

Timpanogos Academy School Board Meeting
Thursday Apr 13th, 2023 7:00pm
Timpanogos Academy Elementary
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PRESENT:

At 7:00pm, Board members Kim Seager, Jennie Bruce, Paul Johnson, and Phil Cardon are in attendance, and Rachel Thacker is attending virtually. This constitutes a full quorum. Principal Errol Porter and Board Secretary Frank Anderson are also in attendance.

Board members Amy Tressler and Minta Valentine are excused.

1 - Agenda Approval

Kim Seager moved to amend the agenda by moving Item #9 to become Item #3.5. The motion was seconded by Jennie Bruce and passed unanimously.

2 – Review of Last Meeting’s Business/ Approval of Minutes/Confirm Next Board Meeting

Jennie Bruce made a motion to approve the March 2023 board minutes as amended. The motion was seconded by Phil Cardon and passed unanimously.

The Board confirmed that the next Board meeting will be May 4th, 2023.

3 – Public Input

Timp Academy 5th grade teacher Christy Belt expressed appreciation for the PTO’s efforts on behalf of the school.

3.5 – 2023-24 Trustlands Plan Approval – Karyl Montgomery

Mrs. Montgomery presented the Trustlands Plan for 2023-24 for Board review. Jennie Bruce made a motion to approve the 2023-24 Trustlands Plan as presented. The motion was seconded by Paul Johnson and passed unanimously.

4 – PTO Report – Julie Bellon

Mrs. Bellon reported on the following items:

a) Completed and on-going events: This year’s Poetry Contest, and the 3rd-6th Grade school wide “Battle of the Books” were both successful; and the “Health Week” is now in progress.

b) Upcoming Events: The next upcoming events include “Teacher Appreciation Week” and then a “Teacher’s Aides Appreciation Day” to follow immediately afterward.

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5 – Principal’s Report – Errol Porter

* A) Building & School Safety Legislation: School and Building safety have been on Mr. Porter’s mind a lot recently; and he is looking through the new legislation to see what it requires.

* B) RISE testing: the annual year end RISE testing will be starting next week.

6 – Budget Report – Finance Office

Mr. Smith reported on the status of the Budget to date and that revenue and expenses were both in line with expectations and on-track for the year as of March 31st of 2023, which is 75% of the fiscal school year.

Mr. Smith also noted that we do not have information from the state yet as to any and all of the new funding levels that were passed during the recently concluded session. The information we are waiting for includes funding formulas and rules; so until we get this information it’s not possible to put together a proposed budget for the next school year.

7 – Finance Information System Requirements – Finance Office

Mrs. Montgomery reviewed the difficult requirements mandated by new State Legislation HB 53-E-3-518 that requires schools to purchase and use accounting and reporting software that integrates with the state’s USIMS system... however the USIMS system has yet to be designed! Nonetheless, the legislation mandates that any software we purchase must integrate with the USIMS system once it is designed.

8 – Checking Account Signer Request

Mr. Porter and Karyl Montgomery asked the Board to consider adding an additional signer for checks be assigned by the Board to be used, as needed, just for extenuating circumstances that would make it more efficient to conduct school business.

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12 – Board Position Reports:

- a) **PTO/Curriculum, Jennie Bruce:** None at this time.
- b) **Publicity, Minta Valentine:** None at this time, Mrs. Valentine is not here.
- c) **Uniforms, Amy Tressler:** None at this time, Mrs. Tressler is not here
- d) **Risk Management & Facilities, Paul Johnson:** Mr. Porter reported that the main summer projects this year would be to install the flooring in the West Gym, and to renovate areas of the East Building to allow for Mrs. Morelli's first grade classroom and Mrs. Haw's Kindergarten classroom to swap places. This will include adding bathroom facilities into what will be the new Kindergarten room. It was Mr. Porter's recommendation to hold off on any changes to the East Building faculty room at this time.
- e) **CFO, Rachel Thacker:** None at this time, Mrs. Thacker is not here.
- f) **Human Resources & Website, Phil Cardon:** Mr. Cardon reported that the budgets are now solidified and that he was working on staff work agreements.
- g) **Board Chair, Kim Seager:** None at this time.

13 – Board Training

The Board listened to Episode #5 from the "Board Wiser" training program, titled "Back Ordered Chinese Light Bulbs".

14 – Closed Session

Motion for a closed session was made by Kim Seager. A roll call vote was called for and all present board members individually voted "aye" when asked.

15 - Adjournment:

Kim Seager moved to adjourn without objection.