make parents aware of the importance of regular school attendance. [I-EL 01 (1c)]
10/03/23	a) <i>Review the Parent Survey Needs Assessment Survey results.</i>
10/03/23	b) <i>Review the school's attendance policy and activities to promote regular school attendance.</i>
	4. The ELAC shall advise the principal and staff in the development of a site plan for ELs and submitting the plan to the school site council for consideration of inclusion in the Single Plan for Student Achievement (SPSA). [I-EL 01 (1d)]
	a) <i>The ELAC reviews the goals and actions related to English learners and makes recommendations for revisions based on English learner achievement data.</i>
02/06/24	b) <i>Review the English Learner Progress Indicator report on the California Dashboard.</i>
11/07/23	c) <i>Review ELPAC results and EL performance levels.</i>
11/07/23	d) <i>Review the CAASPP results for English learners.</i>
	e) <i>Review the English Learner graduation and a-g completion rates.</i>
02/06/24	f) <i>Review the district's reclassification criteria, procedures, and data.</i>
10/03/23	5. The ELAC receives training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. [I-EL 01 (1e)]
10/03/23	6. The school may designate an existing school level advisory committee, or subcommittee of such advisory committee, to fulfill the legal responsibilities of ELAC, if the advisory body meets the criteria in paragraph "b" above. (See Compliance Item #2 above). [I-EL 01 (1.2)] <i>The ELAC must first be established prior to any recommendation to delegate the committee's responsibilities to another school level advisory committee.</i>
10/03/23	7. The ELAC has the opportunity to elect at least one member to the DELAC or participants in a proportionate regional representation scheme when there are 31 or more ELACs in the district. [I-EL 01 (1.3)]
<i>Date Completed</i>	ADDITIONAL REQUIREMENTS
11/07/23	1. Review the school's parent involvement policy. [I-CE 02 (2.1 c)]
11/07/23	2. Review the school-parent compact. [I-CE 02 (2.4)]
11/07/23	3. Review the Uniform Complaint Procedure (UCP), including Williams' complaints. [II-UCP 02]
10/03/23	4. Elect ELAC officers.
10/03/23	5. Review and/or revise the ELAC bylaws.