



DRAFT Special Meeting - Workshop
Tuesday, April 25, 2023

Location:

Irving G. Breyer Board Meeting Room
555 Franklin Street, First Floor
San Francisco, California 94102

Meeting Start Time:

Closed Session Begins at 5:00 p.m.
Open Session Begins at 6:30 p.m.

NOTICE:

1. Workshops are held IN PERSON.
2. Beginning May 8, 2022, in alignment with City guidelines and current District protocols, masks are recommended, but not required for public hearing rooms. Although it is not required, we recommend that anyone attending a public meeting in an SFUSD facility wear a mask regardless of vaccination status.

Please see General Information Items in the Agenda for information regarding ADA accommodations, translation and interpretation.

To offer Public Comment on agenda items, members of the public should submit their speaker card prior to the item being called. The Chair will introduce the item and call for speaker cards.

SIMPLE DRAFT AGENDA

A. GENERAL INFORMATION

1. Accessibility Information - Irving G. Breyer Board Meeting Room
2. Translation Services, American Sign Language Interpreter Services and Closed Captioning Information
3. Virtual Meeting Information

B. CLOSED SESSION

1. General Information
2. Public Employee Performance Evaluation
3. Conference with Labor Negotiators

C. RECONVENE TO OPEN SESSION

1. Report From Closed Session

D. CONSENT CALENDAR

1. Approval of engagement of a pool of ten (10) qualified contractors for temporary staffing services
2. 2nd Amendment to SAP Agreement

E. CONSENT CALENDAR - RETROACTIVE CONTRACTS

1. Submission of a Retroactive Contract with Galaxy Solutions, Inc.

F. WORKSHOP ON STUDENT OUTCOMES

1. SFUSD Progress Monitoring: College and Career Readiness Goal

G. INFORMATION ITEMS

1. Questions and Answers Regarding Agenda Items

H. ADJOURNMENT

DETAILED DRAFT AGENDA

A. GENERAL INFORMATION

Subject 1. Accessibility Information - Irving G. Breyer Board Meeting Room

Meeting Apr 25, 2023 - Special Meeting Workshop

Category A. GENERAL INFORMATION

AccessPublic

Type

Location - San Francisco Unified School District General Administrative Offices

555 Franklin Street, 1st Floor

San Francisco, CA 94102

MUNI - Accessible Municipal Lines:

- 47 Van Ness on Van Ness Avenue
- 71 and 71L on Market Street
- F Line on Market Street (Surface)
- J,K,L,M & N Lines (Subway)

For additional information about MUNI accessible services, call (415) 701-4485 or (415) 923-6142.

BART - Civic Center BART Station

Parking - Accessible parking is available. Please enter through the gate off McAllister Street.

ADA Accommodations - If any accommodations are needed, please call (415) 355-7364. Requests should be made as soon as possible but at least forty-eight (48) hours prior to the scheduled meeting.

The Irving G. Breyer Board Meeting Room is Wheel Chair Accessible. Please See Attached Map.

It is requested that individuals refrain from wearing perfume or other scented products in order to allow those with environmental illnesses or multiple chemical sensitivity to attend the meetings of the Board of Education.

Important Safety Notice - Beginning May 8, 2022, in alignment with City guidelines and current District protocols, masks are recommended, but not required for public hearing rooms. Although it is not required, we recommend that anyone attending a public meeting in an SFUSD facility wear a mask regardless of vaccination status

File Attachments

ACCESSIBILITY MAP (3) (2).pdf (138 KB)

Subject 2. Translation Services, American Sign Language Interpreter Services and Closed Captioning Information

Meeting Apr 25, 2023 - Special Meeting Workshop

Category A. GENERAL INFORMATION

AccessPublic

Type

Translation and Interpretation Services

Upon request, SFUSD will provide interpretation for Special Board Meetings.

To request interpretation services, please email boardoffice@sfusd.edu as soon as possible but at least 48 hours before the date of the meeting.

Closed Captioning and American Sign Language (ASL) Interpreter Services

Upon request, SFUSD will provide Closed Captioning and American Sign Language (ASL) Interpreter Services for Special Board Meetings.

To request interpretation services, please email boardoffice@sfusd.edu as soon as possible but at least 48 hours before the date of the meeting.

三藩市聯合校區將透過Google Meet為教育委員會會議提供傳譯服務。

親身或以虛擬方式參加會議, 並需要傳譯服務的家長將要撥打以下Google Meet號碼:

粵語傳譯, 請致電 1 484-854-3328 PIN: 665 996 976#

For Spanish interpretation, please call 1 319-382-9676 PIN: 665 996 976#

Los servicios de interpretación en las reuniones de la Junta de Educación se proporcionarán mediante la plataforma de Google Meet.

Los padres que asistan a la reunión en persona o de manera virtual y que necesiten interpretación llamarán a los siguientes números de Google Meet.

Para interpretación en español, por favor llame al 1 319-382-9676 PIN: 665 996 976#

Cargue completamente su teléfono y traiga auriculares por favor.

Subject 3. Virtual Meeting Information

Meeting Apr 25, 2023 - Special Meeting Workshop

Category A. GENERAL INFORMATION

AccessPublic

Type Observe Meetings

Every effort will be made to broadcast this meeting via Zoom Webinar. Members of the public are advised that in the event the Board experiences technical difficulties, the meeting will continue without broadcasting.

To observe the meeting by video conference:

Click here at the noticed meeting time.

Webinar Password: _____

It may help to [download the Zoom app](#) before the meeting if you don't have it already. Instructions on how to join a meeting by video conference are available at:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.

Listen to Meetings By Phone

To listen to the meeting by phone:

Dial 1 669 900-9128 at the noticed meeting time, then enter

Webinar ID: _____, then press #.

Password: _____

If asked for a participant ID or code, press #. Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.

B. CLOSED SESSION

Subject 1. General Information

Meeting Apr 25, 2023 - Special Meeting Workshop

Category B. CLOSED SESSION

AccessPublic Type

In accordance with Board Rule and Procedure 9321, and Government Code section 54956 *et. seq.*, the Board of Education may hold closed sessions only for purposes identified in law.

Subject 2. Public Employee Performance Evaluation

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Category B. CLOSED SESSION

AccessPublic

TypeAction

The Board will meet in closed session to discuss the following matter(s):

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Government Code § 54957.6)

Superintendent of Schools

Subject 3. Conference with Labor Negotiators

Meeting Apr 25, 2023 - Special Meeting Workshop

Category B. CLOSED SESSION

AccessPublic

Type

The Board will meet in closed session to discuss the following matter(s):

CONFERENCE WITH LABOR NEGOTIATORS

(Government Code § 54957.6)

Agency designated representatives: Sam Bass, Interim Head of Labor Relations

Employee organizations:

- United Educators of San Francisco
- Service Employees International Union Local 1021
- United Administrators of San Francisco American Federation of School Administrators, AFL/CIO Local 3
- International Federation of Professional and Technical Engineers, Local 21 Protech and Non-Protech Units
- International Brotherhood of Electrical Workers, Local 6
- International Union of Operating Engineers, Stationary Engineers Local 39, AFL-CIO
- Laborer's International Union of North America AFL-CIO, Local 261
- Common Crafts (Glaziers, Architectural Metal And Glass Workers Union, Local 718; Iron Workers Union, Local 377; Plasterers and Shophands Union, Local 66; United Union Of Roofers, Waterproofers and Allied Workers, Local 40; Carpenters and Locksmith, Local 22; Auto, Marine and Specialty Painters, Local 1176; Sheet Metal Workers International Union, Local 104; United Association of Journeymen and Apprentices of The Plumbing And Pipefitting Industry of The United States And Canada, Local 38; Teamsters, Local 853; and Machinists, Local 1414)
- Unrepresented Management Employees

C. RECONVENE TO OPEN SESSION**Subject 1. Report From Closed Session**

Meeting Apr 25, 2023 - Special Meeting Workshop

Category C. RECONVENE TO OPEN SESSION

Access PublicType

The Board will make a report of action taken in closed session.

D. CONSENT CALENDAR

Subject 1. Approval of engagement of a pool of ten (10) qualified contractors for temporary staffing services

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Category D. CONSENT CALENDAR

AccessPublic TypeAction (Consent)

Preferred DateApr 25, 2023

Absolute DateApr 25, 2023

Fiscal ImpactYes

BudgetedYes

Budget SourceVarious

Recommended ActionApprove the engagement of a pool of ten (10) contractors from which the District can request temporary staffing services on an as-needed basis

Background: On Thursday, February 16, 2023, the District issued a Request for Qualifications ("RFQ") for Temporary Staffing Services in accordance with the District's procurement policies. In order to generate interest in the RFQ and encourage firms to respond, the Procurement Department conducted outreach activities, including but not limited to, the following: 1) posted the RFQ on the District's Contracts Opportunities portal; 2) published the RFQ in the San Francisco Examiner Newspaper on February 22, 2023 and February 28, 2023; and 3) researched and identified a total of six (6) prospective firms that could provide the requested services and sent the RFQ via email to those firms. The deadline for interested firms to submit a proposal in response to the RFQ was at 5:00 PM on March 10, 2023. On that date, thirty-nine (39) firms submitted a proposal to the Procurement Department, and thirty (30) firms met the minimum qualifications. The Procurement Department convened an evaluation panel consisting of three (3) panelists with knowledge and experience of various aspects of the requested services to review and score the proposals. On March 31, 2023, the District issued a Notice of Intent to Award Contracts for the provision of temporary staffing services.

In the RFQ, the District sought to create a pool of up to ten (10) qualified contractors who could provide it with fully qualified and adequately trained temporary personnel for a variety of positions in some key functional areas across seven (7) disciplines: (i) accounting; (ii) finance; (iii) budget; (iv) grant administration; (v) information technology; (vi) payroll services; and (vii) food preparation and food services.

Services: The District can select from a pool of ten (10) qualified contractors from which it can request temporary staffing services on an as-needed basis.

Term of Multi-Year Contracts: A contract made pursuant to this RFQ shall have an initial term of one year. In addition, the District, in its sole discretion, shall have two (2) options to extend the term of the contracts for a period or periods of up to one year each. The maximum possible term of the contracts would be three (3) years.

LCAP Goal: The contracts will promote the District's Access and Equity LCAP goal. By ensuring temporary staffing personnel are available to District departments and sites, these contracts with the pool of ten (10) contractors will facilitate supportive classroom/office environments, for the well-being of District students and staff.

Submitted by: Michael Hirai, Senior Administrative Analyst

Approved by: Ann Marie Gordon, Interim Head Financial Officer

File Attachments

Notice of Intent to Award (RFQ for Temporary Staffing Services).pdf (582 KB)

Subject 2. 2nd Amendment to SAP Agreement

Meeting Apr 25, 2023 - Special Meeting Workshop

Category D. CONSENT CALENDAR

AccessPublic

TypeAction

Preferred DateApr 25, 2023

Absolute DateApr 25, 2023

Fiscal ImpactYes

Dollar Amount\$75,000.00

Recommended ActionRecommendation: To approve the 2nd amendment to SAP agreement

BACKGROUND: SFUSD is requesting to amend its contract with SAP to include two additional requirements to support the implementation and stabilization of EMPowerSF:

1. Test Environment: Procurement of a separate SAP SuccessFactors test environment to prototype the use of the Goals and Performance module for supporting our human capital with performance evaluations and goal setting.
2. Learning Assessment: Professional services to conduct an assessment of training and capacity building needs for staff in Human Resources, Business Services, and Technology who support the EMPowerSF platform in order to build a training curriculum and scope and sequence to ensure that SFUSD staff have the skills, competencies, and certifications required to support and maintain the EMPowerSF platform.

REQUESTED BY: Harit Dutta

APPROVED BY: Meliss Dodd

E. CONSENT CALENDAR - RETROACTIVE CONTRACTS

Subject 1. Submission of a Retroactive Contract with Galaxy Solutions, Inc.

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Category E. CONSENT CALENDAR - RETROACTIVE CONTRACTS

AccessPublic

TypeAction

Preferred DateApr 25, 2023

Absolute DateApr 25, 2023

Fiscal ImpactNo

Recommended ActionRecommendation: To approve the retroactive agreement with Galaxy Solutions, Inc.

BACKGROUND: SFUSD requests the Board to approve a retroactive contract to support immediate needs with regard to the district's transition to a new bank in coordination with the City of San Francisco to meet the required timelines for the transition, as well as to support critical roles and permissions to help ensure the effective management of the EMPowerSF platform and related time-sensitive data request needs. **REQUESTED BY:** Marin Trujillo

F. WORKSHOP ON STUDENT OUTCOMES

Subject 1. SFUSD Progress Monitoring: College and Career Readiness Goal

Meeting Apr 25, 2023 - Special Meeting Workshop

Category F. WORKSHOP ON STUDENT OUTCOMES

Access PublicType Information

BACKGROUND: On October 25, 2022, the Board of Education approved new five-year goals for student learning. The Board also committed to engage in progress monitoring about the goals. During the 2022-23 school year, district leadership has been identifying interim goals and guardrails to determine progress toward the Board's longer term goals. This meeting will be our second progress monitoring workshop focused on our goals for student learning. This workshop will focus on our college and career readiness data and will include a presentation on steps we are taking to work toward those goals.

REQUESTED BY: Superintendent Dr. Matt Wayne

File Attachments

Updated SFUSD VVGs and Interim Goals and Guardrails 04.10.23.pdf (998 KB)

CCR SFUSD Monitoring Report April 2023.pdf (557 KB)

G. INFORMATION ITEMS

Subject 1. Questions and Answers Regarding Agenda Items

Meeting Apr 25, 2023 - Special Meeting Workshop

Category G. INFORMATION ITEMS

AccessPublic

TypeInformation

BACKGROUND:

In accordance with the Board's revised Rules and Procedures, this item reflects Commissioners' questions and staff's response to items on the board agenda. Click [here](#) to see the questions and answers. This document may be updated with additional information as responses to Commissioners questions become available. Please note that this is a new process and Commissioners and staff will review in order to improve the process moving forward.

H. ADJOURNMENT