



Windber Area School District Board of Directors

Regular Meeting Agenda

JANUARY 16, 2024

Windber Area Central Administration Office
WASD BOARD ROOM - 7:00 pm
2301 Graham Avenue Windber, PA 15963

An Executive Session will be held beginning at 6:30 p.m.

The Board Yearbook Photograph will be taken after the executive session.

1. Opening

- 1.1 Call Meeting to Order
- 1.2 Pledge of Allegiance to the Flag
- 1.3 Roll Call
- 1.4 Welcome to Visitors
- 1.5 Board President Message
- 1.6 Public Comment (5-minute time limit)
- 1.7 Student Liaisons Report - Ariana Hill & Possible Guest
- 1.8 Superintendent's Report - Mr. Michael Vuckovich
- 1.9 Solicitor's Report - Ronald Repak, Esquire, Solicitor
Dillon McCandless King Coulter & Graham L.L.P.

2. Presentation(s)

- 2.1 NONE

3. Approval of the Minutes and Agenda

- 3.1 Approve the Minutes of the [December 5, 2024 Reorganization Meeting](#), [December 5, 2023 Regular Board Meeting](#) and [January 3, 2024 Special Meeting](#) as submitted.

4. Board Reports

- 4.1 PA School Boards Association Legislative Council – ***Mr. Mark Portante***

- 4.2 Greater Johnstown Career & Technology Center – ***Mrs. Amy Rummel, Mrs. Toni Rummel, Mr. Portante, Alternate - Mr. Walker.***

5. Academic/Extracurricular Committee

Committee Co-Chairs: Dr. Melissa Klingenberg & Mr. Jeff Slatcoff. Member - Mr. Ron Walker

- 5.1. Resignation of Amanda Manippo as Social Studies Department Chairperson effective with the 2nd Semester.
- 5.2. Approval of Theodore Cecotti as an Assistant Track Coach for the 2023-24 school year.
- 5.3. Approval of [Windber Athletics Uniform Replacement Cycle](#) for years 2024-2034
- 5.4. Approval to raise the rate of facilities use by outside groups to \$50.00/hour.
- 5.5. Approval of use of facilities as follows:
 - a. **AYSO** request for use of facilities as follows, with all fees waived:
 1/22/24 [Registration](#) - Elem Library 5:30-8:00pm
 3/27/24 [Meet the Coach Night](#) - Elem. Cafe 4:00-8:00pm
 4/1/24 - 6/30/24 [Games](#) @ Fields Old Soccer/Track
 - b. [Ridgetop Volleyball](#) coached by Amanda Wissinger for use of the Auxiliary Gym. This would be at the approved facilities rate per hour for outside groups and determined and managed by the Athletic Director
 - c. [LHFC Soccer Team](#) coached by Jennifer Conley for use of the Auxiliary Gym. This would be at the approved facilities rate per hour for outside groups and determined and managed by the Athletic Director
- 5.6. Approval for Susan Boyle, Elizabeth Caton, Melanie Christy, and Charles Beckley to attend the Improving School Performance Conference February 5-6. District costs include registration, lodging, meals, mileage, and substitute teacher fees at a proposed cost of \$1500, which has been budgeted for.
- 5.7. Approval for the HS/MS to begin the process of starting a Leo Club, which would include the Alpha Application for Leo Club Membership fee of \$100.00 which will be paid by the Lions Club.
- 5.8. Approval of Confidential Safety Protocol Memorandums of Understanding.
- 5.9. Approval to hold the first Student Advisory Council meeting at Pitt-Johnstown on January 19th. The cost to the district would be for transportation.
- 5.10. Approval of the [agreement with Ignite Education Solutions](#) to provide a Personal Care Aide for an identified student at Windber Middle School.

6. Policy and Personnel Committee

Committee Co-Chairs: Mr. Roger Birkhimer & Mr. Mark Sotosky

- 6.1. Approval of the first reading [Policy 916](#) - Volunteers and to waive the second reading.
 - a. The policy has been revised to clarify that volunteers must have a minimum four-year separation from their graduation date to the grade of the students they are coaching or volunteering roles within the district.

6.2 Approval of the first reading of the following Policies:

a. [Policy # 200 - Enrollment of Students](#)

- i. Two areas of changes that preclude families from submitting the proper documentation for registration/enrollment: Students experiencing educational instability and children of active duty military families
- ii. This policy change allows for a little more latitude for these families considering their circumstances
- iii. This policy is mandated to comply with state law and regulations

b. [Policy #202 - Eligibility of Nonresident Students](#)

- i. Minor changes for military families and required documentation needed for enrollment.
- ii. This policy is mandated to comply with state law and regulations

c. [Policy # 217 - Graduation](#)

- i. This policy is recommended for legal liability purposes regarding the adoption and posting of graduation requirements in compliance with state law and regulations.
- ii. Minor changes in language to support families of active military duty.

d. [Policy #810 - Transportation](#)

- i. This is a mandated policy to comply with state law and regulations
- ii. Allows schools to install and operate a side stop signal arm enforcement systems. The law allows but does not require, a side stop signal arm system to be placed on a bus.
- iii. This is different than just a mere sign as it has a video and computer connection that records vehicles that are recorded when they disobey the signal.

6.3 Approval of Dr. Ondrejik as our school dentist.

6.4 Approval of Stanley Wright as a part-time cafeteria employee at a rate of \$12/hour pending successful completion of all mandated clearances.

6.5 Approval of Kenneth Mains as a substitute part-time maintenance employee at a rate of \$11.50/hour pending successful completion of all mandated clearances.

6.6 Permission for Professional Employee #529 to take additional Family Sick Days, as needed due to a family medical situation. The current Professional CBA allows five sick days to be used as Family Sick Days.

6.7 Accept Letter of Intent to Retire at the end of the 2023-24 school year from Mr. Edward Richardson, Professional Staff.

6.8 Accept Letter of Intent to Retire at the end of the 2023-24 school year from Mrs. Dorene Crawford, HS Cafeteria Head Cook, and permission to advertise for said position. Mrs. Crawford is also requesting to take several days without pay during the remainder of her employment for previously planned events.

6.9 Approval of Lisa Murphey, part-time cafeteria employee, to be hired as the full-time head cook at the elementary school. This position is under the Full-Time Support Staff Bargaining Unit CBA.

6.10 Approval of Tracy Rains as an intern with R.E.A.C.H. pending successful completion of all mandated clearances.

6.11 Approval of Ignite Substitutes for the 2023-24 school year, pending successful completion of all mandated clearances and required certification documentation:

- a. Rozich, Alyssa Certified
- b. Warner, Cheyann Senate Bill 1312
- c. Hanley, Riley Emergency Cert
- d. Saylor, Rachel Certified

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| e. Wood, William | Certified |
| f. Streletz, Dale | Certified |
| g. Plaza, Alayna | Emergency Cert |
| h. Kinlan, Heather | Senate Bill 1312 |

7. Finance and Operations Committee

Committee Co-Chairs: Mrs. Toni Rummel & Mrs. Amy Rummel

- 7.1 Approval of the district financial reports as submitted. [Business Manager Reports](#)
- 7.2 Approval to sell the used Sandwich Shooter Equipment in the cafeteria at fair market value. This equipment was previously replaced.
- 7.3 Approval to annually allocate \$1000 to the elementary and \$1000 to the MS/HS to the PBIS program as part of the District's budget.
- 7.4 Approval to amend the district plan documents to permit employee withholding for Roth 403(b).

8. Closing/Adjournment

- 8.1. Discussion Items
 - a. Change the date of the February Work Session Meeting due to a conflict with schedules. Currently scheduled for Tuesday, February 13th.
 - i. Reschedule for Monday, 2/12 (Boys at home w/CT, Girls at SF)
 - ii. Reschedule for Wednesday, 2/14
 - iii. Other options?
 - b. Mrs. Kristen Butler & her students would like to invite you to visit the Life Skills Coffee Shops on Friday, February 2nd between 9:00 and 10:00 a.m. If you enter through the Administrative Offices Door we can direct you to her classroom right down the hall from us. If parking spaces are not available (with the snow piled up it's been tight), please just park along the curb on the side of our building. Make-up day in case of inclement weather will be Friday, February 9th.
- 8.2. Notice of Executive Sessions
 - a. An executive session was held to discuss Personal following the Committee of the Whole Meeting on Tuesday, January 9, 2024 The meeting began at 8:10 p.m. and adjourned at 10:15 p.m.
 - b. An executive session was held prior to this meeting beginning at 6:30 p.m. and adjourned at _____ p.m.
- 8.3. Next Committee of the Whole Meeting TBD 6:00 p.m.
- 8.4. Regular Board Meeting February 20, 2024 7:00 p.m.
- 8.5. Adjournment