

Board Meeting November 6th, 2024 @ 6pm Community Center

Regular Meeting November 6th, 2024- 6pm at the Village Community Center-

Attendees: Mayor Shaun Akin, Trustee Michael Bennett, Trustee Laurie Cross, Trustee Jarrod St. Phillips, Attorney Kathleen Rose Insley & Clerk Treasurer Megan Spellman. Trustee Zack Hoyt- **EXCUSED**

Guests: Marc Woodward, Corey Akin, Larry Carrow, Alex Provost & Eric Jarvis

Mayor Akin opened the meeting at 6:05pm.

Mayor Akin made a motion to accept the Board meeting minutes from October 2nd, 2024; seconded by Tr. Bennett: all were in favor of; motion carried.

OLD BUSINESS:

OGS- Trustee Bennett said it will be a minimum of January before he hears anything.

Updates on the boardroom- someone is currently painting. Mayor Akin is hoping that this will be done by the end of the month. He is also hoping that the floors will be completed before the end of the year.

NEW BUSINESS:

Mayor Akin discussed the request for dismissal of the parking ticket that NYS DOCCS investigator, Stacey Carrigan, received from the Village Parking Enforcer while parked on Cook Street. Trustee Bennett states there is a specific parking space for these investigators, and she did not follow the rules of parking.

Mayor Akin made a motion not to dismiss the parking ticket #5502 for Stacey Carrigan; seconded by Tr. Bennett: all were in favor of; motion carried.

Trustee Cross introduced **Resolution 2024-11-06-01 to sign the tentative EMS and Fire Dept. annual contract with the Town of Dannemora & Lyon Mountain effective January 1st, 2025, to December 31st, 2025, after review by the Village attorney;** Seconded by Tr. Bennett -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes & Trustee Zack Hoyt-**EXCUSED**. Resolution carried.

Mayor Akin introduced **Resolution 2024-11-06-02 to accept the pay increase for Access Tax & Accounting, Laura Fesko, from \$50.00 an hour to \$55.00 per hour effective January 1st, 2025**; Seconded by Tr. St. Phillips -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt- **EXCUSED**. Resolution carried.

Mayor Akin introduced **Resolution 2024-11-06-03 to hire Trinitea Rabideau as a basic EMT for \$18.50 per hour starting October 13th, 2024**; Seconded by Tr. Cross -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt- **EXCUSED**. Resolution carried.

Mayor Akin introduced **Resolution 2024-11-06-04 to make a budget modification to encumber \$625.00 from A1420.100 to pay the previous Village Attorney Matthew Douthat**; Seconded by Tr. Cross -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt- **EXCUSED**. Resolution carried.

Mayor Akin wanted to remind all Village residents that the parking ban is in effect from November 1st, 2024, to April 1st, 2025, from 2am to 6am on all Village streets. If you are parked on the streets during the hours of 2am – 6am during these months you will receive a \$50.00 parking ticket.

Mayor Akin introduced **Resolution 2024-11-06-05 to sign the NYSERDA Energy Grant agreement that the Village was awarded for \$10,000.00**; Seconded by Tr. Bennett -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt- **EXCUSED**. Resolution carried.

Mayor Akin made a motion to accept the contract that Parks & Recs will use to sponsor public groups use of the Community Center free of charge; seconded by Tr. Bennett: all were in favor of; motion carried.

Trustee Bennett introduced **Resolution 2024-11-06-06 to accept the 4 proposals from AEDA for architectural & engineering work on the projects for Manley Street, Emmons Street, Flagg Street & the Community Center for a total of \$11,000.00**; Seconded by Tr. St. Phillips -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt- **EXCUSED** Resolution carried.

Trustee Bennett introduced **Resolution 2024-11-06-07** accept the **Village employees new benefit rates for January 1st, 2025, through December 31st, 2025, with Northern Insuring for health, vision & dental insurance**; Seconded by Tr. Cross -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt- **EXCUSED**. Resolution carried.

Trustee Bennett introduced **Resolution 2024-11-06-08** to **appoint Shauna Peryea as the new Parks & Rec Supervisor effective October 13th, 2024**; Seconded by Tr. Cross -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Abstained. Trustee Zack Hoyt- **EXCUSED**. Resolution carried.

Mayor Akin introduced **Resolution 2024-11-06-09** to **pay the below list of invoices with ARPA Funds in total of \$173,106.71**; Seconded by Tr. Bennett -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt- **EXCUSED**. Resolution carried.

VENDOR	ARPA FUNDS
---------------	-------------------

Layer Eight	\$35,998.20
J. Hogan Refrigeration & Mechanical LLC	\$20,990.00
BEARCOM	\$1,991.00
STRYKER	\$19,131.16
R. Tripp Trucking & Excavating	\$37,950.00
Upstone Materials	\$1,017.95
Jointa Lime Company	\$567.98
ALL Construction	\$17,122.92

Access Tax & Accounting	\$26,737.50
AEDA James Abdallah	\$11,000.00
Peggy L. Mousaw DBA Consult Inc	\$600.00
TOTAL ARPA FUNDS USED	\$173,106.71

ARPA funds must be allocated, there is a specific guideline that needs to be followed. The Board was previously told by prior office staff and was under the impression that it could be used for different things that we are not able to use the funds on. (i.e. payroll)

Mayor Akin said we received 2 quotes on 4 new speed radar signs that will attach to the pole of our existing speed limit signs. 2 would be located on Cook Street, 1 on Smith Street and 1 on Emmons Street. These will not need new batteries each year as they are solar powered. Battery replacement will occur roughly every 3 years. You can track the speed with a USB drive, and it will report the date, time & speed of the vehicle. We can then report the findings to the State Police.

Trustee Bennett introduced **Resolution 2024-11-06-10 to pay \$15,650.00 to pay for the 4 new speed radar signs with JC Smith Inc.**; Seconded by Tr. Cross -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt- **EXCUSED**. Resolution carried.

Mayor Akin made a motion to approve the “tentative” 2025-2026 Budget Meeting dates as shown below; seconded by Tr. Cross: all were in favor of; motion carried.

“TENTATIVE” BUDGET SCHEDULE FOR VILLAGE OF DANNEMORA

JUNE 1ST, 2025 THROUGH MAY 31ST, 2026 FISCAL YEAR BUDGET

JANUARY 3rd, 2025- Memo distributed to all Board Trustees, department Supervisors, Chairpersons of the Village Boards & Commission and all employees who submit budgetary requests for the upcoming fiscal year.

JANUARY 31st, 2025- Deadline for all budget requests to be filed with the Mayor or the Clerk-Treasurer @ the Village office on or before the close of business this day. (8am-4pm)

FEBRUARY 5th, 2025- All Budget meetings scheduled at the Board meeting @ 6pm.

FEBRUARY 26th, 2025- DPW, WWTP & Fire Dept. Budget sessions with the Mayor, Dept. Liaisons, Dept. Supervisors & Clerk-Treasurer.

March 4th, 2025- EMS, Youth Commission & Village Office – (salaries, museum, library, court & code enforcer) Budget sessions with the Mayor, Dept. Liaisons, Dept. Supervisors & Clerk-Treasurer.

MARCH 12th, 19th & 26th, 2025- Budget work sessions. Reviews and preliminary alterations of the tentative Budget. Establish public hearing date and time. ****Please note we may need to add more Budget work sessions****

MARCH 18th, 2025- Village Elections – Just a reminder

MARCH 28th, 2025 @ 6pm- Special Meeting- Village Clerk-Treasurer to present tentative Budget to the Board of Trustees before March 31st, 2025. This should be our goal date to have the “final DRAFT” of the Budget completed.

APRIL 2nd, 2025- Notice of Public Hearing on tentative Budget posted in the Press Republican. Regular Board meeting 6pm.

APRIL 16th, 2025- Public Hearing held on all budgets. Adjournments cannot happen after.

April 18th, 2025. Final revisions of the tentative Budget may be made after the public hearing, but prior to adoption of Budget.

MAY 7th, 2025- Adoption of Budget @ 5:30pm before the regular Board meeting @ 6pm.

EMS September Monthly Report: Total of 33 PCRS.

Village of Dannemora District- 22

Town of Dannemora District- 11

Mutual Aid Responses-0

Transport- 18

Non-transport- 15

Fire Department Monthly Report:

10 Fire calls and 0 EMS Assist calls.

Kanaly Dog park will remain open and will close when the weather no longer permits it to be open. We do not have a specific date as the weather has remained unusually warm thus far for this time of the year.

Trustee Bennett introduced **Resolution 2024-11-06-11 to spend up to \$4000.00 to buy 2 sets of metal bleachers for Lafontaine Park and dispose of the old wooden bleachers**; Seconded by Tr. Cross -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt-**EXCUSED**. Resolution carried.

The Christmas Tree lighting up at People’s Park on Cook Street will be Friday December 6th, 2024 @ 6pm.

We would like to make it know to the public that the Village of Dannemora had nothing to do with the Elections being moved from the old QWL building up at the Town of Dannemora on Higby Road. If you have further questions about this, please contact Town of Dannemora and the Clinton County Board of Elections as they made the decision to move the election polls.

Trustee Bennett made a motion to go into executive session @ 7:08pm. Seconded by Tr. Cross: all were in favor of; motion carried.

Out of executive session at 7:45pm.

Executive Session Summary: Mayor Akin said we discussed employee relations and how to deal with it as a Board and posting positions on the County website and Facebook.

Mayor Akin introduced **Resolution 2024-11-06-12 to pay Abstract #6 for \$133,301.41**; Seconded by Tr. Bennett -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt- **EXCUSED**. Resolution carried.

Mayor A Mayor Akin Introduced **Resolution 2024-11-06-13 to post that the Village is hiring a DPW Supervisor starting at \$25.00**; Seconded by Tr. Bennett -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt- **EXCUSED**. Resolution carried.

Mayor Akin introduced **Resolution 2024-11-06-14 to post that the Village is hiring an Assistant EMS Supervisor with a \$1.00 more an hour pay increase**; Seconded by Tr. Bennett -roll call vote: Tr. Cross-Yes, Tr. Bennett-Yes, Tr. St. Phillips-Yes, Mayor Akin-Yes. Trustee Zack Hoyt- **EXCUSED**. Resolution carried.

Trustee Bennett made a motion to adjourn the meeting @7:52pm. Seconded by Tr. Cross: all were in favor; motion carried.

Respectfully submitted:

Trustee Mike Bennett

Clerk Treasurer, Megan Spellman

Trustee Zack Hoyt

Trustee Laurie Cross

Mayor Shaun Akin

Trustee Jarrod St. Phillips